

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, March 29, 2011**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, Acting County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:02 am.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of the meeting of Tuesday, March 22, 2011, as presented. Motion carried 5-0.

2011 TECHNOLOGY HANDBOOK FOR ST. MARY'S

Present: Bob Schaller, Director, Dept. of Economic and Community Development
Hans Welch, Manager, Business Development, Dept. of Economic and Community Development
Joe Anderson, The Patuxent Partnership
Bonnie Green, The Patuxent Partnership
Kebbie Soleo (contest winner), Program Analyst for American Electronics, Inc. (AMELEX)

The 2011 Technology Handbook, prepared by the Department of Economic and Community Development (DECD), incorporates a listing of technical firms, business development resources, professional organizations, and educational institutions throughout the County. Copies of the handbook are distributed to various locations throughout the County and an electronic version is available on the DECD website. This year's handbook celebrates the Centennial of Naval Aviation. The cover of the handbook was chosen from a contest co-sponsored with the The Patuxent Partnership. Ms. Kebbie Soleo, winner of the contest, was previously awarded \$500 from The Patuxent Partnership and was presented a Commendation from the Commissioners.

COUNTY ADMINISTRATOR

1. Draft Agendas for April 5 and April 12, 2011

2. **Circuit Court** (*Pete Cucinotta, Drug Court Coordinator*)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and accept the grant application for the Office of Problem Solving Courts, Project MD1225, in the amount of \$184,530 on behalf of the Circuit Court Adult and Juvenile Drug Court Programs. Motion carried 5-0.

3. **Department of Human Services** (*Cynthia Brown, Interim Director*)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize the reclassification of one (1) Grant funded FTE, Substance Abuse Coordinator, GS 8/1, in the Department of Human Services to one (1) Grant funded FTE, Administrative Coordinator (Substance Abuse Specialist), GS 4/1, effective March 29, 2011, as recommended by the Director of Human Resources, pursuant to review and process which by the way is consistent with our March 14th 2011 Budget Work Session. Motion carried 5-0.

4. **Department of Public Works** (*George Erichsen, Director*)

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to sign Claim Letters for:

a. Grading Permit #06-06 in the amount of \$81,000 to the American Southern Insurance Company for the Grading Agreement issued for The Woods of Rue Purchase Subdivision, located in the 8th Election District; and

b. Grading Permit #06-10 in the amount of \$127,719 to the American Southern Insurance Company for the Grading Agreement issued for St. George's Peninsulas, located in the 2nd Election District. Motion carried 5-0.

Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to sign the Deed transferring 1.07 acres of land from the Roman Catholic Archbishop of Washington to the Board of County Commissioners of St. Mary's County, for the future construction of FDR Boulevard. Motion carried 5-0.

5. Department of Recreation and Parks (*Arthur Shepherd, Recreation Division Manager*)

Commissioner Morris moved, seconded by Commissioner Jones, to approve and authorize Commissioner President to execute the Memorandum of Understanding and related certifications and assurances between the County and the Department of Health and Mental Hygiene, Developmental Disabilities Administration, on behalf of the Department of Recreation and Parks for assisting in funding the New Horizons Summer Camp, in the total of \$28,108. Motion carried 5-0.

6. Sheriff's Office (*Captain Willenborg; Bob Kelly, Director, Dept. of Information and Technology, and Interim Director, Public Safety*)

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the Budget Amendment in the amount of \$18,800, decreasing the Sheriff's Office budget and increasing the IT Department budget, to procure the interface citizen online reporting system. Motion carried 5-0.

7. County Administrator (*Sue Sabo, Acting County Administrator*)

Commissioner Morgan moved, seconded by Commissioner Morris, to approve the transfer of .5 FTE position from the Information Technology Department to the Department of Public Safety and authorize Commissioner President to execute the budget amendment which will realign funding that will be consistent with the transfer of the .5 FTE as approved in the March 22 BOCC meeting. Motion carried 5-0.

8. Department of Finance (*Elaine Kramer, CFO*)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize staff to prepare the necessary loan documents for a five-year loan to Ridge Volunteer Fire Department, Inc. in the amount of \$220,000 from the Fire and Rescue Revolving Loan Fund to purchase a Pierce 3,000 Gallon Tanker and to approve and authorize Commissioner President Russell and Staff to execute the necessary documents, with the understanding that the County Attorney will have approved them for legal sufficiency prior to execution of the documents. Motion carried 5-0.

REQUEST APPROVAL TO SCHEDULE PUBLIC HEARING TO CONSIDER AMENDMENTS TO THE COMPREHENSIVE WATER AND SEWERAGE PLAN FOR TRACTOR SUPPLY CO.

Present: David Chapman, Capital Facilities Planer, Dept. Land Use and Growth Management

Mr. Chapman requested approval to hold a public hearing to amend the Comprehensive Water and Sewer Plan to provide water and sewer service for a proposed retail sales establishment in the Hollywood Town Center.

Commissioner Jones moved, seconded by Commissioner Jarboe, to schedule a public hearing for the purpose of considering amendments to the Comprehensive Water and Sewerage Plan for Tractor Supply Co., case CWSP 10-200-003, as recommended by the Planning Commission. Motion carried 5-0.

REQUEST TO SCHEDULE THE “TEFRA” (*Tax Equity & Fiscal Responsibility Act of 1982*) PUBLIC HEARING RELATED TO THE PROPOSED LOAN BY THE BAY DISTRICT VOLUNTEER FIRE DEPARTMENT

Present: Bob Kelly, Interim Director, Public Safety
Jacquelyn Meiser, Counsel for Bay District Volunteer Fire Department

The Bay District Fire Department wants to convert an existing loan to a TEFRA loan with PNC Bank. The TEFRA loan provides lower interest rates. Provisions to obtain the loan include a public hearing be held.

Commissioner Morris moved, seconded by Commissioner Morgan, to consent to the scheduling of the TEFRA Public Hearing for April 26, related to the proposed loan by the Bay District Volunteer Fire Dept. Motion carried 5-0.

FINAL APPROVAL OF RECOMMENDED DRAFT FY 2012 BUDGET TO TAKE TO PUBLIC HEARING ON APRIL 26, 2011

Present: Elaine Kramer, CFO
Jeannett Cudmore, Deputy Director, Dept. of Finance

Ms. Kramer provided a summary of the proposed FY2012 budget noting that several legislative proposals could have an impact on the budget. The proposed budget includes a public hearing reserve, an emergency reserve and a revenue stabilization reserve which will be addressed in May after the legislative session and public hearing process are complete. The recommended budget

reflects elimination of 20 FTE positions, no merit increase, no cost of living allowance, and changes to the insurance plan to reduce costs to the County. No tax rate increase is included in the FY2012 budget proposal.

Commissioner Morgan moved, seconded by Commissioner Jones, to approve the FY 2012 Recommended Budget, as presented to take to public hearing at Great Mills High School on Tuesday, April 26, and that we sign the “Recommended Estimate of Revenues and Appropriations” evidencing our approval and also to approve the submission and sign the letter to MSDE acknowledging the requirement and deadlines related to filings due under maintenance of effort requirements. Motion carried 4-1. Commissioner Jarboe voted nay.

CONSTELLATION ENERGY UPDATE (CALVERT CLIFFS NUCLEAR POWER PLANT, UNITS 1&2)

Present: George Gellrich, Site V.P., Calvert Cliffs Nuclear Power Plant
Bonnie Johansen, Manager, Public Affairs
Dave Fitz, Corporate Communications

Mr. Gellrich reviewed the Calvert Cliffs design, internal and community-wide emergency planning initiatives, and the situation at Japan’s Fukushima Daiichi nuclear facility. Calvert Cliffs was constructed to withstand the worst earthquakes known over the years and designed to withstand wave surges up to 45 feet high. Emergency diesels, fuel oil tanks, water supply, diesel fire pumps and fire trucks are 16 feet above the highest expected flood level. Following 9/11, all U.S. nuclear power plants underwent comprehensive reviews and implemented Severe Accident Guidelines which are designed to optimize response to a larger scale event.

COMMISSIONER’S TIME

The Commissioners highlighted events attended over the past week.

ADJOURNMENT

The meeting of the Board of County Commissioners adjourned at 2:10 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)