

Commissioners of St. Mary's County Meeting Agenda (Tuesday, August 4, 2015)

Generated by Sharon Ferris on Friday, August 7, 2015

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the meeting to order at 9:00 am in the Chesapeake meeting room.

Approval of Minutes

I move to approve the minutes of July 28, 2015 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. RECOGNITION

A Proclamation was presented for National Aviation Day

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR SEPTEMBER 1, 2015. There will be no no meeting September 8, 2015.

B. DEPT. OF AGING & HUMAN SERVICES - FY2016 Homeless Women–Crisis Shelter Home Program (HWCSH) Amended Award Agreement

I move to approve the amended Homeless Women – Crisis Shelter Home Inter-Governmental Agreement for project # MD1657, from the Maryland Department of Human Resources on behalf of the Department of Aging and Human Services to support homeless shelters and services for St. Mary's County residents in the amount of \$134,482 for a two year period beginning in FY2016 and authorize the Commissioner President to execute the related amended sub-recipient agreement between the County and the Three Oaks Center.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. SHERIFF'S OFFICE - Approve Budget Amendment to increase the Lease Payment Account by the Addition of Sixteen (16) Vehicles to the Exempt Financing

I move to approve the budget amendment realigning funding from the Sheriff's Office Personal Services Accounts in the amount of \$162,516 to the Lease Payment account and authorize the Commissioner President to execute the related budget amendment.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. SHERIFF'S OFFICE - Monitoring Support Program - Sex Offender Grant

I move to approve and authorize Commissioner President Guy to execute the Monitoring Support Program Award, project MD1624, from the Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County Sheriff's Office in the amount of \$16,067 for improving the effectiveness of the Sex Offender Registry Unit and execute the related budget amendment to decrease the project budget by \$7.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. SHERIFF'S OFFICE - Annual Equitable Sharing Agreement and Certification

I move to approve the Annual Equitable Sharing Agreement and Certification, from the Department of the Treasury, on behalf of the St. Mary's County Sheriff's Office and authorize the Sheriff to submit the affidavit electronically, being consistent with the documents reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Piedmont Flight Center Inc. Lease Addendum

I move to approve and authorize the Commissioner President to execute the Lease Addendum between the Commissioners of St. Mary's County and Piedmont Flight Center, Inc.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan
Abstain: Commissioner O'Connor

G. DEPT. OF RECREATION AND PARKS -Waterway Improvement Application
St. Inigoes Landing Bulkhead Replacement

I move to approve the Waterway Improvement Fund Application and Project Agreement, on behalf of the Department of Recreation and Parks, in the amount of \$95,000 for the replacement bulkhead at St. Inigoes Landing, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. COUNTY ATTORNEY - Resolution to Delegate Authority Concerning Donations of Surplus Property to Nonprofit Organizations

I move that the Resolution to Delegate Authority to the County Administrator Concerning Donations of Surplus Property to Nonprofit Organizations be adopted.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. COUNTY ATTORNEY - Donation of Real Property - St. Mary's Crossings, LLC

I move to accept the proposed donation of real property by St. Mary's Crossings, LLC and to authorize the Commissioner President, Chief Financial Officer and County Attorney to execute and transmit the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPT. OF FINANCE - Fund Balance Policy for St. Mary's County Government

Commissioner Hewitt noted that currently unassigned portions of the budget are applied to the following year and said he would like to see that practice change to let the fund balance grow to 20% with 15% being the floor.

I move to adopt the proposed Resolution establishing the Fund Balance Policy for the St. Mary's County Government.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B.Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. FINANCE - Local Vendor Preference Discussion

Present: Randy Burns, Procurement Manager
Jeannett Cudmore, CFO

Mr. Randy Burns, Procurement Manager, provided an overview of guidelines adopted by resolution in 2012 to amend Chapter 178 of the *Code of St. Mary's County Maryland* to include a Local Vendor Preference in the Procurement Manual. He described the parameters for local vendor preference and noted that it has only impacted two awards since its inception. Staff will provide additional briefings in September as the process of revising/updating the Procurement Manual begins.

4. PRESENTATION

MARYLAND RURAL COUNTIES COALITION

Present: Doug Howard, Chairman, Maryland Rural Counties Coalition

The Maryland Rural Counties Coalition was formed in 2011 to work in conjunction with MACo to address the needs of rural counties. The Coalition's goals are to (1) promote the development and implementation of effective legislation and regulations that benefit Maryland's rural communities and economics; (2) foster effective and cooperative legislation and regulations that benefit member jurisdictions and the agencies and departments of State government and the General Assembly; (3) serve as an information resource for the State government and members of the General Assembly on rural issues; and, (4) cooperatively share knowledge between member counties to develop innovative best practices to address the challenges facing rural communities. During 2015, the Coalition is focusing on the drug crisis, economic development, responsible growth and environmental stewardship, and health care. Mr. Howard invited the Commissioners to join the 15 other counties who are members of the Coalition.

5. COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week and provided general comments.

6. ADJOURN

The meeting adjourned at 10:30 am.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)