

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, March 13, 2018)**  
*Generated by Bonnie Gray on Tuesday, March 13, 2018*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda which includes the Minutes of March 6, 2018, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**2. PROCLAMATION(S)**

Proclamations were presented for the following:

- A. National Social Work Month**
- B. National Athletic Trainers Association Month**

**3. MAIN AGENDA ACTION ITEMS**

**A. OFFICE OF THE COUNTY ATTORNEY - Land Disposition Decision**

**Present:** David Weiskopf, Acting County Attorney

I move to approve the sale of 1.264 acres of real property known as the San Souci swimming pool parcel, to Gene Cline and authorize the Commissioner President to sign all related documents to the sale.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**B. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Sign Ordinance Amendments Decision**

**Present:** William Hunt, Director

This item was tabled.

**C. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Lexington Park Development District Master Plan Maps Brief**

**Present:** William Hunt, Director  
Kathleen Easley, Sr. Planner

The Commissioners of St. Mary's County approved a correction to the land use for a specific parcel in the Lexington Park Development District (LPDD) in March 2017. It was determined to carefully review all parcels in the LPDD to ensure that the land use in all parcel was the same. Mr. Hunt presented the proposed map changes.

**4. LEGISLATIVE UPDATES**

**A. OFFICE OF THE COUNTY ATTORNEY - Legislative Updates**

**Present:** David Weiskopf, Acting County Attorney

1. METCOM Bill received a favorable report with an amendment to add "main" after water.
2. Inmate Release Program passed the House and is now in Senate.
3. Two Alcohol Beverage Bills passed the House and is now in the Senate.
4. House Bill 1120 Land Use Agritourism has been withdrawn.
5. Budget Reconciliation and Financing Act of 2018 is out of committee with MACo Amendment passed. State Department of Assessments and Taxation (SDAT) is removed for this year.
6. Transportation User Tax passed the House and is in the Senate.

**5. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR MARCH 20, 2018.** There will be no meeting of the Commissioners on March 27, 2018.

**B. CIRCUIT COURT FOR ST. MARY'S COUNTY - Courthouse Security Equipment Grant**

I move to approve the Courthouse Security Equipment Grant Award, Project MD1831, from the Maryland Administrative Office of the Courts on behalf of the Circuit Court for St. Mary's County, for courthouse security improvements in the amount of \$3,058, and the related budget amendment to increase the project budget by \$3,058, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. DEPT. OF FINANCE - Ridge Volunteer Fire Department (Ridge VFD) Request for \$577,500 Loan under the Fire & Rescue Revolving Loan Fund Program**

I move to approve and authorize staff to prepare the necessary loan documents for a seven year loan for the Ridge Volunteer Fire Department in the amount of \$577,500 from the Fire & Rescue Revolving Loan Fund to assist in the purchase of a new Pierce Enforcer Pumper with equipment, and authorize the Commissioner President and Staff to execute the necessary documents, with the understanding that the Acting County Attorney will have approved them for legal sufficiency prior to execution of the documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**D. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Request for Reorganization of Land Use and Growth Management**

I move to approve the reorganization proposed by the Director for the St. Mary's County Department of Land Use and Growth Management.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**E. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Municipal Separate Storm Sewer System (MS4) Permit**

I move to approve the Department of Public Works Director's recommendation to proceed with applying for MS4 permit coverage and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **F. DEPT. OF HUMAN RESOURCES - Length of Service Awards Programs**

I move to approve the eligibility lists of the St. Mary's County Volunteer Fire Departments, Rescue Squads and Advanced Life Support (ALS) Companies for those individuals who qualify for the Length of Service Awards Program/LOSAP service credit for 2017.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **6. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

## **MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Personnel.

Motion by Commissioner Jarboe, second by Commissioner John E. O'Connor .

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **7. EXECUTIVE SESSION**

### **A. PERSONNEL**

**Present:** James R. Guy, President  
Tom Jarboe, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
David Weiskopf, Acting County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:32 a.m. to 10:41 a.m.

Location: John Savich Meeting Room

Purpose: To discuss personnel issue.

## B. PERSONNEL

**Present:** James R. Guy, President  
Tom Jarboe, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 10:42 a.m. to 10:48 a.m.  
Location: John Savich Meeting Room  
Purpose: To discuss personnel issue.

## C. PERSONNEL

**Present:** James R. Guy, President  
Tom Jarboe, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 10:49 a.m. to 10:51 a.m.  
Location: John Savich Meeting Room  
Purpose: To discuss personnel issue.

## 8. ADJOURN

The meeting adjourned at 10:51 a.m..

Minutes approved by the Commissioners of St. Mary's County on 3/22/18.

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BG  
Bonnie Gray, Sr. Admin. Coordinator

## 9. BUDGET WORK SESSION

**A. DEPT. OF FINANCE** - Final Reconciliation of Operating and Capital Improvement Projects for Recommended Budget

**10. ADJOURN**