

Commissioners of St. Mary's County Meeting Minutes (Tuesday, April 3, 2018)
Generated by Bonnie Gray on Wednesday, April 4, 2018

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Bonnie Gray, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which which includes the minutes of March 22, 2018, as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION(S)

Proclamations were presented for the following:

1. National Public Health Week
2. Fair Housing Month
3. National County Government Month

3. LEGISLATIVE UPDATES

A. OFFICE OF THE COUNTY ATTORNEY - Legislative Updates

Present: David Weiskopf, Acting County Attorney

The following bills have passed: Metropolitan Commission bill (HB 275); Public Facility Bonds; the two alcohol beverage bills that related to St. Mary's County; the Burial Sites bill; the Budget Reconciliation and Financing Act of 2018 (SDAT costs were not passed on to the Counties); and the Transportation - Highway User Revenues - Distribution bill. The Inmate Release Programs bill passed in the House and is currently in the Senate.

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR APRIL 10 AND 17, 2018.

B. DEPARTMENT OF ECONOMIC DEVELOPMENT - Affordable Housing Project Payment in Lieu of Taxes (PILOT) Agreement Request from Conifer Realty

I move to approve PILOT agreements with Conifer Real Estate for Phase 1 and Phase 2 of the Patuxent Cove low income housing tax credit project and have the Commissioner President sign any related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPARTMENT OF ECONOMIC DEVELOPMENT BRIEF - Property Tax Credit Incentive for Coherent Technical Services Inc. for Expanding Employment

Present: Chris Kaselemis, Director

Mr. Kaselemis gave a briefing stating that Coherent Technical Services Inc. (CTSI) has applied to the Department of Economic Development for the property tax credit incentive, and explained the impact that this incentive would have on St. Mary's County.

D. DEPARTMENT OF AGING & HUMAN SERVICES - Budget Amendment for Federal Financial Participation Reimbursement Program

I move to approve the budget increase for the Federal Financial Participation Reimbursement Program, Project #US1745, on behalf of the Department Aging & Human Services due to increased program revenue, and the related budget amendment to increase the project budget by \$51,725, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPARTMENT OF AGING & HUMAN SERVICES - FY2018 Community Option Waiver & Community First Choice Provider Solicitation Option Year #1, Project #US1862

I move to approve the FY2018 Community Options Waiver & Community First Choice Provider Solicitation for Option Year #1, Project #US1862, from Maryland Department of Health on behalf of the Department of Aging & Human Services for the purpose of providing long term supports planning and case management services and the related budget amendment which includes reducing the project budget by \$14,654 to be in accordance with projected actuals and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPARTMENT OF AGING & HUMAN SERVICES - Senior Care, Project #MD1803 Notification of Grant Award Increase

I move to approve the additional Senior Care Notification of Grant Award, project #MD1803, from Maryland Department of Aging on behalf of the Department of Aging & Human Services to continue funding direct services and consumer support for the senior population of St. Mary's County in the amount of \$108,420 (excluding County funding) and the related budget amendment to increase the project budget by \$8,420, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPARTMENT OF RECREATION & PARKS - Budget Amendment for Gator Utility Vehicles for Waterfront Parks

I move to approve the budget amendment transferring funds from the Recreation and Parks personnel and operating accounts to the shop and custodial new account to allow the purchase of three gator utility vehicles for use at the County's waterfront parks, in the total amount of \$32,625, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPARTMENT OF RECREATION & PARKS - Three Notch Trail Phase Seven Plan of Action Approval and Budget Amendments

MOTION #1: I move to approve the Three Notch Trail realignment plan to utilize more of the SHA Right-of-Way and less of the SMECO utility corridor.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

MOTION #2: I move to approve the budget amendment closing out the completed Clarkes Landing Boat Ramp project #PL1603 and returning the remaining project funds in the amount of \$22,428 to the FIN2018 capital reserve.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

MOTION #3: I move to approve the budget amendment transferring funds in the amount of \$41,985 from the FIN2018 capital reserve to the Three Notch Trail Phase Seven project #RP1501 for additional survey and engineering work, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.
Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPARTMENT OF FINANCE - Budget Amendment to Realign County Departments FY2018 Budget for Personal Services Accounts

I move to approve the budget amendment in the amount of \$322,360, realigning \$105,635 in County Departments, and transferring \$216,725 to the Commissioners' Emergency Reserve due to salary savings.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPARTMENT OF EMERGENCY SERVICES - Request for Reorganization of the SMC Department of Emergency Services

I move to approve the FY 2018 St. Mary's County Department of Emergency Services re-organization, as proposed, and authorize the Commissioner President to sign any related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

MOTION TO ENTER INTO EXECUTIVE SESSION

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

6. EXECUTIVE SESSION

A. DEPARTMENT OF HUMAN RESOURCES - Personnel

PERSONNEL

Present: James R. Guy, President
Tom Jarboe, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Human Resources
David Weiskopf, Acting County Attorney
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:21 a.m. to 10:25 a.m.

Location: John Savich Meeting Room

Purpose: To discuss personnel.

MOTION IN OPEN SESSION

I move to approve Attorney James Tanavage's contract as a temporary hourly attorney for St. Mary's County Government effective April 6, 2018 and authorization for the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

7. ADJOURN

The meeting adjourned at 10:26 a.m.

Minutes approved by the Commissioners of St. Mary's County on April 10, 2018.

BG
Bonnie Gray, Senior Administrative Coordinator