BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, March 22, 1978

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Parlett did not participate at the beginning of the meeting in that the telephone hook-up had not been installed.)

The meeting was called to order at 8:20 a.m.

READING AND APPROVAL OF MINUTES

The minutes of March 15, 1978 were read. Commissioner Jarboe made a motion to approve the minutes as read, seconded by Commissioner Dean. All Commissioners present voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills, as submitted, seconded by Commissioner Dean. All Commissioners present voted in favor.

LETTER TO U.S. CONGRESSIONAL DELEGATION (AICUZ)

Present: Ward Miller, Economic Development Coordinator
Jeff Poley, Zoning/Subdivision Administrator (LUD)
Al Bingman, NAS

The Commissioners reviewed the draft letter to the U.S. Congressional Delegation concerning AICUZ and agreed to have it typed in final for their signatures. In addition, the Commissioner requested Ward Miller, Economic Development Coordinator and Frank Gerred, Director, Land Use and Development, to act as coordinators on this matter, with the assistance of the Budget Officer.

The present principal goal of the staff's endeavors is to locate realistic sources of funding to provide for purchase of those properties particularly involved in the encroachment of the Naval Air Station. Although the search for funds is not expected to bear concrete results for some months, the Commissioners requested that the staff return in two weeks with a progress report as to their findings.

BUDGET WORK SESSION

Present: Joe O'Dell, Budget Officer

The Budget Officer presented the Commissioners with preliminary documentation including: Revenue Estimates, Departmental Expenditure Requests, Debt Service Status, Capital Project Requests, and a compilation report of tourism requests.

Certain offices were indicated as not having submitted budget requests, and the Commissioners agreed to forward a notice to those offices that budget requests must be prepared and submitted to the Budget Officer by Tuesday, March 28 in that the budget process scheduling has been seriously hindered. The Commissioners agreed to meet in evening work sessions on April 10 and April 12 at 7:00 p.m.; to reserve the afternoon of the County Commissioners' meeting of April 19 for a review of the preliminary budget; and to set the date of April 26 to approve the preliminary budget. Departments wishing to meet with the Commissioners to discuss the budget will be scheduled as time and convenience permit.

(At this point Commissioner Parlett participated in the meeting by way of telephone hook-up.)

LUNCHROOM/MEETING ROOM DIVIDER

Commissioner Parlett recommended that funds be budgeted in the up-coming fiscal year to provide the planned divider for the lower level lunchroom/meeting room in order to more effectively use that space. The Commissioners directed the County Administrator to see that such funds are included for the FY '79 budgetary review.

COMMUNITY COLLEGE ADVISORY COMMITEE

Present: H. Edwin Cole, Chairman

Mr. Cole appeared before the Commissioners to present a brief update of the Committee's work and to make three requests:

1. Mr. Cole indicated that the Committee's final report will be concluded on April 6 and requested an appointment on the Commissioners' agenda of April 12 to present this report. The Commissioners agreed.

2. Mr. Cole stated that the Committee's report will recommend adoption of the sattelite program to serve St. Mary's County by contract with Charles County Community College. Assuming 200 students, the St. Mary's County share of the community college program for FY '79 will be $145,000. The per-student cost is $1600

of which it is proposed the state will fund $800, the county will fund $400 and the students will pay $400. Mr. Cole requested that the Commissioners budget for proposed expenditures in FY '79. The Commissioners were informed that Charles County Community College has indicated agreement with the charge-back proposal.

3. Grant funds are available to St. Mary's County for initiating the community college program to cover most administrative costs in an approximate amount of $35,000. Mr. Cole requested that the Commissioners initiate as soon as possible a request for the available grant funds. The Commissioners directed the County Administrator to begin the grant process immediately. If the $35,000 grant is obtained, the county funding requirement for FY '79 will be reduced by that amount to $110,000.

The Commissioners agreed to further discuss the administration of the community college program in St. Mary's County after a determination is made concerning the state grant.

PUBLIC WORKS AGREEMENT FENWICK MANOR, SECTION IV

On behalf of the County Engineer, the County Administrator presented the Public Works Agreement, along with appropriate bonding, by and between Hugh and Helen C. Allston guaranteeing the construction of streets and roads in Fenwick Manor Subdivision, Section IV, Sixth Election District. Commissioner Dean made a motion to accept said Public Work Agreement, seconded by Commissioner Jarboe. All Commissioners voted in favor.

The meeting adjourned at 11:20 a.m.

Approved,

James M. McKay

James M. McKay, President