

**RECREATION AND PARKS BOARD  
OF ST. MARY'S COUNTY  
Thursday, May 3, 2018  
5:30 PM**

**MEETING MINUTES**

**MEMBERS PRESENT:** Caroline King, Chairperson; Doug Bellis, Richard Buckler, Tom Nelson and Floyd Warren.

**MEMBERS ABSENT:** Patrick Murphy, Fred Parker and Ashley Varner.

**RECREATION AND PARKS STAFF AND OTHERS PRESENT:** Arthur Shepherd, Recreation and Parks Department Director; David Guyther, Parks Manager; Jessica Hale, Recreation Manager; and Kathy Bailey, Recorder.

**TOUR OF GREAT MILLS SWIMMING POOL**

Board members toured the Great Mills Swimming Pool facility at 5:30 p.m.

**CALL TO ORDER**

Chairperson Caroline King called the meeting to order at 6:05 p.m.

**APPROVAL OF MINUTES**

**Tom Nelson moved, seconded by Richard Buckler, to approve the minutes of April 5, 2018; motion carried with all in favor.**

**RECREATION DIVISION OVERVIEW**

R&P Department Director Arthur Shepherd introduced Jessica Hale, Recreation Division Manager, who provided an update on activities of the Division. Highlights included:

- Summer Camps – registration opened on March 1, 2018.
- Examples of 2018 camps include: Tiny Tots; Splish and Splash; Outdoor Encounters; Fit & Swim; Mad Scientists; Medieval Crusades; Space is the Place; and more.
- New Youth Programs/Camps Coordinator – Cheryl Nelson began work on March 12<sup>th</sup>.

**FY2020 CIP BUDGET DISCUSSION**

Director Shepherd provided a handout of the recommended FY2019 – FY2024 Capital Improvements Budget. He asked Board members to review the document for FY2020 budget discussion during the next R&P Board meeting.

**PROJECT UPDATES**

Director Shepherd provided the Board with several project updates which included:

- Skatepark – CSMC approved operational changes at the skatepark. Skatepark fees have been eliminated, increased park supervision will be provided, and necessary repairs will be made to the skating area by fall 2018.
- Three Notch Trail Phase Seven – Grant applications to assist with construction of the trail scheduled for CSMC approval on May 8<sup>th</sup>.
- Wiecks Playground – playground equipment on order; installation expected this summer.
- Margaret Brent Recreation Center – Air conditioning expected to be completed later this month.

- Lancaster Park Lighting Project – FAA approval request submitted April 5<sup>th</sup>.
- Dorsey Park Football Field improvements – The field renovation project is approximately 80% complete. The well and irrigation system were installed the week of April 16<sup>th</sup>.
- Restroom Building Renovations – are nearly complete at Dorsey, Cecil, Fifth District and Cardinal Gibbons parks.
- Asphalt Overlay – work has begun on asphalt overlay on Three Notch Trail; will begin at Baggett Park in June.
- Basketball Courts – color coating will be completed this month at Lancaster and Baggett parks.
- New Playground – the ribbon cutting ceremony for the new Fifth District Park playground will be held on June 5<sup>th</sup>.

Chairperson Caroline King asked if coaches know how to get in touch with staff in the parks when needed and are they CPR trained. Communication will be sent to leagues this spring outlining the staffing changes. Mr. Shepherd stated that staff members are visible in the parks and they are CPR/First Aid trained.

### **OTHER BUSINESS**

Mr. Shepherd presented requests for Alcohol Consumption Permits from the Friends of the St. Clement's Island and Piney Point Museums, the Optimist Club of the Seventh District, and for a private wedding. Requests included:

- Friends of St. Clement's Island & Piney Point Museums for Potomac Jazz & Seafood Festival July 14, 2018.
- Friends of St. Clement's Island & Piney Point Museums for Chamber After Hours event August 22, 2018.
- Optimist Club of the Seventh District for the annual Blessing of the Fleet event to be held on October 6<sup>th</sup> (rain date October 7<sup>th</sup>).
- Private Wedding & Reception event to be held on June 9, 2018.

**Floyd Warren moved, seconded by Doug Bellis, to approve each of the Alcohol Consumption Permits; motion carried with all in favor.**

### **NEXT MEETING**

The next meeting of the Recreation and Parks Board is scheduled for Thursday, June 7, 2018.

### **ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

---

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on June 7, 2018.