

# Commissioners of St. Mary's County Meeting Minutes (Wednesday, January 28, 2015)

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## Members present

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
County Administrator, Dr. Rebecca Bridgett  
Sharon Ferris (Recorder)

Prior to the regular business meeting, the Commissioners hosted a reception for volunteer members of the Commissioners' Advisory Boards and Commissions.

## 1. WELCOME

Commissioner President Guy called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

### Approval of Minutes

I move to approve the minutes of January 20, 2015, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## 2. RECOGNITIONS

A. RETIREMENT PROCLAMATIONS WERE PRESENTED TO MARGARET SMITH AND MELANIE GUY

B. Volunteer Members of Boards and Commissions were recognized by the Commissioners.

## 3. COUNTY ADMINISTRATOR

**A. DRAFT AGENDA ITEMS FOR FEBRUARY 3 AND 10, 2015**

**B. DEPT. OF AGING AND HUMAN SERVICES - Federal Fiscal Year 2014 Grant Agreement for the U.S. Department of Housing and Community Development (HUD) Emergency Solutions Grant Program (ESG) Award.**

I move to approve and authorize the Commissioner President to execute

- 1) the Memorandum of Understanding documents for the FFY2014 and SFY2015 Emergency Solutions Grant (ESG) award between the county and the Maryland Department of Housing and Community Development (DHCD) on behalf of the St. Mary's County Department of Aging and Human Services for homeless prevention activities and services for St. Mary's County residents, project #US1556 in the amount of \$130,500,
- 2) the related budget amendment increasing the project budget by \$73,600 as well as correcting the original budget amount for federal/state fund allocations, and
- 3) the related sub-recipient agreements between the County and Angel's Watch/Catholic Charities (\$26,100) and Three Oaks Center (\$104,400).

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **C. DEPT. OF RECREATION AND PARKS - Budget Amendment to Decrease Derelict Boat Removal Grant PL1502**

I move to approve and authorize the Commissioner President to execute the budget amendment to decrease the Derelict Boat Removal Grant project #PL1502 budget by \$20,000 in accordance with the grant award.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R Guy, Commissioner Michael L Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E O'Connor

### **D. DEPT. OF RECREATION AND PARKS - Budget Amendment to Close Out Projects RP1504 and RP1505**

I move to approve and authorize the Commissioner President to execute the budget amendment to close out the Parks Land Acquisition project #RP1504 and the Shannon Farm Property project #RP1505 and return the unobligated sources in the total amount of \$200,000 to the FIN15 Capital Reserve.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **E. DEPT. OF ECONOMIC DEVELOPMENT - FY15 County Cooperative Marketing Grant Agreement**

I move to approve and authorize the Commissioner President to execute the FY2015 County Cooperative Marketing Grant Agreement, Project, MD1517, from the Maryland Tourism Development Board in the amount of \$50,583 and the related budget amendment increasing the project budget by \$583 to match the Award.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **F. FINANCE - Budget Amendment to close identified Capital Projects to FIN15 Capital Reserve**

I move to approve and authorize Commissioner President Guy to execute the budget amendment closing the Capital Projects PF1310, PF1507, PF1508, to the FIN15 Capital Reserve in the amount of \$1,519,092, as a new project prioritization will be presented as part of the FY2016 Capital Budget, to incorporate the report findings and recommendations related to the energy and facility assessment studies being completed in FY2015.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **G. FINANCE - Resolution authorizing the 5-year financing of the vehicles in the FY2015 Approved Budget**

I move that we approve the selection of TD Equipment Finance, Inc. for the financing of the vehicle plan, in the amount of \$1.91 million, as recommended by the Contracting Officer and CFO, and sign Resolution 2015-01 authorizing the 5-year financing agreement in the amount of \$1.91 million, and further authorize the Commissioner President and appropriate staff to execute the necessary documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **4. MAIN AGENDA ACTION ITEMS**

**A. Finance Dept. & Mechanicsville Volunteer Rescue Squad:** Authorize the start of the public process for the Requested Rescue Tax Rate Increase for Mechanicsville Volunteer Rescue Squad, Inc.

Present: Jeannett Cudmore, Deputy Director of Finance

James Breeden, Mechanicsville Rescue Squad

Victor Demattia, Mechanicsville Rescue Squad

The Mechanicsville Volunteer Rescue Squad (MVRS) is proposing a Rescue Tax Increase to cover increasing operating expenses and cost of equipment. The MVRS answers approximately 2,000 calls per year. A new ambulance costs approximately \$600,000. Funding raising events are not enough to cover rising costs. This is the first time MVRS has asked for an increase from their original 0.8 cents. A public hearing is requested and if approved, the Deputy Director of Finance will initiate the Notice of Public Hearing for the week of February 23, 2015.

I move to allow Mechanicsville Volunteer Rescue Squad, Inc. to hold a public local hearing regarding

the proposed Rescue Tax Increase from .8 cents to 1.4 cents as of July 1, 2015 with the understanding that the hearing results and public comment will be submitted to the County for consideration as a part of the FY2016 budget process, and any such rate increase would then be incorporated into our Recommended Budget process, including the public hearing on April 14, 2015

Motion by Commissioner John E O'Connor, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R Guy, Commissioner Michael L Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E O'Connor

**B. Finance Dept. & Second District Volunteer Fire Dept. and Rescue Squad:** Authorize the start of the public process for the Requested Fire & Rescue Rate Increases for Second District Volunteer Fire Department and Rescue Squad, Inc., which affect property in the 2nd and 9th Election Districts

Present: Jeanette Cudmore, Deputy Director of Finance

Gregory Adams, 2nd District Volunteer Fire Dept. and Rescue Squad

Don Ocker, Spokesman for 2nd District Volunteer Fire Dept. and Rescue Squad

The Second District Volunteer Fire Department and Rescue Squad, Inc. paid for a feasibility study for the potential construction of a new fire house. When the study was completed, it was recommended by the building committee to renovate the current building. A Fire and Rescue tax rate increase is being requested to provide added income to fund this project. This project will provide a facility that will meet the needs of the Second and Ninth District over the next 50 years as well as comply with federal, state, and local codes, regulations and standards. A public hearing is requested and if approved, the Deputy Director of Finance will initiate the Notice of Public Hearing for the week of February 23, 2015.

I move to allow Second District Fire Department and Rescue Squad, Inc. to hold a "public local hearing" regarding the proposed Fire and Rescue Tax Rate increases for the Second District and Ninth District, as follows - Second District Fire Tax Rate from 4.4 cents to 5.6 cents, Ninth District Fire Tax Rate from 3.6 cents to 5.0 cents, and Second District Rescue Tax and Ninth District Rescue Tax Rate from .8 cents to 2 cents as July 1, 2015, with the understanding that the hearing results and public comment will be submitted to the County for consideration as a part of the FY2016 budget process, and any such rate increases would then be incorporated into our Recommended Budget process, including the public hearing on April 14, 2015.

Motion by Commissioner Tom Jarboe, second by Commissioner John E O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **5. COMMISSIONER'S TIME**

The Commissioners highlighted events attended over the past week as well as personal interest items.

*Commissioner Hewitt noted that now is the time for the community to attend forums and meetings to address their needs as the FY2016 budget process begins.*

**6. ADJOURNMENT**

Commissioner President Guy adjourned the Commissioners of St. Mary's County meeting at 11:15 am.

Minutes Approved by the Commissioners of St. Mary's County on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator (Recorder)