

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, September 11, 2012**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Elaine Kramer, CFO
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Jones requested County Administrator Item 2a, Grant application for Money Follows the Persons Option Counseling, be deferred until Department staff responds to questions presented on MAPs document deferred at August 28, 2012 meeting.

Commissioner President Russell asked for a vote to defer item 2a. Motion carried 3-2. *Commissioner Russell voted nay and Commissioner Morgan abstained.*

APPROVAL OF MINUTES

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve the minutes of August 28, 2012 as presented. Motion carried 5-0.

PROCLAMATIONS WERE PRESENTED FOR PATRIOT DAY (SEPTEMBER 11, 2012) AND HISPANIC HERITAGE MONTH

COUNTY ADMINISTRATOR

1. Draft Agenda for September 18 and 25, 2012.

2. Department of Aging and Human Services (*Lori Jennings-Harris, Director; Peggy Maio, Financial Supervisor*)

(Debbie Barker, Senior I & A Manager, Dept. of Aging and Human Services)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Maryland Senior Rides Program Grant Agreement, Project MD1305, from the State of Maryland Department of Transportation on behalf of the St. Mary's County Department of Aging and Human Services in the amount of \$36,250 for transportation services for low-income to moderate-income seniors. Motion Carried 5-0.

(Cynthia Brown, Human Services Division Manager, Dept. of Aging and Human Services)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Federal Fiscal Year 2011 2nd Allocation Emergency Solutions Grant Program Agreement, Project US1256, from the Maryland Department of Housing and Community Development in the amount of \$19,250, the Sub-recipient Agreement between the County and the Three Oaks Center, and the related budget amendment. Motion carried 5-0.

3. Department of Recreation and Parks (*Brian Loewe, Director*)

(David Guyther, Parks Manager, Dept. of Recreation and Parks)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute budget amendments to (1) decrease the FY2013 Countywide Maintenance Grant, Project MD1308, by \$49,000; and (2) decrease the FY2013 Portable Toilet/Trash Removal grant, Project MD1307, in accordance with the actual award. Motion carried 5-0.

(Jessica Hale, Recreation Division Manager, Dept. of Recreation and Parks)

Commissioner Jones moved, seconded by Commissioner Jarboe, to approve the transfer of the Recreation and Parks Mechanicsville Childcare Trailer to the Board of Education and to authorize Commissioner President Russell to execute the related Assignment form for the property. Motion carried 5-0.

Commissioner Morris moved, seconded by Commissioner Morgan, to authorize Department of Recreation and Parks staff to execute the Subaward Agreement from the United States Olympic Committee in the amount of \$13,500 for the U. S.

Paralympics Integrated Adaptive Sports Program and approve and authorize Commissioner President Russell to execute the budget amendment realigning revenue sources in the amount of \$13,500. Motion carried 5-0.

4. Finance Department (*Elaine Kramer, CFO*)

(George Erichsen, Director, Dept. of Public Works and Transportation)

Commissioner Morgan moved, seconded by Commissioner Jones, to authorize the Contracting Officer to execute the contract for \$1,304,730 with CA Bean, Inc. after receipt of the contract related insurance/bonds from the vendor. Motion carried 5-0.

COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Morgan moved, seconded by Commissioner Morris, to enter into Executive Session for the purpose of conducting interviews for DECD Director. Motion carried 5-0.

EXECUTIVE SESSION

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Elaine Kramer, Chief Financial Officer
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1
Time Held: 10:20 am – 1:25 pm
Subject Discussed: Personnel (interviews for DECD Director)

**JOINT BOARD OF COUNTY COMMISSIONERS AND ST. MARY'S COUNTY
METROPOLITAN COMMISSION MEETING**

Present from MetCom:

Ms. Jacki Meiser, Director
Mr. Dan Ichniowski, Assistant Director
Commissioner Joe St. Clair, Chair (Dist. 7)
Commissioner Richard "Ted" Mueller (Dist. 4&5)
Commissioner Chuck Lancaster (Dist. 1)
Commissioner David DeMauro (Dist. 6)
Commissioner Michael Mummaugh (Dist. 3)
Commissioner Steven Willing (Dist. 8)
Ms. Becky Shick, Chief Financial Officer
Mr. David Elberti, Chief Engineer
Mr. Mike Sullivan, Chief of Facilities and Operations

Health Department:

Daryl Calvano, Director, Environmental Health

Additional County Staff Present:

Ms. Elaine Kramer, CFO
Mr. Phil Shire, Director, Dept. of Land Use and Growth Management
Mr. Jeff Jackman, Sr. Planner, Dept. of Land Use and Growth Management
Mr. Dave Chapman, Planner, Dept. of Land Use and Growth Management
Mr. George Sparling, County Attorney

Ms. Meiser provided an update on the Enhanced Nutrient Removal (ENR) Upgrade project at the Marylay Taylor Water Reclamation Facility which will bring the facility in compliance with MDE regulations. Ms. Meiser and Mr. Shire discussed the state's milestones for WIP and Septic Regulations, along with the County's and MetCom's plan to meet those milestones. They discussed the impact WIP and Septic Regulations will have on MetCom and property owners once timelines are established to either upgrade current septic systems or connect to a public sewer system. Mr. Shire explained the County's water/sewer connection requirements noting that currently there are inconsistencies in the verbiage of various documents relating to the County's guidelines. He noted that none of the documents contain a formal definition of "service area" which contributes to ambiguous and inconsistent interpretations. Amendments to the various documents pertaining to the County's guidelines are needed to improve consistency and efficiency.

Ms. Kramer provided an overview of current procedures to obtain financing once the BOCC approves MetCom's capital budget and proposed a new streamlined process that is more efficient for staff, boards, and bond counsel. The principal difference from the current process is timing of the resolutions and package in planning for the transactions.

PUBLIC FORUM

Prior to opening the Forum for public comments, Commissioner President Russell announced that a motion was needed to appoint members to the 2012 Compensation Review Commission.

Commissioner Jarboe moved, seconded by Commissioner Morris to appoint Mr. John McAllister, Ms. Mary Ann Murray, and Mr. Michael O'Brien to serve as the Board of County Commissioners appointments to the 2012 Elected Officials Compensation Review Commission. Motion carried 5-0.

Commissioner President Russell then -opened the Public Forum for public comments at 6:32 pm in the Chesapeake Building meeting room, Governmental Center.

Public Comments. *(Comments as noted below are intended as highlights of testimony given and are not verbatim.)*

Erik Anderson, 19520 Pristine Way, Drayden, MD 20630

- Thanked Commissioners for taking time to meet with Cub Scout Troop 561 prior to the public forum.

Everlyn Holland, 24060 Hollywood Rd., Hollywood, MD 20636

- Requested the County post information for various services provided to the general public on the County Website to allow easy access for citizens. She said individuals in need have a hard time finding groups and organization to help them. Example provided was organizations who can help with utilities and food.

Commissioner Russell assigned action to PIO Officer.

ADJOURNMENT

Commissioner Russell closed the public forum and adjourned the Board of County Commissioners meeting at 7:40 pm.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)