

BOARD OF COUNTY COMMISSIONERS' MEETINGFebruary 2-3, 1977Wednesday, February 2, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

The meeting came to order at 9:00 a.m.

READING AND APPROVAL OF MINUTES

The minutes of January 26-27, 1977 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills, as submitted, seconded by Commissioner Dean. All Commissioners voted in favor.

RE-EVALUATION OF LEXINGTON PARK HEALTH DEPARTMENT BUILDING

The County Administrator presented a memorandum from the Director of Finance stating that the Insurance Underwriters have questioned the value placed on the Lexington Park Health Department Building. Our present policy is using an estimated replacement value of \$155,000 and after their investigation the Insurance Underwriters feel that the value should be approximately \$350,000 to \$400,000. Mr. Sterling, Director of Finance, recommended that the Schedule of Values be adjusted accordingly.

The Commissioners requested that the County Engineer comment on the value of this building prior to their making a decision.

RELEASE OF COLLATERAL
MARYLAND BANK AND TRUST COMPANY

On behalf of the Director of Finance, the County Administrator presented a request from Maryland Bank and Trust Company for release of collateral in the amount of \$30,000. Since collateral held to secure deposits of St. Mary's County (\$1,868,000) far exceeds total County Funds on Deposit (\$7,845.53), Mr. Sterling recommended approval of this release of collateral. Commissioner Jarboe made a motion to approve and authorize Commissioner McKay to sign the Release of Collateral, seconded by Commissioner Parlett. All Commissioners voted in favor.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Commissioner Dean made a motion, seconded by Commissioner Jarboe that the Commissioners make the following appointments:

<u>Tri-County Youth Services Bureau</u>	<u>Term</u>
Dr. Frank Gunzburg	1/1/77 to 12/31/78

Patuxent River Basin Water Quality Management Plan
Public Advisory Council

Mr. Oran Wilkerson

Potomac River Basin Water Quality Management Plan
Public Advisory Council

Mr. John O. Koegel

All Commissioners voted in favor.

PROPOSED LEGISLATION - CONTRACTING WITH MD. STATE POLICE

In response to a letter from Senator Simpson regarding draft legislation pertaining to contract services by the Maryland State Police, the County Administrator presented a reply for the Commissioners signatures stating that this proposal is in agreement with our past considerations and meets with our approval and endorsement. The Commissioners agreed to sign said letter.

FEDERAL FUNDING FOR RC & D PROJECTS

The County Administrator presented a letter to the U. S. Department of Agriculture, USC, for the Commissioners' signatures supporting the RC & D Program and recommending that these projects be reconsidered and adequately funded.

The Commissioners agreed to sign and forward said letter.

LINCOLN AVENUE RECONSTRUCTION

Present: John Norris, County Engineer

Mr. Norris referred to correspondence that has been received from residents of the Lincoln Avenue area requesting certain improvements to this road:

- (1) increase in width of road from existing 20 feet;
- (2) security lighting;
- (3) sidewalks.

Mr. Norris stated that the plans for reconstruction have been prepared; and widening the road would involve relocation of some utilities, revamping the plans and adding construction costs in the amount of approximately \$15,000, and would also create up to two-months delay in the project.

Mr. Norris recommended to the residents that the lighting request be presented to SMECO for a solution.

With regard to the sidewalks, the Commissioners requested Mr. Norris to return with additional information so that they can determine whether or not it is the developer's responsibility to construct the sidewalks.

Mr. Norris is to prepare a letter to the residents setting forth the County's position on this matter.

STATE WHARF AT COLTON'S POINT

Present: John Norris, County Engineer

Mr. Norris presented a grant application in the amount of \$5,000 to be submitted to the Department of Natural Resources for temporary improvements to the state wharf at Colton's Point.

Mr. Norris stated that the wharf is in need of major repairs and the lease that the County has with the State is for the Butterfield property and not with the wharf. Mr. Norris said he would be meeting with the State people to discuss whether the wharf should be under the lease with the Butterfield property and also whether or not the County would initiate the necessary repairs to the wharf.

Commissioner Parlett made a motion to authorize Commissioner President McKay to sign the grant application in the amount of \$5,000, seconded by Commissioner Dean. All Commissioners voted in favor.

(Commissioner Millison left the meeting to go to Court)

LEXINGTON PARK AMBULANCE AND RESCUE SQUAD BUDGET ALLOCATION

Present: Leroy Thompson
 John Levy
 John Smith
 Mike

The above-referenced members of the Lexington Park Rescue Squad appeared before the Commissioners to discuss the Commissioners letter of November 17, 1976 in which was proposed a formula for allocating public funds to support the rescue squads in the county. The members stated that they agreed with the formula as proposed by the Commissioners but were present to advise the Commissioners that unlike other squads around the county, they had severe problems in raising contributions to fund their activities because of the transient nature of the community.

ENERGY CONSERVATION

Present: F. Elliott Burch, Sr., Burch Oil Company
 F. Elliott Burch, Jr., Burch Oil Company
 J. Harry Norris, II, Thrift Oil Company
 Vic Marine, St. Mary's Ice and Fuel

The above-referenced individuals appeared before the Commissioners to apprise them of current difficulties because of the extended cold spell in meeting heating demands in the County. In conjunction with this appearance, the Commissioners issued a Press Release encouraging conservation of fuel during this critical period.

PRESS CONFERENCE

Present: Jack Kershaw, Enterprise
 Sunny Schust, Enterprise
 Patty Muchow, Guardian
 Leslie Walker, Guardian
 Dick Myers, WKIK
 Mike Klienback, Beacon
 Bill McGough, WPTX

The regular semi-monthly press conference was held at this time. A tape of the Conference is on file in the Commissioners' office.

EXECUTIVE SESSION

Present: John Norris, County Engineer
 Joseph Ernest Bell, II, County Attorney

The Commissioners agreed to meet in Executive Session in order to discuss possible land acquisition and possible litigation. The Session was held from 12:15 p.m. to 12:45 p.m.

Thursday, February 3, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Millison was not present as he was in Court)

The meeting reconvened at 8:45 a.m.

GROWTH MANAGEMENT

Present: Frank Gerred, County Planner

Mr. Gerred appeared before the Commissioners to discuss growth management in the County and presented a Summary List of Management Controls. In addition, Mr. Gerred presented a Proposed Interim Growth Management Ordinance for the Commissioners' review and recommended that the Commissioners not adopt this document but amend the Zoning Ordinance at a later date to add the additional items contained in this interim Ordinance.

In his discussion, Mr. Gerred stressed the importance of avoiding pushing development from one area to another without determining the impact of the growth in the new area. In discussing methods of controlling growth, Mr. Gerred mentioned the possibility of requiring the developer to pay for the costs of increased public facilities.

Mr. Gerred recommended the establishment of a Growth Management Committee composed of at the most seven members, with one or two from the Planning Commission, to review the proposed land use study and proposals for growth management. In conjunction with this Committee, Mr. Gerred also recommended the establishment of committees from each election district to review growth controls in their particular area, and suggested the Hollywood area for immediate consideration.

In order to carry out the task of completing the land use survey, Mr. Gerred made the following requests:

1. \$1,000 for the purchase of aerial photographs. (\$1,300 had been encumbered for this purpose by the previous County Planner, but never purchased.)

2. \$1,200 to be transferred from Account No. 1083-2161 (printing expenses) to Account No. 1083-2111 (travel expenses) in order to do the land use inventory.

The Commissioners gave their concurrence to these requests, contingent upon review and recommendation by the Budget Officer.

AIRPORT INDUSTRIAL PARK SITE PLAN NO. 76-27
LOTS 11 and 16

Present: Joe Mattingly
Joe Garner, Zoning Technician

Mr. Mattingly presented the site plan for Lots 11 and 16 of the Airport Industrial Park for the Commissioners' review and approval. Mr. Garner stated that the Planning Commission recommended approval of this site plan at their meeting on January 31, 1977. All appropriate agencies have approved the Plan. Also submitted was an Agreement dated February 2, 1977 signed by Mr. Mattingly which stipulates that the purposed building will not be occupied until an adequate supply of water is provided to the site.

Commissioner Dean made a motion that the Commissioners approve Industrial Site Plan No. 76-27 for Lots 11 and 16 of the Airport Industrial Park, with the understanding that the Agreement dated February 2, 1977 between Joseph Mattingly and the St. Mary's County Commissioners is a contingent part of the approval, and further that the President of the Board of Commissioners be authorized to sign said Agreement, seconded by Commissioner Parlett. All Commissioners voted in favor.

OFFICE OF CIVIL DEFENSE ANNUAL REPORT

Present: Otis Wood, Director, Civil Defense

Mr. Wood presented to the Commissioners the Office of Civil Defense and Disaster Preparedness Agency's Annual Report for calendar year 1976 showing the number of incidents on which one or more law enforcement agencies participated as recorded by the St. Mary's Control Communication Center. A copy of the Report is on file in the Commissioners' Office.

DISTRIBUTION OF LITERATURE AT RECREATIONAL SHOWS

Present: Ward Miller, Economic Development Coordinator

On behalf of "Buck" Briscoe, Mr. Miller appeared before the Commissioners to request funds in the amount of \$1,000 to send a representative to five different Recreational Shows in Pennsylvania, New Jersey, Virginia, and Maryland in order to distribute brochures on St. Mary's County.

After discussion, the Commissioners agreed that the funds should be taken out of the Promotional Account of the EDC's budget.

PROPOSED DEEPWATER PORT

Commissioner Dean stated after reviewing correspondence from Joseph Gough, Director, Planning Commission and Mr. Guyther, Attorney for the Applicant, regarding the draft letter to Mr. Guyther that the Commissioners had prepared two weeks' ago, he has prepared a revised letter to Mr. Guyther for the Commissioners' review and signature. After review and suggested changes, all Commissioners present agreed to sign and forward said letter.

TRAVEL REGULATIONS

The County Administrator presented a memorandum from the Personnel Officer regarding travel regulations. The Personnel Officer and County Administrator suggested that this policy memorandum be reviewed by the Commissioners and department heads and that this matter can be handled at the same time with the Classification and Pay Plan which will be before the Commissioners some time in February.

NATIONAL ASSOCIATION OF COUNTIES
COUNTY ACHIEVEMENT AWARD

The County Administrator stated that the National Association of Counties has solicited counties to submit studies or programs for recognition for an Achievement Award by NACO. Three items proposed to be submitted by St. Mary's County are:

1. Article 21 of the proposed update of St. Mary's County Zoning Ordinance;
2. St. Mary's County's Personnel Policies and Procedures;
3. Budget Officer's working papers on Cash Management and Investment Program Analysis for St. Mary's County;

Of the three, the Budget Officer's Cash Management and Investment Program Analysis is prepared for submission, with the other two to follow shortly.

Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign the cover letter to NACO submitting Cash Management and Investment Program Analysis, seconded by Commissioner Parlett. All Commissioners present voted in favor.

MIDFA PROGRAM - COMMITMENT FOR REAL ESTATE LOAN
MCGREGOR & WERNER, INC.

The County Administrator presented the Commitment for Real Estate Loan relative to the McGregor & Werner loan to be insured by MIDFA. County Commissioners acceptance is required. This acceptance places no obligation upon the County.

Commissioner Dean made a motion to authorize Commissioner President McKay to sign Statement of Commitment for the real estate loan relative to the McGregor & Werner, Inc., said loan to be insured by MIDFA, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

RELEASE OF SERIES OF ARTICLES RELATIVE TO ST. MARY'S
COUNTY GOVERNMENT

By memorandum dated February 1, 1977, the Budget Officer proposed a series of articles about the functions, activities and departments of St. Mary's County Government to be released to the news media in order to inform the public prior to hearings on the FY '78 budget.

The Commissioners authorized the Budget Officer to prepare the above-mentioned articles to be released to the news media after review by the Board of Commissioners.

EXECUTIVE SESSION

The Commissioners agreed to meet in Executive Session in order to discuss personnel matters. The session was held from 11:30 a.m. to 12:25 p.m.

The meeting adjourned at 12:25 p.m.

WORK SESSION ON UPDATE OF ZONING ORDINANCE

After their regular meeting, the Commissioners conducted a work session on the update of the Zoning Ordinance.

APPROVED BY,


James M. McKay, President
County Commissioners