

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Meeting of Monday, March 1, 2012
MINUTES**

BOARD MEMBERS PRESENT: Lisa Rush, Chairperson; Richard Buckler, Vice-Chairperson; Phil Cranford, Sabrina Hecht, Tom Nelson and David Phalen.

MEMBERS ABSENT: Al Harrison, Robert Hicks and Julie Lemmon.

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Phil Rollins, Director; Jessica Hale, Recreation Division Manager; David Guyther, Parks Division Manager; Christina Bishop, Therapeutic Recreation Specialist; and Kathy Bailey, Recorder.

CALL TO ORDER

The Board meeting was called to order by Lisa Rush, Chairperson, at 5:30 p.m., in the Chesapeake Building.

APPROVAL OF MINUTES

David Phalen moved, seconded by Tom Nelson, to approve the minutes of February 6, 2012; motion carried 6-0.

RECREATION DIVISION REPORT

Director Phil Rollins introduced Jessica Hale, Recreation Division Manager. Ms. Hale provided an update on several programs and activities of the Recreation Division.

- Kickball – Kickball will be operated by R&P later this summer. Plans are currently being developed for age groups, practice and game locations, and season length.
- Community Partnerships – Ms. Hale provided a hand out to the Board which provided details on over 20 community partnerships with programs and events.
- Paralympic Sport – Southern Maryland Overview – Ms. Hale introduced Christina Bishop, Leisure Programs Coordinator, who provided an update on the County being selected as Maryland's first Paralympic Sports Club. Some of the programs being planned include aquatics, kayaking, shooting, archery and cycling.
- Football – Mr. Rollins provided an overview of the history of youth football in St. Mary's County and where things stand to date. Recently, the three current youth football clubs met with R&P staff regarding the possible participation in a tri-county league with Charles & Calvert Counties. After meetings and several discussions, Charles & Calvert have declined to participate in a tri-county league. The three St. Mary's youth football clubs will remain independent for the 2012 season by participating in a Metro AYF league as they did for the 2011 season

Chairperson Rush asked for a clarification of the immunization statement on the Summer Camp Registration Form; does that mean the date of the last tetanus shot or is the shot record up to date. Ms. Hale will research that.

Dick Buckler asked about tennis programs available. Ms. Hall stated that there are tennis programs as well as tennis camps available; those are listed on page 35.

THREE NOTCH TRAIL

Mr. Rollins informed the Board that progress has been made in addressing several encroachments along the right-of-way. Staff held meetings with adjacent property owners regarding encroachments on January 23rd, 24th and on February 29th and a preferred alternative for Church Lane was developed with community input which shows Church Lane to remain open. Staff and the consultant will present information on encroachments and issues to the BOCC on March 6th.

Kathy Bailey provided a status report on the status of the Three Notch Trail kiosk and interpretive signage project. The project will include historical and informational signage, rest areas and kiosks at Baggett Park and in Charlotte Hall. The fabrication contract was awarded to W.M. Davis, Inc. and it's anticipated that the project will be installed sometime this spring.

R&P FY13 CAPTIAL BUDGET UPDATE

Capital provided one page budget highlight sheet which detailed the FY13 CIP Summary Schedule. A budget work session was held on February and no concerns were expressed with the proposed capital program. The projects include:

- TNT Phases VI and VII
- Recreation Facilities and Parks Improvements
- Park Land and Facility Acquisition
- Chaptico Park – Phased Development
- St. Clement's Island Museum Renovations
- Lancaster Park Improvements
- Piney Point Lighthouse Museum
- Elms Beach Park Improvements
- Leonardtown Park
- Derelict Boat Removal
- Wicomico Waterfront Park Restroom Building Replacement
- Piney Point Public Landing

PROJECT UPDATES

- Land Preservation, Parks and Recreation Plan – State comments were received on February 28th and a few minor updates to the plan were made as a result of those comments. The plan will be presented to the BOCC on March 13th for adoption.
- Lancaster Park Civil War Memorial – It is anticipated that the project will be completed in the spring 2012. A groundbreaking ceremony for the project will be held on March 4th and ribbon cutting ceremony will be held in conjunction with the annual Juneteenth Celebration in Lexington Park.
- Lancaster Park and Leonardtown Park Design/Engineering – It is anticipated that the design and engineering for these projects will be bid together in the near future.
- Charlotte Hall Athletic Fields - Staff was informed on December 27, 2011 that the solicitation was cancelled by Procurement. It is hoped that the project will be rebid in the near future.

ELECTION OF OFFICERS

The nominating committee of David Phalen and Tom Nelson presented the slate of officers as Dick Buckler for Chairperson and Bob Hicks as Vice-Chairperson. No other nominations were received.

Phil Cranford moved, seconded by Sabrina Hecht, to approve the slate of officers for 2012; motion carried 5-0 (Dick Buckler abstained).

OTHER BUSINESS

Mr. Rollins thanked the Board members for their help and support over the years. This will be his last Board meeting as he's retiring effective April 1, 2012 after 20+ years. He stated he's worked with many great people of the years on various Boards and Committees and will truly miss everyone. Board members also expressed their appreciation for Phil's years of dedication and hard work on many projects and programs.

SCHEDULING OF NEXT MEETING

The next meeting of the Recreation and Parks Board is scheduled for Thursday, April 5, 2012 at 5:30 p.m. in the Chesapeake Building in Leonardtown. That meeting was subsequently cancelled; the next meeting will be May 3, 2012.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on March 3, 2012.