

## **Commissioners of St. Mary's County Meeting Minutes (Thursday, March 22, 2018)**

*Generated by Sharon Ferris on Friday, March 23, 2018*

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

### **1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

#### **Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of March 13, 2018, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **2. PROCLAMATION(S)**

A Proclamation was presented to Marie Urbanski on the occasion of her retirement from the Dept. of Recreation and Parks.

### **3. LEGISLATIVE UPDATES**

#### **A. OFFICE OF THE COUNTY ATTORNEY - Legislative Updates**

Motion #1: I make a motion to instruct staff to write letters of support for HB 275 Metropolitan Commission and HB 331 Public Facility Bonds.

Motion by Commissioner Michael L. Hewitt, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #2: I make a motion to sign the letters of support for House Bill 105 - Alcoholic Beverages - Per Diem Beer License Fee and House Bill 107 - Leonardtown - Disposition of Alcoholic Beverages Licenses Fees.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **4. MAIN AGENDA ACTION ITEMS**

**A. DEPT. OF FINANCE** - Approval and Execution of the FY2019 Recommended Budget for Public Hearing

Motion #1: I move to take \$1.5 Million from the Sheriff's recommended increase of \$2,561,013 and move that \$1.5 Million to the BOE recommended allocation which would increase it to \$1,662,585.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Fails

Yea: Commissioners Hewitt, Jarboe

Nay: Commissioners Morgan, O'Connor, Guy

Motion #2: I make a motion to take \$700,000 from the Sheriff's Budget and propose to take public hearing reserve of \$354,000, and I propose to take \$337,000 from the SDAT restoration which will come up with \$731,000 plus \$700,000 so we will have \$1,431,000. From \$1,431,000 we will use \$700,000 to fund the negotiated agreement, we will use \$600,000 to fund pay increases and merit pay increases for county employees and we move forward to the public hearing.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Jarboe, Morgan, O'Connor, Guy

Nay: Commissioner Hewitt

Motion #3: I move to approve the FY2019 Recommended Budget with changes presented as of today and execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Jarboe, Morgan, O'Connor

Nay: Commissioner Hewitt

Motion #4: I move to authorize the Finance Department to schedule a Public Hearing on Monday, April 16, 2018 on the proposed Fire and Rescue Tax Rate Increases.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #5: I move to authorize the Finance Department to schedule a Public Hearing on Tuesday, April 17, 2018 on the proposed Solid Waste Environmental Fee increase.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Jarboe, Morgan, O'Connor  
Nay: Commissioner Hewitt

Motion #6: I move to authorize the Finance Department to schedule a Public Hearing on Tuesday, April 17, 2018 on the proposed Land Use & Growth Management Fee increases.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Jarboe, Morgan, O'Connor  
Nay: Commissioner Hewitt

Motion #7: I move to authorize the Finance Department to schedule a Public Hearing on Tuesday, April 17, 2018 on the Constant Yield Tax Rate.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #8: I move to authorize the Finance Department to schedule a Public Hearing on Tuesday, April 17, 2018 on the FY2019 Recommended Budget.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Jarboe, Morgan, O'Connor  
Nay: Commissioner Hewitt

**B. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Request for Public Hearing - Lexington Park Development District Master Plan Maps**

I move to authorize the Department of Land Use and Growth Management to schedule a Public Hearing to amend the Lexington Park Development District Master Plan Land Use Maps.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **5. COUNTY ADMINISTRATOR**

### **A. DRAFT AGENDAS FOR APRIL 3 and 10, 2018**

#### **B. CIRCUIT COURT FOR ST. MARY'S COUNTY - Maryland Office of Problem Solving Courts Grant Application**

I move to approve the grant application for the Drug Court Grant, Project MD1925, from the Administrative Office of the Courts, Office of the Problem-Solving Courts in the amount of \$343,055 for the Adult, Juvenile and Family Recovery Court Program, and authorize the Circuit Court staff to submit electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **C. DEPT. OF RECREATION & PARKS - Three Notch Trail Memorandum of Understanding**

I move to approve the Memorandum of Understanding between the Commissioners of St. Mary's County, the Community Bank of the Chesapeake, and the Old Order of the Amish of Mechanicsville, Maryland for assistance with cleaning the Three Notch Trail from Charlotte Hall School Road south to MD Route 236/Thompson's Corner Road.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **D. DEPT. OF RECREATION & PARKS - Three Notch Trail Phase Seven Briefing**

**Present:** Arthur Shepherd, Director, Dept. of Recreation and Parks

Steven Torgerson, RLA, A. Morton Thompson & Associates, Inc.

The original alignment of Phase Seven of the Three Notch Trail and possible changes that might be required based on findings during the survey phase of the project was presented.

#### **E. DEPT. OF FINANCE - Approval of the Schedule of Non-Recurring and Other Unique One Time Costs to the Maryland State Department of Education**

I move that we approve the schedule of non-recurring and other unique one-time costs to the Maryland State Department of Education for FY2019 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**F. SHERIFF'S OFFICE - Medication Assisted Treatment (MAT) Program**

I move to approve the grant application for the Medication Assisted Treatment (MAT) Program, Grant 2018 from the Governor's Office of Crime Control and Prevention in the amount of \$8,250, and authorize the Sheriff's Office staff to submit electronically consistent with the document reviewed by the Commissioners of St. Mary's County; and I move to approve and authorize the Commissioner President to execute the hard copy of said Grant Application subsequent of the electronic filing.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**G. DEPT. OF PUBLIC WORKS & TRANSPORTATION - FY19 MTA Grant Packages \*  
JARC Agreements**

Motion #1: I move to approve the FY2019 Grant Application for the St. Mary's Transit System Annual Transportation Plan, from Maryland Transit Administration in the amount of \$3,487,601 for the Operating and Capital programs, and authorize the Department Director to submit the grant applications electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #2: I move to approve the Inter-Agency Agreements for Job Access Reverse Commute I & II, with State Department of Human Resources & Department of Social Services in the total amount of \$40,000 and to authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #3: I move to approve the Inter-Agency Governmental Agreement and Certificate of Lobbying for Job Access Reverse Commute III with the Maryland State Department of Human Resources in the amount \$40,000 plus County funds of \$56,861, totaling \$104,286 and authorize the Commissioner President to execute the related document.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**H. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Airport SMECO Easement**

I move to approve and authorize the Commissioner President to sign the easement with SMECO for service to 44191 Airport Road, Aviation Technology Park, Lot 3.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**I. DEPT. OF AGING & HUMAN SERVICES - FY2018 Community Option Waiver & Community First Choice Provider Solicitation Option Year #1, Project #US1862**

This item was deferred to April 3, 2018

**J. DEPARTMENT OF AGING & HUMAN SERVICES - Senior Care, Project #MD1803 Notification of Grant Award Increase**

This item was deferred until April 3, 2018.

**K. DEPT. OF EMERGENCY SERVICES - Grant Application Approval ENSB - NEXTGEN 9-1-1 Solution**

I move to approve the NG9-1-1 Grant Application from the Emergency Number Systems Board on behalf of the Department of Emergency Services for the implementation of AT&T's Emergency Services Internet Protocol & Next Gen Core Services, in the amount of \$320,931 (excluding County funding) and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**L. COUNTY ADMINISTRATOR - Approve Employment Contract**

I move to authorize the Commissioner President to sign the employment contract for the Director of the Department of Emergency Services for St. Mary's County Government with contract terms and conditions as indicated.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**6. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and shared their thoughts on the event that occurred at Great Mills High School on Tuesday, March 20, 2018.

**7. ADJOURN**

The meeting adjourned at 12:54 pm.

Minutes approved by the Commissioners of St. Mary's County on 4/3/18

SLF  
Sharon Ferris, Administrative Assistant