

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION FOR WOMEN**  
**MONDAY – OCTOBER 07, 2013**  
**ROOM 14 POTOMAC BUILDING \* LEONARDTOWN, MARYLAND**

**CALL TO ORDER** – The Chair called the meeting to order at 5:45 p.m. (This is a recorded meeting)

**ROLL CALL** – Members present were Denise Krumenacker – Chair, Reverend Meredith Wilkins-Arnold – Vice Chair, Elizabeth Servello, Makeba Atkins, Norma Pipkin, and Katie Werner – Secretary. Karen Ann Talbott, Elisa Height, Terry Hall, Kyle Bishop, and Sharisse Swales were absent. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director and Amber Norris – Office Manager and Recording Secretary.

Lynn Fitrell – Commissioner on the Maryland Commission for Women was present.

**APPROVAL OF THE MINUTES** – Motion to approve the September 09, 2013 minutes was made by Ms. Pipkin and seconded by Ms. Werner, the motion passed.

**BUDGET REPORT –**

<b>Account</b>	<b>Budget</b>	<b>Balance</b>
Office Supplies	\$200.00	\$200.00
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$400.00
Food	\$300.00	\$15.00
Other Contract Services	\$2500.00	\$2500.00
Copier Services	\$200.00	\$200.00
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$250.00
<b>Total</b>	<b>\$4500.00</b>	<b>\$4215.00</b>

**DISCUSSION OF OLD BUSINESS –**

- Ms. Werner, Ms. Pipkin, and Ms. Atkins gave an overview of the county fair. It was agreed that next year the Commission for Women will have their own table, rather than sharing a table with other Commissions as well as a table closer to the Department of Aging and Human Services.
- The Domestic Violence Awareness Month Proclamation will be presented on October 8, 2013 at the Board of County Commissioners' meeting, Ms. Pipkin will attend.
- Ms. Servello gave an overview of the September 25, 2013 Family Violence Coordinating Council meeting. The council reviewed the cycle of violence and the location of each agency within the cycle. The council will be forming subcommittees and asked the Commission for Women representative to participate. The purpose of the FVCC is prevention/intervention, coordinating/community response, quality of service review, and education/outreach. The next FVCC meeting will be held on October 23, 2013 at 5:00 p.m. in room 14.
- Ms. Servello and Ms. Talbot are continuing to organize on the Charlotte Hall Veteran's Home outreach activity which will be held on November 10, 2013.

- Lifetime Achievement Award will be presented at the March banquet; Ms. Hall and Ms. Height continue to accept nominations.
- The commission discussed the reservation request for the women's banquet on March 20, 2014 at the James A. Forrest Career and Technology Center. Ms. Wilkins-Arnold suggested Elizabeth Oliver-Farrow or Amy Wilkins to speak at the event.

#### **DISCUSSION OF NEW BUSINESS –**

- The Calvert County Commission for Women Chair, Margaret Dunkle, would like to organize a forum/panel discussion on Title IX at the College of Southern Maryland Campus in Prince Frederick. Ms. Dunkle inquired if the St. Mary's Commission for Women would be interested in co-sponsoring the event. After discussion, it was decided the commission members may attend the event, but were not interested in co-sponsorship.
- The commission discussed setting up a table at the St. Mary's County Oyster Festival on October 19 and 20, 2013. Ms. Pipkin will check her availability for the event.
- Ms. Werner stated she did not receive any nominations for the officer positions. Ms. Krumenacker inquired if any member was interested in filling the positions. Due to lack of membership attendance, it was decided to continue accepting nominations through the remainder of the month and vote at the November 4, 2013 meeting. Nominations can be sent directly to Ms. Werner.
- The League of Women Voters is organizing a forum to discuss the Affordable Care Act at the Lexington Park Library in January 2014. The commission may co-sponsor the event.

#### **CALENDAR –**

- The Charlotte Hall Veteran's Home outreach activity will be held on November 10, 2013.
- The Women's History Month Banquet has been tentatively scheduled on March 20, 2014 at the James A. Forrest Career and Technology Center.

#### **ANNOUNCEMENTS –**

- Ms. Fitrell provided statistical information regarding the National and Maryland Domestic Violence Hotline report.

**NEXT MEETING** – November 04, 2013 in the Human Services Library at 5:30 p.m. The meeting will be held the first Monday in November due to the Veteran's Day holiday.

#### **ADJOURNMENT –**

- Ms. Wilkins-Arnold made a motion to adjourn the meeting at 6:40 p.m. and Ms. Werner seconded, the motion passed.