

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Wednesday, February 8, 2017
5:30 PM**

MEETING MINUTES

MEMBERS PRESENT: Doug Bellis, Vice-Chairperson; Dick Buckler, Jake Heibel, Caroline King, Fred Parker and Floyd Warren.

MEMBERS ABSENT: Patrick Murphy, Tom Nelson and Ashley Varner.

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Brian Loewe, R&P Director; David Guyther, Parks Manager; Tyrone Harris, Facilities Coordinator; and Kathy Bailey, Recorder.

INTRODUCTION OF NEW BOARD MEMBER

Mr. Floyd Warren, new Board member was introduced to the Board.

APPROVAL OF MINUTES

Jake Heibel moved, seconded by Fred Parker, to approve the minutes of November 2, 2016; motion with all in favor.

ELECTION OF OFFICERS

Fred Parker presented the slate of officers for 2017 as: Doug Bellis for Chairperson and Caroline King as Vice-Chairperson. **Dick Buckler moved, seconded by Jake Heibel, to approve the slate of officers for 2017 as presented; motion carried with all in favor.**

PARKS DIVISION REPORT

Director Brian Loewe introduced David Guyther, Parks Division Manager, who provided a report and Power Point slide presentation on current activities of the Parks Division. Highlights included:

- Replacement fencing around ballfields
- Lights installed at Cecil Park
- Chancellor's Run Regional Park asphalt improvements
- 235 Storage Building renovations
- New rubber surfacing at spray ground at Nicolet Park
- New football and soccer goals
- Building demo at former Hayden Farm property

PARKS POLICIES & PROCEDURES ANNUAL REVIEW

David Guyther and Tyrone Harris, Facilities Coordinator, provided an overview of a few updates to the Park Policies & Procedures Manual. The Board asked for clarification/additional information on Myrtle Point Park bow hunting; procedure for reserving tennis and pickle ball

courts; and additional information on reservations for all sports fields and courts. The revised document will be presented to the Board at the next meeting.

ST. MARY'S SOCCER PRESENTATION

Ms. Maria Scott, Director of Operations, St. Mary's Soccer, provided an overview of the organization and its activities for the Board. She provided a handout that detailed: League overview, game and practice fields used, support of Land Preservation, Parks and Recreation Plan recommendations, and conclusion/thanks to R&P Department.

FY2018 CAPITAL & OPERATING BUDGET REQUESTS

Director Loewe provided a handout detailing the FY2018 R&P Department Capital and Operating budget requests. Changes from FY2017 include: Three Notch Trail construction moved to FY2019; Shannon Farm construction moved to FY2024; St. Clement's Island Museum renovations moved to FY2019 & 20; and requested some new items to the Parks and Facilities Improvements Project to include: trail beacon, pickle ball courts, well and irrigation at Dorsey Park and HVAC at skate park building.

PROJECT UPDATES

Mr. Loewe provided an update on the status of several park and facility improvement projects Updates included:

- LPPRP – The Land Preservation, Parks and Recreation Plan was approved by the County Commissioners for submission to the State on January 10th.
- Lancaster Park – Fields have been seeded and stabilized. It is anticipated that fields will be ready for use in fall of 2017 (depending upon adequate turf growth).

DRAFT 2016 R&P BOARD ANNUAL REPORT

Caroline King moved, seconded by Fred Parker, to approve the draft Annual Report document as written; motion with all in favor.

NEXT MEETING OF R&P BOARD

The next meeting of the Recreation and Parks Board is scheduled for Thursday, March 2, 2016.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on March 2, 2017.