

Commissioners of St. Mary's County Meeting Minutes (Tuesday, March 28, 2017)
Generated by Sharon Ferris on Tuesday, March 28, 2017

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. RECEPTION FOR ANNUAL "YEARS OF SERVICE" STAFF AWARDS RECIPIENTS

Prior to the start of the regular business meeting the Commissioners hosted a reception in the lobby of the Chesapeake Building for employees receiving Years of Service Awards.

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of March 21, 2017 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. PROCLAMATION

A proclamation was presented for FAIR HOUSING MONTH.

4. MAIN AGENDA ACTION ITEMS

A. HUMAN RESOURCES - Employee Years of Service Award Presentation

The Commissioners presented length of service awards to the following:

10 Years - Brandy Tulley; Lori Harris; John Quade; Pam Allen; Brandy Glenn; Terry Kearns; Amy Carter; April Havens; Corporal Kristi Nelson; Glenda Thompson; Kenneth Yekstat

15 Years - Randy Miedzinski; Robert Kelly; Calvin Strozier; John Medzinski; Bob Bowles; June Smith

20 Years - Brian Woodland; Tyrone Harris; Joe Stanalonis; Margaret Bixby; Corporal David Alexander; Corporal Daniel Snyder; Lieutenant Robert Russell; Jack Curtis

25 Years - John Raley; Clifford Fuller; Jacque Fournier; Allen Settle; Marie Urbanski; Bob Johnston; Lieutenant Eric Sweeney

30 Years - Peggy Lewis

Employees receiving awards but not in attendance were:

10 Years - Joyce Raum; Drema Russell; George Oliver; Thomas Dougherty; Joyce Knepp; Lee Milburn; Karen Gates; Julie White; Claire Langeluttig; Michael Kane; Sergeant Michael Boyer; Corporal Austin Barnard; Daniel Catlett; Corporal Jason Graves; Corporal Jamie Davis

15 Years - Marilyn Savoy; Debra Mack Huffman; Ed Alt; Daniel White; Sergeant Michael Pilkerton; Summer Buchanan; Corporal Milton Pesante

20 Years - Sandie Greene; Mark Pettit; Lieutenant Edward Evans

25 Years - Donald Russell; Wiley Schuhart; Amanda Koenig; Corporal David Sewell

30 Years - Gary Holley; Jackie Alvey; Jeff Jackman

35 Years - Betsy Fritz

B. DEPT. OF ECONOMIC DEVELOPMENT - New and Expanding Business Property Tax Credit Incentive Ordinance Decision

Present: Chris Kaselimis, Director

A public hearing was held on February 28, 2017. There were no comments received during the public hearing or during the 7 day open comment period. At the request of the Commissioners, the proposed ordinance taken to public hearing was changed, to delete the definition of and references to "resident" employees.

Motion #1: I move to amend the proposed Ordinance to delete the definition of and references to "resident" employees.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #2: I move to adopt the proposed Ordinance as amended.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF LAND USE AND GROWTH MANAGEMENT - LPDDMP Land Use Map Correction Decision

Present: Bill Hunt, Interim Director

A public hearing was held on January 28, 2017 to correct a discrepancy between the Lexington Park Development District Master Plan's land use maps and zoning maps. The property in question, tax map 15, grid 13, parcel 669, is shown on the land use map as low density residential while the zoning which has been in place since 2002 is Corridor Mixed-Use. The proposal before the Commissioners will only change the mapping error.

I move to approve the land use change for property identified as Parcel "B," consisting of 13.01 acres, as shown and described on the Cecil's Mill Business Park Concept Site Plan (Sheet 2 of 6), prepared by Little Silences Rest, Inc., plotted 12/15/2016, from Residential Low Density to Mixed-Use Medium Intensity in order to correct errors (1) on the land use map on page 2-20 titled "2015 Concept Land Uses", (2) on the land use map on page 2-15 titled "Great Mills Corridor Development Strategy", and (3) on the land use map on page 11-24 titled "Figure PC-2:2015 Concept Land Use Map" in the Lexington Park Development District Master Plan.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Jarboe, Morgan, O'Connor
Nay: Commissioner Hewitt

D. DEPT. OF FINANCE - Approval and Execution of the FY2018 Recommended Budget

Present: Jeannette Cudmore, Chief Financial Officer
Patty Steigman, Deputy Director

The recommended budget to take to public hearing on April 18, 2017 is balanced at \$220,009,889 with a public hearing reserve of \$133,251. The recommended budget includes the

Constant Yield Property Tax Rate at .8478 and a Property Tax Credit for certain elderly individuals and veterans.

Motion #1: I move to approve the FY2018 Recommended Budget as presented, for the Finance Department to take to Public Hearing on Tuesday, April 18, 2017, and to execute the "Recommended Estimate of Revenues and Appropriations"

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion #2: I move to authorize the Finance Department to schedule a public hearing on the proposed Ordinance to Amend Chapter 267 of the Code of St. Mary's County, Maryland, to Grant a Tax Credit for Certain Elderly Individuals and Veterans.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. OFFICE OF THE COUNTY ADMINISTRATOR - Decision for Disposition of the Carter State Office Building

Present: Dr. Rebecca Bridgett, County Administrator

A public hearing was held on March 14, 2017 to consider the disposition of 5.47 acres of land, more or less; the site of the Carter State Office Building owned by the State of Maryland. No public comments were received during the hearing or during the 7 day open comment period.

A summary report, a description of the property, a copy of the notice of public hearing and a public hearing staff report were provided.

I move to approve the sale of land, 5.47 acres, more or less, to the State of Maryland pursuant to the exercise of an option in a Lease Agreement dated June 1, 1994 between the Commissioners of St. Mary's County and the State of Maryland. The subject property is the site of the Carter State Office Building owned by the State of Maryland and located at 23110 Leonard Hall Drive, Leonardtown. The Commissioner President is authorized to sign related documents."

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR APRIL 4, 2017. THERE IS NO MEETING OF THE CSMC ON APRIL 11, 2017.

B. OFFICE OF THE COUNTY ADMINISTRATOR - Carter State Office Building

I move to approve the following documents between the Commissioners of St. Mary's County and the State of Maryland to complete the land transfer and operational requirements: 1.) Memorandum of Understanding, 2) Amendment to the Ground Lease and 3.) Deed and authorize the Commissioner President to sign the related documents."

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. CIRCUIT COURT - MD Office of Problem Solving Courts - Adult, Juvenile & Family Recovery Courts Grant Application MD1825

I move to approve the grant application for the Adult, Juvenile and Family Recovery Courts Program, Project MD1825 from the Maryland Office of Problem Solving Courts in the amount of \$340,032, and authorize Departmental staff to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. CIRCUIT COURT - Adult & Juvenile Drug Court Grant Application (MVA) US1825

I move to approve the Adult DWI/DUI Recovery Program grant application, Project US1825, from the Maryland Motor Vehicle Administration in the amount of \$35,645 for inclusion in the Adult Recovery Court Program to target repeat DWI/DUI offenders.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF FINANCE - Approval of the Schedule of Non-Recurring and Other Unique One Time Costs to the Maryland State Department of Education

I move that we approve the schedule of non-recurring and other unique one-time costs to the Maryland State Department of Education for FY2018 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF ECONOMIC DEVELOPMENT - Letter to SMADC Requesting Encumbrance of FY2016 and FY2017 Funds

I move to approve a letter to the Southern Maryland Agriculture Development Commission requesting the encumbrance of remaining funds from FY2016 and FY2017 and, furthermore, informing SMADC that the County seeks permission to apply 10% of the FY2017 funding toward infrastructure improvements for the North County Farmers Market and authorize the Commissioner President to execute the related document.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT OF PUBLIC WORKS & TRANSPORTATION - Municipal Separate Storm Sewer System (MS4) Permit

I move to approve the letter to the Secretary of the Maryland Department of the Environment commenting on the proposed MS4 General Discharge Permit and authorize the Commissioner President to execute related document.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF PUBLIC WORKS & TRANSPORTATION - FY 18 MTA Grant Packages

Motion 1: I move to approve the Grant Application for the St. Mary's transit System Annual Transportation Plan, from Maryland Transit Administration in the amount of \$3,179,386 for Operating and Capital programs, and authorize the Interim Department Director to submit the grant application electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County and to authorize the Commissioner President to execute the related documents.

Motion 2: I move to approve the Inter-Agency Agreements for Job Access Reverse Commute I & II, with the Maryland State Department of Human Resources and Department of Social Services in the total amount of \$40,000 and to authorize the Commissioner President to execute the related documents.

Motion 3: I move to approve the Inter-Agency Agreement and Certification of Lobbying for Job Access Reverse Commute III, with the Maryland State Department of Human Resources and Department of Social Services in the amount \$40,000 plus County funds of \$56,861, totaling \$104,286 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. OFFICE OF THE COUNTY ATTORNEY - Snow Hill Farm Acquisition - Delegation of Authority

I move that the Resolution delegating authority to the Commissioners President and County Administrator to act on behalf the Commissioners of St. Mary's County in the settlement of the contract for acquisition of Snow Hill Farm be adopted.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

6. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

7. ADJOURN

The meeting adjourned 11:20 am.

Minutes Approved by the Commissioners of St. Mary's County on 4/4/17

SLF

Sharon Ferris, Senior Administrative Coordinator