

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, November 27, 2018)**  
*Generated by Bonnie Gray on Wednesday, November 28, 2018*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Bonnie Gray, Recorder

Absent: Commissioner John E. O'Connor

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:04 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of November 13, 2018, as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**2. PROCLAMATION**

A Proclamation was presented for Giving Tuesday.

**3. RECOGNITION**

**A. Commendation - Commissioner Tom Jarboe**

A Commendation was presented to Commissioner Tom Jarboe to recognize him at his last meeting as County Commissioner. Commissioner Jarboe provided exemplary service as a member of the Commissioners of St. Mary's County from 2014 - 2018.

#### **4. COUNTY ADMINISTRATOR**

##### **A. DRAFT AGENDAS FOR DECEMBER 4 AND 11, 2018.**

##### **B. COUNTY ADMINISTRATOR - Anti-Hate Resolution**

I move to approve the Anti-Hate Resolution.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

##### **C. OFFICE OF THE CIRCUIT COURT - Sub-recipient Agreement with 1 Step at a Time, LLC under Project MD1925**

I move to approve and authorize Commissioner President to execute the sub-recipient agreement between the Commissioners of St. Mary's County and 1 Step at a Time, LLC for sober housing services in the amount of \$6,000.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

##### **D. SHERIFF'S OFFICE - Application for State Aid for Police Protection Program FY2020**

I move to approve the grant application for FY2020 State Aid for Police Protection (SAPP) from the Governor's Office of Crime Control and Prevention, and authorize the Sheriff's Office to submit the application electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County, and authorize the Commissioner President to execute the related documents subsequent to the electronic filing.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

##### **E. SHERIFF'S OFFICE - DOJ - Award of FY18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation**

**MOTION 1:** I move to approve the FY18 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Local Solicitation Award Documents, project US1936, from the U.S. Department of Justice, for the amount of \$18,858, for the purchase of equipment.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**MOTION 2:** I move to approve the related budget amendment that includes decreasing grant funding by \$606 and realign asset forfeiture funding to cover the \$10,897 additional County funding needed and the \$566 to be set-aside to cover the total cost of the equipment and the set-aside requirement, and authorize the Commissioner President to execute the related documents and Sheriff's Office Staff to submit all electronically.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**F. DEPARTMENT OF ECONOMIC DEVELOPMENT - Establishment of Tourism Regulatory Task Force**

I move to establish a Tourism Regulatory Task Force as outlined in the subject materials.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**G. DEPARTMENT OF AGING & HUMAN SERVICES - Senior Care Grant Application FY2019**

I move to approve the Senior Care grant application, project # MD1903, from Maryland Department of Aging on behalf of St. Mary's County Department of Aging & Human Services in the amount of \$122,618 for the purpose of implementing the Senior Care Program in St. Mary's County and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**H. DEPARTMENT OF HUMAN RESOURCES - St. Mary's County Government Manual of Personnel Policies and Procedures Proposed Revisions**

**Present:** Catherine Pratson, Director

The proposed policy revisions to the St. Mary's County Government Manual of Personnel Policies and Procedures was presented.

**I. DEPARTMENT OF HUMAN RESOURCES - Resolution for 2018 Holiday Leave**

I move to approve the 2018 Resolution for Additional Holiday Leave providing St. Mary's County employees with December 24 and December 31, 2018 as additional paid holiday leave or as floating holiday leave for employees required to work on these dates.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

#### **J. OFFICE OF THE COUNTY ATTORNEY - County Owned Surplus Real Property**

**Present:** David Weiskopf, Acting County Attorney

Brandy McKelvey, Paralegal

The disposition of the 104 surplus county owned properties was presented.

#### **K. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - FDR Blvd, Phase 1b and part of 1c (First Colony Blvd. to Old Rolling Rd.) - Traffic Ordinances and Resolution**

**Motion 1:** I move to adopt the Resolution accepting FDR Boulevard, from First Colony Boulevard to Old Rolling Road, into the County Highway Maintenance System.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**Motion 2:** I move to adopt the Ordinance setting a maximum speed and establishing a stop intersection on FDR Boulevard, and establishing a yield intersection on all approaches of the FDR Boulevard and Old Rolling Road intersection.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**Motion 3:** I move to adopt the Ordinance designating the shoulders of FDR Boulevard as bicycle lanes.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**Motion 4:** I move to adopt the Ordinance designating the lane usage on southbound and northbound FDR Boulevard at the First Colony Boulevard intersection.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

**L. DEPARTMENT OF LAND USE & GROWTH MANAGEMENT - Briefing on Amending the Zoning Ordinance**

**Present:** William Hunt, Director

Proposed amendments to the County's Zoning Ordinance was presented and discussed.

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

**6. ADJOURN**

The meeting adjourned at 10:39 a.m.

Minutes approved by the Commissioners of St. Mary's County on December 4, 2018.

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BG  
Bonnie Gray, Senior Admin. Coordinator