

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Tuesday, December 14, 2010**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Lawrence D. Jarboe  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Sharon Ferris (Recorder)

**Absent:** Commissioner Cynthia L. Jones

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:01 am.

**ADDITION/DELETIONS TO AGENDA**

**Commissioner Jarboe moved, seconded by Commissioner Morgan, to remove the Executive Session from today's agenda and reschedule for January 4, 2011.**

**APPROVAL OF CHECK REGISTER**

**Commissioner Morris moved, seconded by Commissioner Morgan, that the checks for bills dated December 14, 2010, be approved as submitted by staff. Motion carried 3-1. Commissioner Jarboe voted nay.**

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of the meeting of Tuesday, December 7, 2010, as presented. Motion carried 4-0.**

**PROCLAMATION WAS PRESENTED TO PHYLLIS (ROBIN) KNOTT**

**COUNTY ADMINISTRATOR**

1. Draft Agenda for December 21, 2010. There will be no meeting on December 28, 2010.

2. **State's Attorney Office, Child Support Division** (*Lyle Long, Senior Investigator; Pam Soffos, Legal Assistant II*)

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to accept the Child Support Cooperative Reimbursement Incentive Funds from the Maryland Department of Human Resources, on behalf of the St. Mary's County State's Attorney's Office, in the total amount of \$6,479 and execute the related budget amendment aligning the budget to the awarded amount. Motion carried 4-0.**

3. **Department of Public Safety** (*David Zylak, Director; Jaclyn Shaw, Emergency Management Division Manager*)

**Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize the Commissioner President to execute the 2010 Citizen Corps Program Grant Agreement, Project US1166, from the U.S. Dept. of Homeland Security on behalf of the Dept. of Public Safety, for funding for the implementation of activities and training under the Community Emergency Response Team Program in St. Mary's County, in the amount of \$4,390, and the related budget amendment decreasing the project budget by \$1, 610. Motion carried 4-0.**

4. **Department of Aging** (*Lori Jennings-Harris, Director*)

*(Rebecca Kessler, Division Manager, Home and Community Service, Department of Aging)*

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize the Commissioner President Russell to execute the FY2011 Medicaid Waiver Grant Award, project #US1162, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging, to assist consumers who normally need nursing home placement but may live safely in the community to receive appropriate in-home services, in the amount of \$126,598 and the related budget amendment to increase the project budget by \$513.00. Motion carried 4-0.**

**Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize the Commissioner President to execute the FY11 Notification of Grant Award for the Money Follows the Person grant, project #US1132, from the Maryland Department of Aging, on behalf of the St. Mary's County Department of Aging, for home and community-based services by improving the transition process for eligible individuals from long-term care facilities to the community, through increasing outreach and decreasing barriers to transition, in the amount of \$31,302 and the related budget amendment to set-up the project budget. Motion Carried 4-0.**

*(Debbie Barker, Senior I and A Manager, Department of Aging)*

**Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to execute the Affordable Care Act Medicare Improvements for Patients and Providers Act 2008 (ACA-MIPPA), project #US1107, from the Maryland Department of Aging, on behalf of the St. Mary's County Department of Aging, in the amount of \$9,423 and the related budget amendment to increase the project by \$9,423. Motion carried 4-0.**

**Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize the Commissioner President Russell to execute the Senior Medicare Patrol Health Care Fraud Expansion (SMP Expansion) Notification of Grant Award, project # US1160 from the Maryland Department of Aging, on behalf of St. Mary's County Department of Aging, in the amount of \$7,500, and the related budget amendment to increase the project by \$7,500. Motion carried 4-0.**

**5. Department of Public Works and Transportation *(George Erichsen, Director)***

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and sign the following Resolutions:**

- **to accept Wheatherby Drive and Remington Court, located in the Brooks Knolls Subdivision, 3<sup>rd</sup> Election District, into the County highway maintenance system, and resolutions posting stop signs and 25-mph speed limits on said roads; and**
- **to accept Baywoods Drive, Birdseye Court, Foxglove Court, Dayflower Place, Caraway Place, and Arum Place, located in the Southwoods Subdivision, Phases 1 and 2, 8<sup>th</sup> Election District, into the County highway maintenance system, and resolutions posting stop signs and 25-mph speed limit on said roads. Motion carried 4-0.**

**Commissioner Morris moved, seconded by Commissioner Morgan, to approve and authorize the Commissioner President to sign Public Works Agreement Addenda for the following:**

- **Town View Subdivision, Section 1, located in the 3<sup>rd</sup> Election District, with an Expiration Date of September 1, 2011;**
- **Grandview Haven Subdivision, Section 1, located in the 4<sup>th</sup> Election District, with an Expiration Date of November 1, 2011;**
- **Broad Creek Subdivision, Section 1, located in the 6<sup>th</sup> Election District, with an Expiration Date of September 1, 2012; and**
- **A portion of FDR Boulevard at Buck Hewitt Road, located in the 8<sup>th</sup> Election District, with an Expiration Date of June 1, 2011.**

**Motion carried 4-0.**

**6. Department of Recreation and Parks** (*Phil Rollins, Director; Debra Pence, Manager, Museum Division*)

*(Shirley Leyland, President, Museum Board; Frank Maio, Trustee)*

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize the Commissioner President to sign the revised bylaws of the St. Mary's County Board of Trustees of the Museum Division. Motion carried 4-0.**

**REPORT OF THE INDEPENDENT AUDITOR ON THE FINANCIAL STATEMENTS FOR ST. MARY'S COUNTY FOR FISCAL YEAR 2010**

**Present:** Tim Murphy, Partner, Murphy & Murphy  
Lisa Brown, Auditor in Charge of our engagement  
Elaine Kramer, Chief Financial Officer, St. Mary's County  
Desiree Ridgell, Accounting Officer, St. Mary's County Finance Department

Mr. Murphy summarized his findings and complimented the County noting that the financial books and records were in excellent condition, internal control was good and assets are safe guarded. All of the County's assets are FDIC insured or properly collateralized. Mr. Murphy highlighted significant items in the audit report. The assets of St. Mary's County Government exceeded its liabilities at the close of the fiscal year by \$204M, and the overall net asset position reflects an increase of approximately \$4M over the prior year. The financial outlook for FY11 and FY12 is uncertain because of unforeseen state and federal cuts; however, St. Mary's County is fortunate in that the Patuxent Naval Air Station along with increased tourism has a stabilizing effect on the County's economy. Continued conservative financial practice is essential for future budgets.

**Commissioner Morgan moved, seconded by Commissioner Jarboe, to accept the Report of the Independent Auditor on the financial statements of St. Mary's County for Fiscal Year 2010, as presented. Motion carried 4-0.**

**COMMISSIONER TIME**

The Commissioners highlighted upcoming events and those attended over the past week as well as personal interest items.

*Commissioner Jarboe referred to a letter from Joseph Henderson, owner of Buzz's Marina, concerning a complaint by a neighbor on use of campground and the subsequent Board of Appeals Decision and asked that County staff assist Mr. Henderson in the reapplication process.*

**ADJOURNMENT**

The meeting of the Board of County Commissioners adjourned at 10:45 am.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator (Recorder)