

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, December 14, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

The meeting was called to order at 9:00 a.m.

READING AND APPROVAL OF MINUTES

The minutes of December 7, 1977 were read and corrected. Commissioner Jarboe made a motion, seconded by Commissioner Dean to approve the minutes as corrected. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills, as submitted, seconded by Commissioner Parlett. All Commissioners voted in favor.

REIMBURSEMENT TO CIRCUIT COURT (TRAFFIC FINES)

Present: Harris Sterling, Director of Finance

Mr. Sterling presented Voucher No. 15805 in the amount of \$1356.12 payable to Clerk of the Circuit Court representing reimbursement for traffic fines paid to the County in error for the period August 1974 to June 30, 1975.

Commissioner Parlett made a motion to approve payment of Voucher No. 15805 and to authorize the Budget Officer to make the necessary transfer from the Reserve for Contingency, seconded by Commissioner Jarboe. All Commissioners voted in favor.

REVENUE SHARING SURVEY FORM

Present: Harris Sterling, Director of Finance

Mr. Sterling requested Commissioner McKay's signature on the Revenue Sharing Survey Form which will be submitted to the Census Division. Commissioner Jarboe made a motion to authorize Commissioner McKay to sign said Survey Form, seconded by Commissioner Parlett. All Commissioners voted in favor.

AUTHORIZATION FOR USE OF ST. MARY'S COUNTY FREQUENCY

The County Administrator requested Commissioner McKay's signature for authorization for Calvert County fire and rescue services to operate on St. Mary's County frequency for the purpose of providing mutual aid service to St. Mary's and Calvert County because of the opening of the Patuxent River Bridge.

Commissioner Jarboe made a motion to grant this authorization, seconded by Commissioner Parlett. All Commissioners voted in favor.

EASEMENT AGREEMENT (RAILROAD RIGHT-OF-WAY)

RAYMOND S. RUNCO

The County Administrator presented an Easement Agreement by and between the Board of County Commissioners of St. Mary's County and Raymond S. Runco for use of the railroad right-of-way in that his property abuts the right-of-way and is seeking to do drainage work.

Commissioner Jarboe made a motion to approve said Easement Agreement, seconded by Commissioner Dean. All Commissioners voted in favor.

PUBLIC WORKS AGREEMENT

RED HILL SUBDIVISION, SECTION III

On behalf of the County Engineer, the County Administrator presented the Public Works Agreement and bond by and between Cecil Q. Williamson and Betty L. Williamson guaranteeing the construction of streets and roads in the Red Hill Subdivision, Section III. Commissioner Dean made a motion to accept said Public Works Agreement and bond, seconded by Commissioner Jarboe. All Commissioners voted in favor.

REVENUE SHARING ALLOCATION FOR CURRENT FISCAL YEAR

The County Administrator presented a memorandum from the Budget Officer enclosing a summary statement concerning the line item allocations for revenue sharing for FY 77-78 and requesting the Commissioners' approval. Commissioner Jarboe made a motion to approve said line item allocations as proposed by the Budget Officer, seconded by Commissioner Parlett. All Commissioners voted in favor.

PROJECTS AT COUNTY AIRPORT

The County Administrator advised that the Commissioners' approval is needed for two projects at the County Airport; installation of anemometer and wind vane and the installation of a heating unit.

Commissioner Jarboe made a motion to approve the above-mentioned projects and to award the bid for the installation of the anemometer and wind vane to Leonard Harding in the amount of \$4,965 and award the bid for the installation of the heating unit to Har-Nel Company in the amount of \$4,587.85. Commissioner Dean seconded the motion. All Commissioners voted in favor.

ROUTE EVALUATION STUDY

On behalf of the County Engineer, the County Administrator presented a Highway Safety Project Grant Application for a project entitled "Route Evaluation Study", in the amount of \$8,000, which is totally funded by the grant. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said grant application, seconded by Commissioner Parlett. All Commissioners voted in favor.

REQUEST FOR ATTENDANCE AT CONFERENCE BY JUVENILE MASTER

The County Administrator presented a request by the Juvenile Master to attend a conference in San Francisco. Funds are available in the budget. Commissioner Jarboe made a motion to approve attendance at this conference, seconded by Commissioner Parlett. All Commissioners voted in favor.

LETTER TO STATE HIGHWAY ADMINISTRATION

The County Administrator presented a letter for the Commissioners' signatures addressed to the State Highway Administration requesting their assistance in the placement of signs relative to NESTED. The Commissioners agreed to sign and forward same.

LETTER TO MENTAL RETARDATION ADMINISTRATION

The County Administrator presented a letter for the Commissioners' signatures addressed to the Mental Retardation Administration enclosing a report submitted by the Group Home for the Mentally Retarded Task Force relative to the proposed regulations.

ENGINE FOR MAINTENANCE VEHICLE

Present: Paul Raley, Director, Purchasing and Logistics

Mr. Raley advised the Commissioners that the maintenance truck is in need of a new engine and stated that the lowest bid was received from McKay Implement in the amount of \$1,535.15. Commissioner Dean made a motion to approve the installation of the new engine and to accept the lowest bid in the amount of \$1,535.15 from McKay Implement, seconded by Commissioner Parlett. All Commissioners voted in favor.

PINE HILL RUN SANITARY DISTRICT FACILITY PLAN

Present: Mike Marlay, Director, Metropolitan Commission
Harry Knight, Metropolitan Commission
Benjamin Beavin, Sr.
Benjamin Beavin, Jr.
Bill Fick, Engineer with Beavin Company
Walter Raum, Health Department

The above-referenced individuals appeared before the Commissioners to present the Preliminary Draft of the Pine Hill Run Sanitary District Facility Plan. Mr. Marlay explained that this facility must be upgraded in order to comply with the NPDES Discharge Permit.

Mr. Fick reviewed the Plan with the Commissioners and discussed the alternatives of meeting effluent limitations as required by the permit and also the future expansion of the existing system.

Mr. Fick submitted a summary of cost estimates for the upgrading of the facility with a breakdown of the various alternatives.

In closing, Mr. Marlay stated that the Plan must receive approval from the Environmental Protection Agency and the State Health Department.

BIG BROTHER/BIG SISTER PROGRAM

Present: Joe Anderson, Big Brother/Big Sister Coordinator

Mr. Anderson appeared before the Commissioners to present an update of the Big Brother/Big Sister Program and the progress being made with such areas as the Board of Directors, committees, recruiting, interviewing and screening of volunteers, and the processing of applications being received for Little Brothers/Little Sisters. Mr. Anderson stated that permission has been given for the Program to make twelve matches, which will begin after the first training session.

RESIDENT TROOPER PROGRAM

Present: Lt. Muchow, Maryland State Police
Capt. Larry Gibbs

Capt. Gibbs appeared before the Commissioners to apprise them of the fact that as of July 1, 1978, no resident troopers will be available unless contracted for prior to that date.

COMMUNITY COLLEGE STUDY COMMITTEE

Present: H. Edwin Cole
Jack Fletcher
James Forrest
Mary Hewitt
Dorothy Linthicom (on behalf of Dr. Johnson)
Capt. John G. Wissler
Dr. Robert King, Jr.
Leslie Shaw
John Slade
Hope Swann
John Hanson Briscoe
Michael Sprague

Commissioner Dean distributed a paper giving the history of discussions concerning the possibility of a community college for St. Mary's County and setting forth the tasks of the Study Committee. The Committee is to assess the need for a community college and make recommendations to the County Commissioners. In making this evaluation, the Committee is to analyze and review the report being prepared by St. Mary's College on this matter.

After discussion on the various aspects of this study, the Commissioners agreed to provide clerical assistance to the Committee.

CASH MANAGEMENT

Present: Joseph O'Dell, Budget Officer
Harris Sterling, Director of Finance

Mr. O'Dell reviewed with the Commissioners the Cash Management and Investment Program for St. Mary's County, discussing the various schedules and recommendations.

After review of Schedule I (Receipts and Disbursement Bank Accounty Analysis), the Commissioners made decisions regarding several of the accounts and Mr. Sterling was instructed to implement these decisions, and further to return to the Commissioners with comparisons between savings account yield vs. Certificates of Deposit or Treasury Bills for a short-time period.

In addition, the Commissioners directed that Schedules II through VI be completed and submitted to the Commissioners in February 1978.

After review of the Investment Resolution, the Budget Officer was directed to prepare the Resolution in final form for submission to the Commissioners at next week's meeting.

SOUTHAMPTON SUBDIVISION
MINIMUM LOT SIZE

Present: Frank Gerred, Director, Land Use & Development
Capt. Gillespie, NAS
Al Bingman, NAS

Mr. Gerred reviewed with the Commissioners the problem related to AICUZ and combination of substandard lots in Southampton Subdivision. Mr. Gerred indicated that he believed there were certain alternatives available:

1. Negotiate with the owners of the lots to attempt to work out a more satisfactory density within the AICUZ;
2. Initiate a rezoning process;
3. Investigate the possibility of County/Navy purchase of the property.

Capt. Gillespie stated that the Navy must adhere to the position that the Base must be protected against encroachment according to Article 21 of the Zoning Ordinance and that the Navy would resist any development within the AICUZ limits.

Discussion ensued relative to the definition of "development" and "new development", confiscation of property, neighboring property in a similar status, repercussions of public purchase and the overall goal of protecting the rights and interests of the property owners, the Navy and the County.

The Commissioners requested Mr. Gerred to sort out the various issues involved and to clarify the alternatives, first of all by negotiating with the property owners to develop a proposal that might resolve the issue. Mr. Gerred will return with the results of these negotiations, after which the Commissioners will take further action.

DRAFTING OF MAPS FOR THE OFFICE OF LAND USE AND DEVELOPMENT

Present: Frank Gerred, Director, Land Use and Development

With regard to the preparation of the base maps for the Office of Land Use and Development, Mr. Gerred requested approval by the Board of Commissioners for the following:

1. To appropriate the \$2,000 formerly approved;
2. To accept the negotiated settlement with the contractor for this project in the amount of \$1,100;
3. To approve the use of the remaining funds for materials and supplies to provide the equivalent redrawing of the zoning and subdivision maps in the appropriate scale. This will be done by in-house CETA personnel.

The Commissioners requested that the Budget Officer indicate source of funding for this project and return to the Commissioners for approval of the voucher in the amount of \$1,100.

FLOOD HAZARD BOUNDARY MAPS

Present: Frank Gerred, Director, Land Use and Development

Commissioner Parlett suggested and the other Commissioners agreed that a work session should be scheduled prior to the public hearing to determine the validity of the Flood Hazard Boundary Maps, impact on the citizens and the issuance of building permits once the maps are adopted.

CONTRACT FOR "ST. MARY'S COUNTY HISTORY"

The County Administrator presented a proposed settlement from Mrs. Regina Hammett for the contract relative to writing and publication of "St. Mary's County History". Because of the lack of clarity in the original contract, the County Administrator recommended the acceptance of the proposed settlement in the amount of \$7,257.60

Commissioner Dean made a motion to accept the County Administrator's recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

PARTIAL PAYMENTS TO PARAGON EXCAVATORS
WALDEN COUNSELING CENTER PROJECT
WATERPROOFING OF BUILDING NO. 4 - LEONARD HALL

Present: John Norris, County Engineer

Mr. Norris presented a partial payment in the amount of \$2,145, representing 75% of total project cost for the Walden Counseling Center project and a partial payment in the amount of \$1,650 for the water-proofing of Building No. 4 at Leonard Hall, representing 75% of total project cost, both payable to Paragon Excavators.

Commissioner Parlett made a motion to approve payment of the above-referenced partial payments, seconded by Commissioner Millison. All Commissioners voted in favor.

PROJECT NO. SM 78-4-1
COURTHOUSE RENOVATION PROJECT

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that a telegram was received from the Economic Development Administration stating that construction must start on or before December 18. Bids were opened on this project on Monday, December 12.

Mr. Norris stated for the record that the County had formally requested several weeks ago, with no response, that all grant funds be applied to construction and project improvement items.

Bids on this project were opened Monday, December 12, with the lowest bidder being Loffler Construction, Inc., in the amount of \$459,850.00. The grant award is in the amount of \$300,000.

FY '78 budgeted authorization is in the amount of \$87,900, with a cash balance after expenses in the amount of \$33,600. Mr. Norris submitted a list of negotiated deductions as agreed to by the Building Committee in order to put the bid within the budget, said deductions totalling \$29,430.00, making the bid from Loffler Construction in the amount of \$330,420. Mr. Norris indicated that by a telephone call this date, Mr. Dave Murphy of EDA stated that the negotiated deductions are permissible subject to the following conditions:

1. That it is satisfactory to the local government;
2. That when the deductions are applied at the same value to the second lowest bidder, that he would not become the lowest bidder.

Therefore, Mr. Norris recommended that the County award the bid to Loffler Construction Company in the amount of \$330,420 and further to authorize Commissioner President McKay to sign all appropriate documents. Commissioner Parlett made a motion to accept the County Engineer's recommendations, seconded by Commissioner Dean. All Commissioners voted in favor.

INSPECTOR FOR COURTHOUSE RENOVATION PROJECT

Present: John Norris, County Engineer

Mr. Norris recommended retaining Mr. George Raley as the Inspector for the Courthouse renovation project with the same arrangements he currently has with the Leonard Hall renovation project. Commissioner Dean made a motion to accept this recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor.

SLUDGE TRANSPORT PROPOSAL

LETTER TO DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Commissioner Jarboe presented a letter for the Commissioners' signatures addressed to the Department of Health and Mental Hygiene requesting that the County be kept completely informed as to the status of the application by C. J. Langenfelder and Browning-Ferris Company for the proposed barging of sludge from the Blue Plains Treatment Plant to St. Mary's County.

EPISCOPAL CHURCH PROPERTY

Commissioner Parlett suggested that in response to a telephone inquiry from Attorney James Kenney, the County Administrator should prepare a letter to Mr. Kenney stating that the County still has an

interest in the Episcopal Church property for the site of a Fifth District Elementary School until such time as the Commissioners receive and review a letter from Superintendent of Schools, Dr. King.

FY '79 BUDGET PREPARATION

Present: Joseph P. O'Dell, Budget Officer

Mr. O'Dell submitted to the Commissioners a list of known and Potential Additional Increases in the County Budget for Fiscal 1978-79, along with a list of questions relative to policy decisions to be made by the Commissioners in the development of the FY '79 Budget. The Commissioners agreed to address the questions at the Commissioners' meeting of December 21, 1977.

The meeting adjourned at 5:10 p.m.


James M. McKay, President