

BOARD OF COUNTY COMMISSIONERS' MEETING

June 29-30, 1977

Wednesday, June 29, 1977

Present: Commissioner John K. Parlett, Vice-President  
Commissioner Ford L. Dean  
Commissioner J. Patrick Jarboe  
Edward V. Cox, County Administrator  
Judith A. Mullins, Recording Secretary

(Commissioner McKay and Millison were not present. Commissioner Millison was attending a funeral.)

The meeting came to order at 8:45 a.m.

READING AND APPROVAL OF MINUTES

The minutes of June 22-23, 1977 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners present voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners review and approval. Commissioner Dean made a motion to approve payment of the bills, as submitted, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

ZONING ADMINISTRATOR

The County Administrator advised the Commissioners that progress is being made in the hiring process for Zoning/Subdivision Administrator and recommended that in the meantime the Commissioners appoint Mr. Frank Gerred, incoming Director of Land Use and Development as Zoning Administrator and that he would designate duties to the Zoning/Subdivision Administrator when he comes on board.

Commissioner Dean made a motion that the Commissioners appoint Mr. Frank Gerred as Zoning Administrator effective July 1, 1977, seconded by Commissioner Jarboe. All Commissioners present voted in favor.



UNEMPLOYMENT INSURANCE

The County Administrator reported that he attended a MACO meeting on behalf of the County on unemployment insurance, and it appeared that the county would be going the route of being self-insured. Mr. Cox stated that the Commissioners will be given more details of the program later in the summer.

CLEARINGHOUSE PROJECT NO. 77-6-1340  
STATE ECONOMIC DEVELOPMENT PROGRAM

The County Administrator presented the above-referenced clearinghouse project, which has been reviewed by the Economic Development Coordinator and the Economic Development Commission, and recommended that it be forwarded to the State stating that it is not inconsistent with this agency's programs, plans or objectives. The Commissioners gave their concurrence.

MARYLAND ASSOCIATION OF COUNTIES SUMMER CONFERENCE

The County Administrator requested approval by the Board of County Commissioners for the County Engineer, County Planner and County Administrator to attend the MACO Summer Conference in Ocean City. The Commissioners gave their concurrence and requested Mr. Cox to contact the Planning Commission to determine who would be interested in attending.

PAY PLAN FOR FISCAL YEAR 1978

Commissioner Dean made a motion to adopt the official pay scale plan for fiscal year 1978, to be effective July 1, 1977, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

EXTENSION OF CHARLOTTE HALL OPTION

The County Administrator presented correspondence to the Board of Trustees of Charlotte Hall School requesting a 32-day extension of the Charlotte Hall School property Option Agreement to August 10, 1977. Commissioner Jarboe made a motion to authorize Commissioner Vice-President Parlett to sign said letter, seconded by Commissioner Dean. All Commissioners present voted in favor.

ROAD RESOLUTIONS

On behalf of the County Engineer, the County Administrator presented the following Road Resolutions:

R 77-38(b) - posting streets and roads in the Forest Park Subdivision, Eighth Election District at 25 miles per hour;

R 77-40 - posting Lynn Drive located in the Essex South Subdivision at 25 miles per hour its entire length;



ROAD RESOLUTIONS cont.

R 77-41 - posting Bach Drive in the Melody Acres Subdivision at 25 miles per hour its entire length and that a Stop Sign be posted on Bach Drive at its southernmost intersection with Gershwin Road;

R 77-42 - posting St. Joseph's Development Road at 30 miles per hour.

Commissioner Dean made a motion to adopt the above-referenced Road Resolutions, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

NURSING HOME BOARD

Commissioner Jarboe made a motion to appoint Mrs. Dorris Scriber to the Nursing Home Board for a term to expire June 30, 1980, seconded by Commissioner Dean. All Commissioners present voted in favor.

ATTORNEY TO PLANNING COMMISSION

Commissioner Jarboe made a motion to appoint John Pleisse as the attorney to the Planning Commission for a term to expire June 30, 1978, seconded by Commissioner Dean. All Commissioners present voted in favor.

ECONOMIC DEVELOPMENT COMMISSION

Commissioner Jarboe made a motion to appoint Alfred Mattingly to the Economic Development Commission for a term to expire June 30, 1980, seconded by Commissioner Dean. All Commissioners present voted in favor.

MATTAPANY ROAD COMMITTEE

Commissioner Jarboe made a motion to appoint J. Spence Howard to the Mattapany Road Committee, seconded by Commissioner Dean. All Commissioners present voted in favor.

POSITION OF ENGINEER ASSISTANT

By memorandum dated June 28, 1977 the Personnel Officer requested authority to promote Mr. Glenn Gass from CETA status, Grade 9-1 to a county employee, Grade 12-0, said position being properly advertised as a promotion opportunity. Commissioner Dean made a motion to promote Mr. Gass to this position, seconded by Commissioner Jarboe. All Commissioners present voted in favor.



ACCOUNT TRANSFER  
SUPERVISOR OF ELECTIONS

By memorandum dated June 10, 1977, the Budget Officer requested a transfer of funds in the amount of \$775.00 in the Office of Supervisor of Elections; increase account no. 1041-11110 (salaries - general) and decrease account no. 2410-20810 (reserve for contingency). Said transfer being necessitated by the reclassification of Irene Henderson to Election Chief Clerk, I.

Commissioner Jarboe made a motion to approve said transfer, seconded by Commissioner Dean. All Commissioners present voted in favor.

COASTAL ZONE MANAGEMENT CONTRACT

Present: Frank Gerred, County Planner

Mr. Gerred appeared before the Commissioners to obtain approval of the proposed Service Contract between the Department of Natural Resources and St. Mary's County Board of Commissioners for the hiring of an Assistant Planner for technical services for the implementation of the Coastal Zone Management Program in the amount of \$15,000, to be paid by the State.

Commissioner Jarboe made a motion to approve said Service Contract, subject to review and approval by the County Attorney as to legal sufficiency, seconded by Commissioner Dean. All Commissioners present voted in favor.

Mr. Gerred advised the Commissioners that he was in receipt of a memorandum from the Director of the Tri-County Council Mr. McKinney, suggesting that a portion of the \$15,000 be used towards the hiring of an Environmental Planner for the Tri-County Council. Mr. Gerred had indicated to Mr. McKinney that these funds were needed for the Assistant Planner in St. Mary's County; however, since he was on the Executive Committee of the Coastal Resource Advisory Committee, he would be glad to present this request for funds to the Committee. The Commissioners gave their concurrence.

HEALTH DEPARTMENT - STATE FUNDS

Present: Joseph O'Dell, Budget Officer

Mr. O'Dell appeared before the Commissioners in response to a letter from Dr. Marek, Health Officer, Health Department regarding miscalculations in the wealth formula by the Department of Assessment and Taxation. The actual assessment figures indicated that the County's wealth was greater than previously indicated. During Mr. O'Dell's presentation, he stated that there were other departments affected by the wealth formula; namely, library services and the Board of Education. These three cases required adjustments amounting to a total of approximately \$180,000, of which \$32,272 pertains to the Health Department.



HEALTH DEPARTMENT - STATE FUNDS (cont.)

The Commissioners concurred with Mr. O'Dell's recommendation to forward correspondence to the Governor and Board of Public Works requesting attention to the accuracy and timeliness of the assessment information upon which the above-referenced formulas are based. In regard to a specific decision, the Commissioners indicated that they would wait until the full Board of Commissioners was assembled before making a final determination.

PUBLIC SCHOOL CONSTRUCTION FINANCING PROGRAM

Present: Joseph O'Dell, Budget Officer

Mr. O'Dell appeared before the Commissioners to explain the proposed regulation changes by the Board of Public Works regarding public school construction financing program. Mr. O'Dell stated that this proposal will have a tremendous financial impact on St. Mary's County over the next five years in an amount of approximately \$5,000,000, in that the State will no longer fund 100% of public school construction. During discussion, Mr. O'Dell made three recommendations for the Commissioners' consideration to be submitted to the Board of Public Works:

1. That the new school construction should be funded 100% by the State, according to the original commitment;
2. That the method of funding for alterations and renovations as enumerated in the proposed rules and regulations are acceptable if Item No. 1 (100% funding for new construction) is approved;
3. That we voice opposition to the proposed \$15,000 per acre maximum allocation for site improvements, since there is no way a rural county such as St. Mary's County can build a middle or high school which necessitate a sewage treatment facility within the \$15,000 per acre requirement. The state should fund 100% for sewage treatment facilities rather than make the county absorb that cost.

Mr. O'Dell will be attending a Maryland Association of Counties meeting on July 6 with regard to this matter and the Commissioners suggested that a meeting be held on July 7 with the Board of Education to formulate a position to take and also determine whether it would be advisable to appear before the Board of Public Works on July 8. Mr. O'Dell was directed to draft a letter to the Board of Public Works setting forth the three recommendations for the Commissioners' consideration.



In addition, Mr. O'Dell was requested to contact the Director of the Interagency for School Construction to determine if these proposed regulations will have an impact on the funding of the Fifth District Elementary School.

LAUREL GROVE-MORGANZA ROAD

Present: John Norris, County Engineer

Mr. Norris requested authorization from the Commissioners for Dale Cropper to acquire rights-of-way for the reconstruction of Laurel Grove-Morganza Road according to the same terms for other reconstruction projects. Commissioner Jarboe made a motion to authorize this request, seconded by Commissioner Dean. All Commissioners present voted in favor.

GOLDEN BEACH ROAD - EXTRA WORK AUTHORIZATION

Present: John Norris, County Engineer

Mr. Norris presented Extra Work Authorization for B.F. Asher in the amount of \$8,406 for clearing and grubbing and overhauling and to extend the contract days for this project, said Extra Work Authorization was necessitated by the inability to obtain the right-of-way in a timely manner. Commissioner Dean made a motion to approve the above-referenced Extra Work Authorization for Golden Beach Road reconstruction project, seconded by Commissioner Jarboe. All Commissioners voted in favor.

EXTRA WORK AUTHORIZATION - LINCOLN AVENUE RECONSTRUCTION

Present: John Norris, County Engineer

Mr. Norris presented an Extra Work Authorization for Dean Construction Company in the amount of \$4,232 for an additional 105 feet of pipe and relocating of end sections and to extend working days for the project by three days for the Lincoln Avenue reconstruction project.

Commissioner Jarboe made a motion to approve the Extra Work Authorization of Lincoln Avenue, seconded by Commissioner Parlett. Two Commissioners voted in favor with Commissioner Dean abstaining.

FAIRGROUNDS PROJECT

Present: John Norris, County Engineer

Mr. Norris stated that the rehabilitation of the road between the exhibit buildings at the Fairgrounds is the remaining work that needs to be done on this project. A proposal was received from J.R. McCrone in the amount of \$2,500 for the engineering work, which Mr. Norris recommended the Commissioners accept. Commissioner Jarboe made a motion to accept the proposal from J. R. McCrone in the amount of \$2,500, seconded by Commissioner Dean. All Commissioners present voted in favor.



FENCING AND RAILING AT RIDGE TRANSFER STATION

Present: John Norris, County Engineer

Mr. Norris advised that proposals were solicited for fencing and railing for the Ridge Transfer Station and recommended that the Commissioners accept the proposal from B. A. Garner in the amount of \$731 to erect the railing and from B. A. Garner in the amount of \$972.82 to erect the fencing at the Ridge Solid Waste Transfer Station. Commissioner Dean made a motion to accept the County Engineer's recommendation, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

STATE HIGHWAY AID

Present: John Norris, County Engineer

Mr. Norris stated that his office has been advised that the State Highway Administration was going to change from the current block grant program back to the old system, which, in his opinion was very cumbersome, and time consuming with the amount of paperwork involved. The Commissioners agreed that Mr. Norris should draft a letter for Commissioner McKay's signature requesting continuation of the current block grant program.

BICENTENNIAL COMMISSION

Present: Marvin Joy, Chairman, Bicentennial Commission  
Rubye Beaman, Director, Bicentennial Commission

Mr. Joy explained to the Commissioners that the Bicentennial Commission had signed a contract with Mrs. Regina Hammett to write a history of St. Mary's County and that the contract expired in December and the book will be completed in a few days. Mr. Joy and Mrs. Beaman requested that another contract be signed with Mrs. Hammett for the past six months at \$100 per week. In addition, proposals have been solicited for the publishing of the book and it was requested that the County pay for the publication costs, to be reimbursed as the books are sold.

After discussion, Commissioner Jarboe made a motion that the Commissioners sign the contract with Mrs. Regina Hammett, with the deletion of the sentence that the decision that the number of printings is to be made by the author, seconded by Commissioner Dean. All Commissioners present voted in favor.

Regarding surplus Bicentennial items, the Commissioners want to receive an inventory of these items before determining disposition of them.

In closing, Mr. Joy stated for the record that time he spent on Bicentennial Commission business, that he would either use his own personal leave from the Board of Education or made the time up by working extra.



BICENTENNIAL COMMISSION cont.

Mr. Joy expressed gratitude to the Commissioners for their outstanding support of the Bicentennial Commission and that he appreciated the honor in serving in this capacity.

The meeting recessed at 1:00 p.m.

Thursday, June 30, 1977

Present: Commissioner John K. Parlett, Vice-President  
Commissioner Ford L. Dean  
Commissioner J. Patrick Jarboe  
Commissioner Larry Millison  
Edward V. Cox, County Administrator  
Judith A. Mullins, Recording Secretary

The meeting reconvened at 8:35 a.m.

MIDFA LEASE AGREEMENT

Present: Joseph Ernest Bell, County Attorney

Mr. Bell appeared before the Commissioners to explain the MIDFA Lease Agreement and other documents with McGregor and Werner, located at the St. Mary's Industrial Park. After discussion, Commissioner Dean made a motion to authorize the signing of the MIDFA Lease Agreement between St. Mary's County and McGregor and Werner, and all other pertinent documents, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

EXECUTIVE SESSION

Present: Joseph Ernest Bell, County Attorney  
John Norris, County Engineer

The Commissioners agreed to meet in Executive Session in order to discuss matters of litigation. The Session was held from 8:55 a.m. to 10:00 a.m.

ENCUMBRANCE VOUCHERS

Commissioner Jarboe made a motion to approve payment of the encumbrance vouchers, as submitted by the Director of Finance, seconded by Commissioner Dean. All Commissioners present voted in favor.



ADDITIONAL MANPOWER FOR SHERIFF'S DEPARTMENT

Regarding the Sheriff's request for additional manpower in order to assign three deputies to the proposed CID unit, Commissioners Jarboe and Dean submitted proposals addressing this matter.

After discussion, Commissioner Jarboe made a motion to assign three CETA funded jailer trainees and three CETA funded deputies to the Sheriff's Department, seconded by Commissioner Dean. The Commissioners voted three to one, with Commissioner Millison voting against.

UNIMPROVED STREETS IN GOLDEN BEACH

Commissioner Parlett discussed correspondence from a resident in Golden Beach concerning the unimproved roads that are in need of emergency repairs. The Commissioners directed that the County Engineer be requested to evaluate the situation and report back to the Commissioners as to what work needs to be done and to obtain authorization to proceed with the emergency repairs of the unimproved streets in Golden Beach.

ANTI-PUBLIC DRINKING ORDINANCE

Commissioner Jarboe submitted a proposed "Ordinance Prohibiting Consumption of Alcoholic Beverages on Public Ways and on Property Used by the Public in General" for the Commissioners' review. The Commissioners directed the County Administrator to make arrangements for a public hearing on this Ordinance on July 28, at 7:30 p.m.

ELMS PROPERTY USE - ENVIRONMENTAL EDUCATION

Present: Richard Platt, Director, Land Use and Development  
Marianne Chapman, Environmental Education  
Howard A. Mueller, Department of Natural Resources

The above-referenced individuals appeared before the Commissioners to discuss the proposed use of the Elms property as a site for an Environmental Education Program, which would utilize approximately 1,000 acres of the property.

Mrs. Chapman presented the proposal to the Commissioners which explained the details of the program, along with an attached map indicating the area to be used.

Mr. Mueller stated that the Department of Natural Resources is agreeable to this use and will give their approval once all agencies have given approval.



ELMS PROPERTY USE - ENVIRONMENTAL EDUCATION cont.

After discussion of other compatible uses of the property, the Commissioners stated that they endorse the concept of locating an environmental educational center at the Elms Property if it is acceptable to the State and approval of the utilization of the existing buildings, and that any future building projects be submitted in the normal budgetary process.

The Commissioners will forward a letter to the State Power Plant Siting Program endorsing this proposal.

LETTER TO GOVERNOR BLAIR LEE  
PUBLIC WORKS FUND

Commissioner Dean made a motion to sign and forward the letter to Governor Blair Lee requesting endorsement and support for the County's application under the Local Public Works Capital Development and Investment Program, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

RESOLUTION NO. 77-43  
CHANGE TO MANUAL OF PERSONNEL POLICIES AND PROCEDURES

In view of the fact that a public hearing was held on June 15, 1977 relative to the above-reference Resolution and no objections were raised, Commissioner Dean made a motion to adopt Resolution No. 77-43, Change No. 1 to the Manual of Personnel Policies and Procedures, effective July 1, 1977, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

TRANSFER OF ACCOUNTS

The following transfer of accounts under the County Administrator's supervision were presented to the Commissioners for approval.

\$300 from Account No. 1011-20910 (Conferences, Meetings) to Account No. 1011-21110 (Travel, County Commissioners);

\$500 from Account No. 1011-20910 (Conferences, Meetings) to Account No. 1011-21210 (Ads, legal notices);

\$200 from Account No. 1071-21210 (Personnel-Ads, legal notices) to Account No. 1071-21210 (Office supplies);

\$700 from Account No. 1071-21210 (Personnel-Ads, legal notices) to Account No. 1071-21110 (Travel, personnel);

\$200 Account No. 1016-27710 (Research, Special Projects) to Account no. 1016-27910 (Awards, Recognitions).

Commissioner Jarboe made a motion to approve the above-referenced account transfers, seconded by Commissioner Dean. All Commissioners present voted in favor.



PROPERTY ASSESSMENT APPEAL BOARD

Commissioner Jarboe made a motion to submit the following names for consideration for appointment to the Property Assessment Appeal Board: J. Alfred Abell, J. Claude Jarboe, and Leroy Thompson, Sr., seconded by Commissioner Dean. All Commissioners present voted in favor.

COMMISSION ON AGING  
FINANCIAL MANAGEMENT

The County Administrator informed the Commissioners that previous plans to transfer the financial management of Commission on Aging Programs to the Director of Finance Office have not prevailed for a variety of reasons. Therefore, he requested the Commissioners' concurrence to leave the financial administration of the Commission on Aging projects with that office provided that close coordination and overview be effected by the Director of Finance. The Commissioners, after some discussion, concurred with the County Administrator's request.

HOUSE BILL 1281 - TAX CREDITS - LOCAL PROPERTY TAXES

Present: Joseph O'Dell, Budget Officer

Mr. O'Dell presented the Public Release pertaining to the above-referenced House Bill 1281 for the Commissioners' review and comments. The Commissioners gave their concurrence with the Public Release.

LETTER TO THE GOVERNOR - PUBLIC SCHOOL CONSTRUCTION FUNDS

Mr. O'Dell submitted a draft of a letter to the Governor setting forth the County's position on the proposed rules and regulations for Public School Construction funds. The Commissioners concurred with the letter and requested that it be put in final form for signatures of the Board.

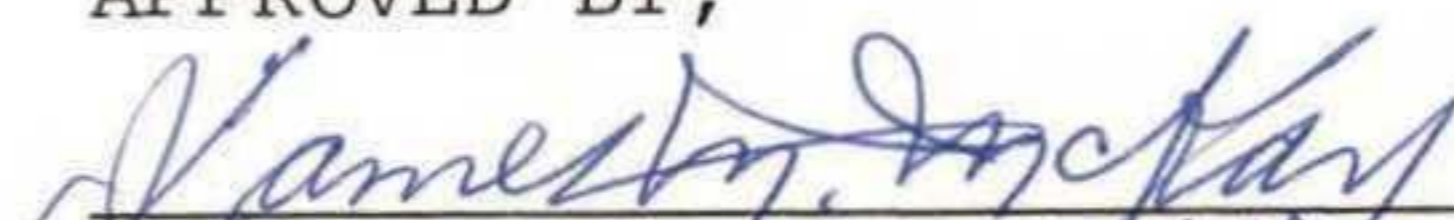
PUBLIC HEARING  
UPDATE OF THE COMPREHENSIVE WATER AND SEWER PLAN

Present: Richard Platt, Director, Land Use and Development  
Mike Marlay, Director, Metropolitan Commission  
Steve King, Metropolitan Commission  
Harry Knight, Metropolitan Commission

The Commissioners conducted a public hearing on the adoption of the 1977 Update of the Comprehensive Water and Sewerage Plan for submission to the State Department of Health and Mental Hygiene. A tape of the hearing is on file in the Commissioners' Office.

The meeting adjourned at 11:37 a.m.

APPROVED BY,

  
James M. McKay, President  
County Commissioners