

**COMMISSIONERS OF ST. MARY'S COUNTY
MEETING
Tuesday, September 16, 2014**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
County Administrator, Dr. Rebecca Bridgett
Sharon Ferris (Recorder)

Absent: Commissioner Daniel L. Morris

CALL TO ORDER

Commissioner President Russell called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve the minutes of September 9, 2014, as presented. Motion carried 4-0.

COUNTY ADMINISTRATOR

1. Draft Agendas for September 23 and 30, 2014.
2. **St. Mary's County Health Department** (*Dr. Meenakshi Brewster, MD Health Officer*)
Dept. of Aging and Human Services (*Lori Jennings-Harris, Director*) **Sheriff's Office**
(*Sheriff Tim Cameron*)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve the \$100,000 plan for non-recurring costs and direct the Health Department to work with the Department of Aging and Human Services and the Sheriff's Office on necessary budget amendments and Memorandum of Understanding. Motion carried 4-0.

3. **County Attorney** (*George Sparling*)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute leases of the three properties utilized by the Board of Library Trustees for the St. Mary's County Library and the

proposed Memorandum of Understanding with the Board of Library Trustees. Motion carried 4-0.

4. Department of Recreation and Parks *(Brian Loewe, Director)*

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the Contract for Sale of Real Estate for Best Industries, Inc. (Shannon Farm) property. Motion carried 4-0.

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the budget amendment to decrease the Portable Toilet grant #MD1507 by \$5,000 in accordance with the actual Waterway Improvement Fund grant award. Motion carried 4-0.

5. Department of Emergency Services & Technology *(Bob Kelly, Director)*

Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the 2013 Emergency Management Performance Grant, Grant Adjustment Notice for Project US1412, in the amount of \$161,639.05 and the associated budget amendment. Motion carried 4-0.

6. Department of Finance *(Elaine Kramer, Chief Financial Officer)*

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to:
(1) execute the Maryland Association of Counties Pooled OPEB Trust Fund Adoption Agreement; and,
(2) appoint Elaine Kramer as our "Member Designated Trustee", as defined in the Adoption Agreement. Motion carried 4-0.

7. Department of Land Use and Growth Management *(Phil Shire, Director)*
Department of Public Works & Transportation *(George Erichsen, Director)*

Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize Commissioner Jarboe, the County representative on the Calvert-St. Mary's County Metropolitan Planning Organization, to sign the Resolution adopting the FY2014-FY2017 Interim Program of Projects. Motion carried 3-0. Commissioner Jarboe abstained.

DEPT. OF PUBLIC WORKS AND TRANSPORTATION AND MEDSTAR ST. MARY'S HOSPITAL: DONATION OF SURPLUS VEHICLE AND HEALTH ENTERPRISE ZONE UPDATE

Present: George Erichsen, Director, Dept. of Public Works & Transportation
Lori Werrell, Director of Health Connections, MedStar St. Mary's Hospital

Ms. Werrell presented an overview of the Health Enterprise Zone (HEZ) Project. This project is designed to (1) Reduce health disparities among racial and ethnic minority populations and among geographic areas; (2) Improve health care access and health outcomes in underserved communities; and (3) Reduce health care costs and hospital admissions and re-admissions. MedStar Health Connections, a non-profit organization, has requested the County donate vehicles that are no longer needed for use in the HEZ Project. The HEZ encompasses the Great Mills, Lexington Park and Park Hall areas. The hospital has purchased two vehicles with HEZ funds to complement STS buses, meaning it stops at transfer stations and runs opposite the STS schedule to provide more service. Ridership has continued to increase and there is a need for additional vehicles to provide additional runs on the medical route and to help community health workers get to their clients. Mr. Erichsen noted that the County sends one or two vehicles to auction twice a year and there is a process to transfer vehicles to a non-profit organization. At this time the County has two surplus Crown Victoria vehicles available for MedStar to choose from.

Commissioner Morgan moved, seconded by Commissioner Jones, to approve and authorize the Department of Public Works & Transportation to dispose of surplus vehicle(s) to MedStar. Motion carried 4-0.

DEPT. OF LAND USE AND GROWTH MANAGEMENT: PROPOSED ZONING TEXT AMENDMENTS TO CHAPTER 76 OF THE COMPREHENSIVE ZONING ORDINANCE TO AMEND THE FLOODPLAIN REGULATIONS

Present: Phil Shire, Director, Dept. of Land Use and Growth Management
Yvonne Chaillet, Zoning Administrator, Dept. of Land Use and Growth Management
Kelly Palmer, Environmental Planner, Dept. of Land Use and Growth Management

The Federal Emergency Management Agency identified special flood hazard areas within the boundaries of St. Mary's County. Ms. Chaillet noted the proposed amendment to Chapter 76 of the Comprehensive Zoning Ordinance was prepared using the Maryland Model Floodplain Management Ordinance, which was revised in December 2013 by the Maryland Department of Environment. The Model Ordinance satisfies both federal requirements and Maryland regulatory requirements for non-tidal waterways. A county-wide Flood Insurance Study and Flood Rate Map have been completed and will become effective on November 19, 2014. The Flood Insurance Study provides updated information on the existence and severity of flood hazards in the County. The County has updated its maps, and property owners who would be affected by this change were notified in October 2013.

Commissioner Morgan moved, seconded by Commissioner Jarboe, to authorize staff to schedule a public hearing on the proposed amendments. Motion carried 4-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week and encouraged citizens to attend the County Fair this weekend.

PUBLIC HEARING ON PROPOSED ZONING TEXT AMENDMENT REGARDING MANDATORY RECYCLING FOR APARTMENT BUILDINGS AND CONDOMINIUMS

Commissioner Russell opened the Public Hearing at 11:45 am.

Present: Phil Shire, Director, Dept. of Land Use and Growth Management

Mr. Shire stated that notice of public hearing was posted in *The Enterprise* on August 29 and September 5, 2014. On August 19, 2014, staff presented Commissioners with the proposed zoning text amendment to require recycling collection receptacles for apartment and condominium buildings with 10 or more dwelling units.

Commissioner Russell opened the hearing for public comment. There were no public comments. Commissioner Russell stated the record would be left open for an additional ten days to receive public comments on this matter and closed the public hearing at 11:49 am.

ADJOURNMENT

The meeting adjourned at 11:50 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)