

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, April 29, 2014**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
County Administrator, Dr. Rebecca Bridgett
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Russell announced the Special Olympics previously scheduled for today has been cancelled due to rain and will be rescheduled at a later date. The agenda was revised accordingly.

Commissioner Jones moved, seconded by Commissioner Morris to approve the agenda as revised. Motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve the minutes of April 15, 2014, as presented. Motion carried 5-0

COUNTY ADMINSTRATOR

1. Draft Agendas for May 6 and 13, 2014.
2. **Department of Land Use and Growth Management** (*Phil Shire, Director, Gracie Brady, Historic Preservation Planner*)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to authorize Departmental Staff to submit the grant application documents electronically for the CLG Education Set-Aside Subgrant Program Application, Project US1550, from the

Maryland Historic Trust in the amount of \$1,500, consistent with the hard copy reviewed by the Board of County Commissioners. Motion carried 5-0.

3. Sheriff's Office (*Erin K. Shoemaker, Fiscal Manager*)

(Brian Eley, Civilian Administrator, Sheriff's Office)

Commissioner Morris moved, seconded by Commissioner Jones, to authorize the Sheriff's Office Staff to submit the grant application documents electronically for the Bullet Proof Vest Partnership Grant, US1516, from The Bureau of Justice in the amount of \$23,527 with the hard copy to be submitted for review at the award stage. Motion carried 5-0.

(Mary Ann Thompson, Operations Manager, Sheriff's Office Corrections)

Commissioner Jarboe moved, seconded by Commissioner Morris, to authorize the Sheriff's Office Staff to submit the grant application documents electronically for the FY14 State Criminal Alien Assistance Program, US1568, from the U.S. Department of Justice in the amount of \$713 with the hard copy to be submitted for review at the award stage. Motion carried 5-0.

4. Department of Aging and Human Services (*Lori Jennings-Harris, Director*)

(Alice Allen, Manager, Senior Center Operations)

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and accept the Maryland Living Well Project Grant Award, Project US1415, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services with a proposed amount of \$4,200 for approximately 84 persons to complete a workshop related to the Maryland Living Well Project and approve and authorize Commissioner President Russell to execute a related budget amendment to establish the Project US1415 budget. Motion carried 5-0.

(Cynthia Brown, Division Manager; Dept. of Aging and Human Services; Lanny Lancaster, Director, Three Oaks Center)

Commissioner Morris moved, amended by Commissioner Jones and seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the Homeless Women-Crisis Shelter Home Program application, MD1557, from the Maryland Department of Human Resources on behalf of the Department of Aging and Human Services in the amount of \$67,241 for FY2015 beginning July 1, 2014 through June 30, 2015 to support homeless shelters and services for St. Mary's County residents. Motion carried 5-0.

(Cynthia Brown, Division Manager, Dept. Aging and Human Services; Gary Lynch, Operating Officer; Walden Sierra, Inc.)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Memorandum of Understanding Modification #5 between the County and the Maryland Alcohol and

Drug Abuse Administration on behalf of the Department of Aging and Human Services for Substance Abuse Prevention, Intervention and Treatment Services, to extend the term of the MOU through FY2015 and include additional one-time-only funding in the amount of \$14,778 for FY2014 and a budget of \$3,769,574 for FY2015. Motion carried 5-0.

(Gary Lynch, Operating Officer, Walden Sierra, Inc.)

Commissioner Jarboe moved, amended by Commissioner Jones and seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute:

(1) the FY14 ADAA State General Treatment Grant documents for supplemental funding, Projects MD1489, 1497 and 1498, from the Maryland Department of Health and Mental Hygiene on behalf of the Department of Aging and Human Services to enhance general treatment services at Walden for a revised award amount of \$2,335,866;

(2) the related budget amendment to increase the project budget for MD1497 by ~~\$14,788~~ \$14,778; and,

(3) the related sub-recipient agreement between the County and Walden Sierra, Inc. Motion carried 5-0.

5. Department of Public Works and Transportation *(George Erichsen, Director; Zane Rettstatt, Project Engineer)*

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the budget amendment in the amount of \$7,199, transferring funds from the FIN14 Reserves to MA-1401 for the emergency maintenance dredge of St. Jerome Creek, Southern Prong as presented by staff. Motion carried 5-0.

6. County Administrator *(Dr. Rebecca Bridgett)*

Commissioner Morgan moved, seconded by Commissioner Jones, to approve and sign a consent letter to the St. Mary's County Community Development Corporation which will serve as written notice, according to Item #25 in the Agreement, terminating the Cooperation and Operation Agreement with the Board of County Commissioners effective June 30, 2014. Motion carried 5-0.

ADJOURN AS THE BOARD OF COUNTY COMMISSIONERS

Commissioner Jarboe moved, seconded by Commissioner Morgan, to adjourn as the Board of County Commissioners and reconvene as the St. Mary's County Board of Health. Motion carried 5-0.

BOARD OF COUNTY COMMISSIONERS SITTING AS THE ST. MARY'S COUNTY BOARD OF HEALTH

Present: Dr. Meenakshi Brewster, M.D., M.P.H., Health Officer
Tracy Kubinec, Deputy Health Officer
Libby Blair, Director, Health Promotion & Community Services
Daryl Calvano, Director, Environmental Health
Melanie Gardiner, Director, Public Health Preparedness & Response

Dr. Brewster highlighted three roles of the Board of Health: (1) to inform, educate, and empower individuals; (2) mobilize community partnerships; and (3) provide care. She discussed two major areas of concern for citizens in St. Mary's County-- asthma and heart attack/strokes and new programs being implemented to address them. The "Asthma Control Program" will target children ages 2-18. St. Mary's County is participating in a nation-wide initiative, "Million Hearts," that brings residents, health systems, non-profit organizations, public agencies, and private sector partners from across the country together with the goal of preventing one million heart attacks and strokes by 2017. The Board of Health is working on a pilot program with two local practices that focus on team-based care for blood pressure control. Another initiative is Healthy St. Mary's Partnership, a coalition of public and private partners working together to address priority health issues such as Behavioral Health, Access to Care, Healthy Eating and Active Living, and Tobacco Free Living in St. Mary's County. Other initiatives include an electronic data management system, changes to the fee for service structure, and, preparation of a formal Strategic Plan to be presented for adoption at the next Board of Health meeting.

Commissioner Morris asked if the Board of Health's electronic data was protected against electronic magnetic pulses.

RECONVENE AS BOARD OF COUNTY COMMISSIONERS

Commissioner Jones moved, seconded by Commissioner Morgan, to adjourn as St. Mary's County Board of Health and reconvene as the Board of County Commissioners. Motion carried 5-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Jones moved, seconded by Commissioner Morgan, to enter into Executive Session for the purpose of discussing property acquisition matter related to the Three Notch Trail and personnel matters, specifically Boards and Committees. Motion carried 4-1. Commissioner Jarboe voted nay.

EXECUTIVE SESSION

Property Acquisition

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Brian Loewe, Director, Dept. of Recreation and Parks
Kathy Bailey, Dept. of Recreation and Parks
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)11
Time Held: 11:30 am – 11:42 am
Subject: Property Acquisition (Three Notch Trail)

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Diane Gleissner, Boards and Committees Admin.
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-21(a)1
Time Held: 11:42 am – 11:50 am
Subject: Personnel (Boards and Commissions)

MOTION IN OPEN SESSION

Commissioner Jones moved, seconded by Commissioner Morgan, to direct staff to proceed as discussed in Executive Session regarding potential property acquisition related to the Three Notch Trail. Motion carried 4-1. Commissioner Jarboe voted nay.

ADJOURNMENT

Commissioner Russell adjourned the Board of County Commissioners meeting at 11:54 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)