

Commissioners of St. Mary's County Meeting Minutes (Tuesday, January 23, 2018)
Generated by Sharon Ferris on Thursday, January 25, 2018

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. RECEPTION FOR BOARDS, COMMITTEES, AND COMMISSIONS

Prior to the start of the regular business meeting, the Commissioners hosted a reception to honor volunteers who participate on Boards, Committees and Commissions.

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of January 9, 2018.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. RECOGNITION

A. Volunteer Recognition Ceremony for Boards, Commissions & Committees

The Commissioners presented Commendations to the following:

Adult Public Guardianship Review Board - Kathleen Werner, Mike Brown

Agriculture, Seafood and Forestry Commission - Phil Langley, Stephen Reeves

Airport Advisory Committee - James Alexander, Carrie Kelly

Board of Appeals - George Allan Hayden, John Brown, Lynn Delahay, Rich Richardson

Board of Trustees Museum Division - Bryan Barthelme, Sr., Lynn Fitrell, Susan Gough, Regina Faden, Peter Butt

Commission for Women - Kathleen Werner, Mary Ludwig, Norma Pipkin, Juanita Nether, Marta Kelsey

Commission on Aging - Gail Murdock, Juanita Nether, Margaret Forrest, Bernice Williams

Commission on People with Disabilities - Kegan Zimmerman

Commission on the Environment - Mike Thompson, Jacqueline Dyson, Thomas Brewer

Economic Development Commission - Laura Clark, Phil Langley, Tracy Harris, Wynne Briscoe, John Austerman

Historic Preservation Commission - Eve Love, Robert Gibbs,

Housing Authority Board - Daniel Raley

Human Relations Commission - Mary Fearn

Library Board of Trustees - Janice Walthour, James Hanely, Bryan Barthelme, Sr., Mike Thompson, John Carey, Mike Mummaugh, Bob Russell, Keith Fairfax

Planning Commission - Clark Guy, Hal Willard, Howard Thompson

Recreation and Parks Board - Richard Buckler

Social Services Board - Lynn Fitrell, Rose Frederick, Richard Buckler

Wicomico Shores Golf Course Advisory Board - Patrick Dugan, Richard Buckler

4. MAIN AGENDA ACTION ITEMS

A. BOARD OF HEALTH

Present: Dr. Meenakshi Brewster, Health Officer

An update on the Opioid crisis in the County and local strategies being implemented to address the issue was presented. Also discussed was Accreditation for the St. Mary's County Health Department and the priorities of the Healthy St. Mary's Partnership.

B. DEPT OF FINANCE - Request authorization to hold a Public Hearing on the Proposed Calculation Methodology for the Development Impact Fee

I move to authorize the Finance Department to schedule a Public Hearing for the purpose of seeking citizen input on the calculation methodology for the Development Impact Fee as proposed by the Focus Group.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF FINANCE - Lexington Park Rescue Squad request authorization for Public Hearing to increase the Rescue Tax Rates in the Eighth Election District

I move to authorize the Lexington Park Volunteer Rescue Squad to hold a local public hearing in reference to the proposed Rescue Tax Rate increase for the eighth election district as presented, with direction that the public hearing results and public comment will be submitted to the County for consideration as a part of the FY2019 budget process, and any such rate increases would be incorporated into our Recommended Budget, including the Public Hearing on April 17, 2018.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF FINANCE - Second District Volunteer Fire Department and Rescue Squad request authorization for Public Hearing to increase the Fire and Rescue Tax Rates in the 2nd and 9th Election District

I move to authorize the Second District Volunteer Fire Department and Rescue Squad to hold a local public hearing in reference to the proposed Fire and Rescue Tax Rate increase for the Second District and Ninth District as presented, with direction that the public hearing results and public comment will be submitted to the County for consideration as a part of the FY2019 budget process, and any such rate increases would be incorporated into our Recommended Budget, including the Public Hearing on April 17, 2018.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. LEGISLATION

A. OFFICE OF THE COUNTY ATTORNEY - Legislative Update

Present: David Weiskopf, Acting County Attorney

The following Bills have been introduced:

HB 110 - St. Mary's County - Inmate Release Programs

Hearing: January 23, 2018 at 1:00 pm - Commissioners sent letter of support

HB 105 - Alcoholic Beverages - Per Diem Beer License Fee

Hearing: February 19, 2018 @ 1:00 pm - Commissioners will send letter of support

HB 107 - Leonardtown - Disposition of Alcohol Beverages Licenses Fees

Hearing: February 19, 2018 @ 1:00 pm - Commissioners will send letter of support

HB 136 - Library Board of Trustees Bill

Hearing: February 1, 2018 @ 2:00 pm - Commissioners will send letter of support

6. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JANUARY 30, AND FEBRUARY 6, 2018

B. SHERIFF'S OFFICE - Highway Safety Grant Application FFY2019

I move to authorize the Sheriff's Office to submit the grant application documents electronically in the amount of \$42,500 to the Maryland State Highway Safety Program, consistent with the example reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF HUMAN RESOURCES - Budget Amendment for Employee Wellness Incentive Program

I move to approve the budget amendment which will establish \$10,000 budget authority in Project OT1807 for the employee wellness incentive program, and authorize Commissioner President Guy to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF EMERGENCY SERVICES - Appointment of St. Mary's County Emergency Manager

I move to approve the recommendation to the Governor appointing Gerald Gardiner as Emergency Manager for St. Mary's County, Maryland."

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF EMERGENCY SERVICES - Personnel transfer Radio techs from IT to Emergency Services

I move to transfer employees from the Department Information Technology to the Department of Emergency Services as part of the re-organization that was approved by the Commissioners on November 17, 2017

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF EMERGENCY SERVICES - Appointments to the Hazard Mitigation Planning Committee

I move to change the following agency representatives to the Hazard Mitigation Committee effective February 1, 2018: Stephen Walker, County Government; John Deatrck, Public Works and Transportation; and Phillip Burch, State Highway Administration.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF AGING & HUMAN SERVICES - Converting Coordinator I hourly position to full time.

I move to approve (1) the addition of 1 FTE, Coordinator I, Grade 6, in the Department of Aging & Human Services, effective March 1, 2018 as classified by the Director of Human Resources, pursuant of review and process; (2) and the related budget amendment to realign funding within the Department to cover the FY2018 costs, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF ECONOMIC DEVELOPMENT - Rural Legacy Area Preference

I move to approve the letter to the Maryland Department of Natural Resources prioritizing the Mattapany Rural Legacy Area and for the Commissioner President to sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPT. OF FINANCE - Approval of Budget Amendments for Completed Capital Projects

I move to approve the budget amendments reducing and/or closing the capital projects as presented, and authorize Commissioner President Guy to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPT. OF FINANCE - Approval of Budget Amendment forward funding FDR Blvd from the FIN18 Capital Reserve

I move to approve the budget amendment decreasing Unsold Bonds in the FIN18 Capital Reserve and increasing HW1202 FDR Blvd Capital Project, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. DEPT. OF FINANCE - Approval of Resolution 2018-03 Realignment of Sold Bonds

I move we approve and execute Resolution 2018-03 supplementing Resolution 2016-16, authorizing the issuance of General Obligation Bonds designating an additional project to be financed with the proceeds for the sale of such bonds.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

L. OFFICE OF THE COUNTY ADMINISTRATOR - BRIEFING - Emergency Services Plan of Action Update

Motion 1: I move we use Christine Becker for the Swat Analysis Facilitator.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 2: I move we use the Maryland Institute for Emergency Medical Services System for an independent evaluation of system response as recommended by staff and the focus group.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

7. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into executive session for the purpose of discussing Personnel and Litigation

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

8. EXECUTIVE SESSION

A. LITIGATION

Present: James R. Guy, President
Tom Jarboe, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
David Weiskopf, Acting County Attorney
Brandon Hayden, Procurement Manager
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:45 pm - 1:27 pm

Location: John Savich Meeting Room

Purpose: To discuss litigation strategy.

B. PERSONNEL

Present: James R. Guy, President
Tom Jarboe, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland
Time Held: 1:29 pm - 1:47 pm
Location: John Savich Meeting Room
Purpose: To discuss personnel issue.

C. PERSONNEL

Present: James R. Guy, President
Tom Jarboe, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland
Time Held: 1:48 pm - 1:50 pm
Location: John Savich Meeting Room
Purpose: To discuss personnel issue.

9. ADJOURN

The meeting adjourned at 1:50 pm.

Minutes Approved by the Commissioners of St. Mary's County on 2/6/18

SLF
Sharon Ferris, Administrative Assistant