

Minutes of the Commission On Aging Meeting  
Garvey Senior Activity Center, Leonardtown, Maryland  
Monday, July 23, 2012

**CALL TO ORDER**

Start Time: 1:00 p.m.  
Location: Garvey Senior Activity Center, Leonardtown, Maryland  
Chaired By: Bettie Broadhurst

**PRESENT**

**COA Members:** Bettie Broadhurst, Sam Brown, Agnes Butler, Gail Murdock, Elfreda Mathis, Norma Pipkin, Peggy Reardon, David Ryan, Cindy Williams.

**Department of Aging Staff:** Lori Jennings-Harris, Director; Dana DiGregorio, Sr. Administrative Coordinator.

**ABSENT**

Crystal Menear.

**GUEST**

Norine Rowe, Project Manager - Retired and Senior Volunteer Program  
Department of Aging & Human Services

**APPROVAL OF AGENDA**

Motion to approve the agenda was made by Gail Murdock and seconded by Peggy Reardon; all were in favor and the motion carried.

**APPROVAL OF MINUTES**

Motion to approve the June 2012 minutes was made by Gail Murdock and seconded by Peggy Reardon; all were in favor and the motion carried.

**GUEST SPEAKER**

- Norine Rowe, Project Manager - Retired and Senior Volunteer Program (RSVP), Department of Aging & Human Services, attended the July Commission On Aging meeting. Norine provided information and handouts about the RSVP Program
- Norine answered questions posed by the Commission regarding volunteering and the RSVP Program.

**OLD BUSINESS**

**Friends of Ripple Projects:**

- Sam Brown noted that the 5K Run Walk Fund Raiser for the St. Mary's Adult Medical Day Center will be held on October 13, 2012. Flyers will be available soon.

**NEW BUSINESS**

- Bettie Broadhurst introduced the two new members of the Commission On Aging, Cindy Williams and David Ryan, asking them to tell the commission a little about themselves. Bettie asked each of the current members to introduce themselves.

**ACTION ITEMS**

**Maryland State Delegate Meeting:**

- The Maryland State Delegate Meeting is scheduled for September 28, 2012, to be held at the Higher Education Center. Gail Murdock and Bettie Broadhurst will follow up with the Delegates to confirm attendance.
- Crystal Menear is working on a publication to go out to the public to announce the event.

**UPCOMING EVENTS**

- Annual Health Fair is scheduled for Friday, October 26, 2012 at the Hollywood Fire House.
- 2013 Caregivers Conference is scheduled April 26, 2013. The event will be held in Charles County at the Richard R. Clark Senior Center.

### **DIRECTOR'S REPORT**

- The Touch Screen Sign-In system was launched at Loffler on July 9, 2012.
- Working with the veterans administration the Senior Activity Centers will be collection sites for used and un-serviceable flags.
- Lori Jennings-Harris gave the Commission a brief overview (from the Human Resources Department) of how the volunteers are covered under the county's vehicle insurance policy.

### **PERSONNEL CHANGES**

- The Department has filled the kitchen technician vacancy at the Northern Senior Activity Center.
- The Department is in the final steps of hiring a candidate for the office specialist vacancy at the Northern Senior Activity Center.

### **NEXT MEETING**

The next meeting will be held on Monday, August 27, 2012 at Chesapeake Shores in Great Mills, Maryland.

### **ADJOURNMENT**

Motion to adjourn was made by Peggy Reardon and was seconded by Sam Brown; all were in favor and the motion carried.

Prepared by:  
Dana DiGregorio  
Sr. Administrative Coordinator