

**ST. MARY'S COUNTY**  
**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**Tuesday, March 25, 2014**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Todd B. Morgan  
Commissioner Cynthia L. Jones  
County Administrator, Dr. Rebecca Bridgett  
Sharon Ferris (Recorder)

**Absent:** Commissioner Lawrence D. Jarboe  
Commissioner Daniel L. Morris

**CALL TO ORDER**

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

**APPROVAL OF MINUTES**

**Commissioner Jones moved, seconded by Commissioner Morgan, to approve the minutes of March 18, 2014, as presented. Motion carried 3-0.**

**PROCLAMATIONS WERE PRESENTED FOR:**

- (1) THE RETIREMENT OF LT. JOHN R. SHOEMAKER**
- (2) NATIONAL COUNTY GOVERNMENT MONTH**

**COUNTY ADMINSTRATOR**

1. Draft Agendas for April 1 and 8, 2014.
2. **St. Mary's Soil Conservation District** (*Don Ocker, Treasurer, Board of Supervisors*)

*(Ben Beale, Senior Agent, Agriculture and Natural Resources; Chris Schubert, Director, Southern Area Extension, University of MD Extension-St. Mary's)*

**Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to: (1) execute the Amendment to the Sublease Agreement between the St. Mary's Soil Conservation District and the Commissioners for St. Mary's County; and, (2) execute the budget amendment applying \$39,466 of County Paygo from the FIN14 Capital Reserve to the Ag Services Center Capital Project PF1401, to allocate \$25,108 to the St. Mary's Soil Conservation**

**District for build-out of the Agriculture Service Center and \$14,358 to the University of Maryland Extension for outfitting the Agriculture Service Center. Motion carried 3-0.**

**3. Department of Recreation and Parks** (*Brian Loewe, Director; David Guyther, Parks Division Manager*)

(*Mike Brown; Janice Walthour; Meredith Taylor; Unified Committee on Afro-American Contributions*)

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize the naming of the Monument at Freedom Park in Lexington Park the “Elmer Brown African American Monument.” Motion carried 3-0.**

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the Letter of Amendment for the FY2011 Maryland Heritage Areas Authority Grant Agreement for the Three Notch Trail Phase VI, Project PA1101. Motion carried 3-0.**

**Commissioner Jones moved, seconded by Commissioner Morgan, to: (1) approve and authorize Recreation and Parks Staff to submit the FY15 Maryland Heritage Areas Authority Grant Application documents electronically, in the total amount of \$100,000, consistent with the hard copy reviewed by the Board of County Commissioners; and, (2) approve and sign the letter of consent for the grant application. Motion carried 3-0.**

**4. Department of Public Works and Transportation** (*George Erichsen, Director*)

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the two (2) option contracts for the FDR Boulevard Project as prepared by the State Highway Administration and presented by staff. Motion carried 3-0.**

**5. Department of Emergency Services and Technology** (*Bob Kelly, Director*)

**Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Maryland Emergency Management Agency and Maryland Institute for Emergency Medical Services Systems Grant Award in the amount of \$71,640 for Mass Casualty Incident/Emergency Medical Services patient tracking and mass casualty equipment, to be used by the St. Mary’s Volunteer Emergency Medical Services. Motion carried 3-0.**

**6. Department of Finance** (*Elaine Kramer, CFO; Gregory Nourse, Assistant Superintendent of Fiscal Services and Human Resources, St. Mary's County Public Schools*)

**Commissioner Morgan moved, seconded by Commissioner Jones, to approve the submission and authorize Commissioner President Russell to sign the Maryland State Department of Education (MSDE) excludable costs forms, and that we sign the letter transmitting the forms to MSDE. Motion carried 3-0.**

**COMMISSIONER'S TIME**

The Commissioners highlighted events of the past week.

**RECESS**

**MARYLAND DAY, ST. CLEMENT'S ISLAND MUSEUM, 38370 POINT BREEZE RD., COLTON'S POINT**

The Commissioners attended the Maryland Day Celebration to commemorate those who founded the Maryland colony on March 25, 1634, at St. Clement's Island.

**ADJOURNMENT**

Commissioner Russell adjourned the Board of County Commissioners meeting at 3:00 pm.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator (Recorder)