

St. Mary's County Board of Elections

23250 Leonardtown Hollywood Road

Leonardtown, MD 20650

Board Meeting Minutes of 10 December 2024

Present:

Board Members:

Rebecca Wathen, Board President (D)

Mary Coombs, Board Secretary (R)

Ann Raley, Member (D)

Staff Members:

Wendy Adkins, Director

Susan Julian, Deputy Director

Cynthia Panos, Board Attorney

Absent:

Jack Payne, Member (R)

Darlene Johnson, Member (D)

At 11:00 AM, Ms. Rebecca Wathen, Board President, determined that there was a quorum present and called the meeting to order. President Wathen announced that the meeting was being recorded for the purpose of preparing the minutes.

Guests Present: Ann Marie Abell

Documents Distributed:

- Canvas Meeting Minutes for October 15, 2024
- Canvas Meeting Minutes for October 16, 2024
- Canvas Meeting Minutes for November 7, 2024
- Canvas Meeting Minutes for November 8, 2024
- Canvas Meeting Minutes for November 13, 2024
- Canvas Meeting Minutes for November 15, 2024
- Post Canvass Meeting Minutes for December 10, 2024

Approval of Minutes:

- The minutes from the meeting held on September 4, 2024 were not available but will be presented at the next regular meeting.

Meeting Agenda: The meeting agenda was reviewed. No changes were made.

Director's Report: Ms. Adkins reported the following:

- **Books Re-Opened:** Ms. Adkins reported that the State had certified the Election, but due to some larger counties processing Provisional Ballots the Books were not re-opened until December 9, 2024.
- **Teleworking:** The Staff is back to the Maryland Mandatory Teleworking Schedule. However, during December there will be a skeleton crew staffing the office since there are Staff Members that are taking Use or Lose Leave before the end of the Leave Year.

Old Business:

- **2024 General Election Close Out:** A motion was made by Mary Coombs to approve the minutes of the Canvas Meeting Minutes for October 15, 2024, Canvas Meeting Minutes for October 16, 2024, Canvas Meeting Minutes for November 7, 2024, Canvas Meeting Minutes for November 8, 2024, Canvas

Meeting Minutes for November 13, 2024, Canvas Meeting Minutes for November 15, 2024, and the Post Canvass Meeting Minutes for December 10, 2024, seconded by Ann Raley. Motion Carried.

- **Clear Ballot Final Report:** Ms. Adkins has emailed a copy of the report to all Board Members. A Hard Copy was also available for review.

New Business:

- **2024 Presidential General Manual Audit:** Ms. Adkins explained that the selected precinct (8-3 Greenview Knolls), Early Voting Center (Mechanicsville Fire House) the Mail In Ballots (held Back During Canvassing) and Provisional Ballots for the U. S. Santor race must be processed for the Manual Audit. The Audit must be completed prior to March 5, 2025. Ms. Adkins will notify all parties and the public when the date is set for the Audit.

Next Meeting:

There will be no meetings in January. The next monthly Board meeting will be February 5, 2025 at 9:00 AM.

A motion was made by Ms. Raley to adjourn the meeting, seconded by Ms. Coombs. Motion carried. The meeting adjourned at 11:15 AM. Motion carried.

Respectfully Submitted,



Mary Coombs
Board Secretary