

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Meeting of Thursday, June 6, 2013
MINUTES**

BOARD MEMBERS PRESENT: Robert Hicks, Acting Chairperson; Phil Cranford, Sabrina Hecht, Julie Lemmon, David Phalen, Lisa Wainger-Rush and Ashley Varner. Tom Nelson arrived at 5:45 p.m.

MEMBERS ABSENT: Dick Buckler.

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Brian Loewe, Director; Jessica Hale, Recreation Division Manager; Kyle Kebaugh, Sports Coordinator; and Kathy Bailey, Recorder.

CALL TO ORDER

The Board meeting was called to order by Robert Hicks at 5:35 p.m., in the Chesapeake Building.

APPROVAL OF MINUTES

Phil Cranford moved, seconded by Lisa Wainger-Rush, to approve the minutes of April 4, 2013; motion carried 8-0.

RECREATION DIVISION REPORT

Brian Loewe, Director, introduced Jessica Hale, Recreation Division Manager, who provided an update on Recreation Division programs and activities. Items included:

- Summer Program Guide – Ms. Hale reported that the summer program guide was recently released. It can be accessed online or picked up from libraries, recreation centers and the main office.
- Summer Camps – Camps will begin the week of June 17th; a full list of camps can be accessed online.
- Summer Skate – Will be held at Leonard Hall Recreation Center on Fridays this summer; 1:00 – 3:00 pm; the cost is \$5 per person.
- School Age Centers – So far, the 2013-2014 School Age Child Care program has 83 children enrolled; 74 children are enrolled in before care and 77 in after care.
- Great Mills Pool – The bubble has been removed for the summer season. Other projects at the pool include installation of a security camera system and conversion of the kiddie pool to a picnic area; these projects are nearly complete.
- Verbic Memorial Golf Tournament – The Department will host the 18th Annual Scott Verbic Memorial Golf Tournament on June 7th. The tournament is held each year in remembrance of Scott Verbic, a former volunteer coach, Recreation & Parks Board Member and advocate for youth sports. Proceeds will benefit the R&P scholarship fund. The tournament was subsequently rescheduled to July 12th due to inclement weather.
- G.O.L.F. Giving Program – This new program provides opportunities for individuals and families to contribute to the Recreation & Parks Scholarship Fund. For just \$25, donors can have names placed among fellow donors on a plaque which recognizes contributions that help local families participate in recreation programs. The plaque will be on permanent display at the R&P main office in Leonardtown.
- Summerstock Musical – This year's show is *Hairspray*. Show dates are: July 19-21 and 26-28 at Great Mills High School. All evening shows are at 7:00 pm, except Sunday

evenings which are being held at 3:00 pm. There are also two Saturday matinees on July 22 & 27 at 1:00 pm.

COMMUNITY STANDARDS – UPDATED GUIDELINES

Mr. Loewe introduced Kyle Kebaugh, Sports Coordinator, who provided information and a Power Point presentation on proposed updates to the Community Standards guidelines.

Summary of changes:

- Head coach and ALL assistant coaches will be required to have background checks (as opposed to head coach and at least one assistant coach)
- All league board members will be required to have background checks
- Criteria – care, custody and control of children
- Under the current standards, there are many assistant coaches working with children who do not have background checks
- Funding was approved in the FY14 budget for the additional background checks

David Phalen moved, seconded by Julie Lemmon, to endorse the changes to the Community Standards guidelines as proposed by staff. Motion carried with all in favor.

R&P FY14 BUDGET UPDATE

Mr. Loewe reported that the BOCC approved and FY2014 Operating and Capital Budgets on Tuesday, May 28, 2013.

PROJECT UPDATES

Lancaster Park

- The project was reviewed by the county's Technical Evaluation Committee (TEC) for the May 2013 cycle. The Soltesz design/engineering firm is currently working to address agency comments from the TEC review process.

Leonardtown Park Design and Engineering Project

- This project was also awarded to Soltesz. The project kick-off meeting was held on May 30th. The firm will now begin the concept planning and bring the preliminary drafts to county staff. The concept will then be presented to the R&P Board, Board of Education, Town of Leonardtown, Planning Commission and Board of County Commissioners.

Charlotte Hall Athletic Fields

- Construction continues on this project to add additional practice fields adjacent to Fifth District Park and Lettie Dent Elementary School. Work this month included: clearing of trees, grubbing, installation of sediment and erosion controls, and work on sediment basin A.

Three Notch Trail Phase VI

- The State Highway Administration final review meeting for the project was held on March 20th. A significant number of comments were received; staff and the engineering firm are in the process of determining which comments are requirements and which comments are recommendations and addressing the requirements as needed to gain approval from

SHA. The remaining county approvals are anticipated to be received in the next few weeks.

Civil War Interpretive Center

This project will renovate and reuse the remaining "Flat Tops" house as an Interpretive Center for the memorial. Staff is awaiting approval of the selected contractor from the Maryland Department of General Services with regard to the Bond Bill funding. The approval request was mailed to DGS on April 30th.

SCHEDULING OF NEXT MEETING

The next meeting of the Recreation and Parks Board is scheduled for Thursday, August 1, 2013 at 5:30 p.m., in the Chesapeake Building in Leonardtown. The July meeting was canceled as it was originally scheduled for July 4th.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on September 5, 2013.