

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, April 5, 1978

Present: Commissioner James M. McKay, President.
Commissioner J. Patrick Jarboe, M.D.
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Dean was not present).

The meeting was called to order at 8:55 a.m.

READING AND APPROVAL OF MINUTES

The minutes of the meeting of March 29, 1978 were read. Commissioner Jarboe made a motion to approve the minutes as read, seconded by Commissioner Parlett. All Commissioners present voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills as submitted, seconded by Commissioner Parlett. All Commissioners present voted in favor.

CETA PROGRAM

Present: Ken Freeburn, Personnel Officer

Mr. Freeburn advised the Commissioners that effective April 1, 1978 State Manpower Planning Office has declared a freeze on CETA Public Service Employment hiring (Titles II and VI). Their rationale was that they had reached their hiring goals and time was needed to evaluate whether funds would be available through this fiscal year. Mr. Freeburn explained the effect of this freeze on the various CETA positions of the County as set forth in his April 5, 1978 memorandum to the Board. He stated that there would be a meeting on Friday of the Public Service Employment Committee, which the County Administrator will be attending and it is hopeful that there will be an explanation of the freeze and a determination as to its length.

RESIGNATION OF COUNTY INSPECTOR

Present: Ken Freeburn, Personnel Officer

Mr. Freeburn stated that Mr. Thomas Cryer, County Inspector, will be resigning from this position effective May 1, 1978 and therefore requested authority to evaluate this position with respect to need and

possible transfer of responsibility to the Permits and Inspection Office and will return to the Commissioners in approximately two weeks with a recommendation.

ZONING INSPECTOR POSITION

Present: Ken Freeburn, Personnel Officer

In response to an inquiry by the Board of Commissioners regarding the above-referenced position, Mr. Freeburn advised that a letter is forthcoming from State Manpower Office stating that CETA funds cannot be substituted for County funds and further that the positions cannot infringe upon promotional opportunities.

Later in the day, it was agreed that since the County Inspector position and Zoning Inspector position will be vacant, both positions be evaluated concurrently and that a decision be deferred until completion of this evaluation.

RESOLUTION APPROVING APPLICATION FOR PRELIMINARY LOAN FOR LOW-RENT PUBLIC HOUSING

Present: Donald Curtis, Housing Coordinator

Mr. Curtis presented a proposed "Resolution Approving Application for Preliminary Loan for Low-Rent Public Housing" for the Commissioners' review and approval.

After discussion, Commissioner Jarboe made a motion seconded by Commissioner Parlett to approve the following resolution and that the Housing Authority keep in close contact with the County Commissioners as to the progress of the program:

WHEREAS, it is the policy of this locality to eliminate sub-standard and other inadequate housing, to prevent the spread of slums and blight, and to realize as soon as feasible the goal of a decent home in a suitable living environment for all of its citizens; and

WHEREAS, under the provisions of the United States Housing Act of 1937, as amended, the United States of America, acting through the Secretary of Housing and Urban Development (herein called the "Government"), is authorized to provide financial assistance to local public housing agencies for undertaking and carrying out preliminary planning of low-rent housing projects that will assist in meeting this goal; and

WHEREAS, the Act provides that there shall be local determination of need for low-rent housing to meet needs not being adequately met by private enterprise and that the Government shall not make any contract with a public housing agency for preliminary loans for surveys and planning in respect to any low-rent housing projects unless the governing body of the locality involved has by resolution approved the application

of the public housing agency for such preliminary loan; and

WHEREAS, the Housing Authority of St. Mary's County (herein called the "Local Authority") is a public housing agency and is applying to the Government for a preliminary loan to cover the costs of surveys and planning in connection with the development of low-rent housing;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of St. Mary's as follows:

1. That there exists in the County of St. Mary's need for such low-rent housing which is not being met by private enterprise;
2. That the application of the Local Authority to the Government for a preliminary loan in an amount not to exceed \$2,000 for surveys and planning in connection with low-rent housing projects of not to exceed approximately ten dwelling units is hereby approved.

All Commissioners voted in favor.

REAP PROGRAM

In response to correspondence from CEDA, Inc. regarding the Retirees' Executive Assistance Program (REAP), the County Administrator presented correspondence prepared by the Economic Development Coordinator for Commissioner McKay's signature concerning funding of this Program to which the Commissioners' agreed that it be signed and forwarded
CLEARINGHOUSE PROJECT NO. 78-3-777

HEALTH SYSTEMS PLAN AND ANNUAL IMPLEMENTATION PLAN

The County Administrator presented the above-referenced Clearinghouse Project which has been reviewed by Dr. Jarboe and it is recommended that it be forwarded to the State with the comment that it is not inconsistent with this agency's plans programs or objectives. Commissioner Jarboe stated that all exceptions to the plan will be forwarded for consideration and possible incorporation into the final document.

DUKEHART'S CREEK

The County Administrator presented correspondence from Attorney Oliver Guyther concerning the dredging problem at Dukehart's Creek. The Commissioners directed Mr. Cox to respond to Mr. Guyther stating that the matter has been referred to the County Attorney for a determination as to the proper course of action.

SHERIFF'S DEPARTMENT - JAIL

Present: Sheriff Somerville

Sheriff Somerville appeared before the Commissioners to present a report on recent hepatitis cases and stated that the situation has been

arrested with two definite cases. Sheriff Somerville also mentioned that minor repairs and maintenance work at the jail will proceed immediately within budgetary limitations. The Commissioners requested the Sheriff to provide a summary report for a 30-day period indicating the average daily population in order to gauge the need for jail renovations.

In closing Commissioner Jarboe suggested that in the near future, there should be discussion of the possibility of a small task force to the jail problems as a whole and that the Sheriff should serve on that task force.

TRANSPORTATION PLAN

Present: Jerry McKinney, Director, Tri-County Council
Mike Cresenzo, Regional Planner, TCC
Greg Bowen, Information Specialist, TCC

The above-referenced individuals appeared before the Commissioners to present the methodology of scope of services for the St. Mary's portion of the Tri-County Transportation Plan. Mr. McKinney explained that the Scope of Services is proposed to be done in two phases; Phase I - Program Plan, which should be completed by July 1 and will include an inventory of human service transportation program and development and evaluation management structure. Mr. McKinney suggested that Phase II - Project Development should be turned over to a consultant.

At this point, Mr. McKinney displayed a chart on financing mechanisms indicating percentages of cost sharing by federal, state and local government.

The Commissioners gave their concurrence.

LANDS IN ST. MARY'S COUNTY IMPACTED BY AICUZ (PROGRAM DESIGN)

Present: Frank Gerred, Director, Land Use and Development
Ward Miller, Economic Development Coordinator

Mr. Gerred and Mr. Miller presented a preliminary report to the Board of County Commissioners on the study of lands in the County impacted by the AICUZ zone. The particulars of the study are set forth in a memorandum dated April 5 to the Commissioners and is on file in the Commissioners' Office.

During discussion, Mr. Gerred explained that at the present time the most appropriate source of funding for acquisition of land within the AICUZ being explored at the present time are:

1. Open Space (which is preferable);
2. Housing and Urban Development;
3. State Industrial Development Land Bank (to protect the County's

investment (Navy Base).

Mr. Gerred advised the Commissioners that he and Mr. Miller would be returning at later time with a complete report and recommendations.

PROCLAMATION NO. 78-29

NATIONAL VOLUNTEER WEEK - SENIOR COMPANION PROGRAM

Present: Beverly Williams, Senior Companion Program, Project Director
Carolyn Stolhand, Senior Companion Program, County Coordinator

The Commissioners presented the above-referenced Proclamation proclaiming that official recognition be given to the Senior Companion Program in connection with the observance of National Volunteer Week.

PROCLAMATION NO. 78-30

PRIVATE PROPERTY WEEK

Present: John Swarey
Rosalie Hooper
Ron Leonard, President, So. Md. Board of Realtors
Lyle Sackie, Executive V.P., So. Md. Board of Realtors

The Commissioners presented the above-referenced Proclamation proclaiming that April 16 through 22 be Private Property Week in St. Mary's County and that all county residents are encouraged to take an active part in appropriate and significant programs of national and community betterment during this week and throughout the year.

PRESS CONFERENCE

Present: Sunny Schust, Enterprise
Dave Fox, WKIK
Ingrid Buehler, Beacon
Mark Desoutles, Beacon
Paula Smith, WPTX

The regular twice-monthly Press Conference was held at this time. A tape of the conference is on file in the Commissioners' Office.

(Commissioner Dean enter the meeting - 1:00 p.m.)

FINANCIAL MANAGEMENT PLAN

Present: Joseph O'Dell, Budget Officer
Paul Raley, Director, Purchasing and Logistics
Harris Sterling, Director of Finance
Kay D'Esposito, Treasurer's Office
John Norris, County Engineer
Edward V. Cox, County Administrator

Mr. O'Dell opened the meeting by explaining that the purpose of the Plan which he developed was to focus attention on financial management

in the County and that the recommendations set forth in the document was an attempt by him to not look at personalities but to look at the organization of County Government.

Discussion of the plan followed, with each of the above individuals stating his or her opinions and concerns relative to that part of the Plan which affects their department.

At the request of Commissioner Millison, Mr. Norris stated the following for the record regarding transfer of the maintenance function from the Office of Purchasing and Logistics to the County Engineer's Office:

"As far as clerical staff or supervisory staff, the office would remain at the current level. The maintenance staff, the people we are talking about transferring, would have to depend on the output and quality and level of maintenance that we would sit down here and discuss. I don't know if there is a need for increase in maintenance staff, I don't know if there is not."

In closing Commissioner Jarboe requested the Budget Officer to prepare an organizational chart with the inclusion of the position of Treasurer and further that each department head put their thoughts in writing for a future discussion among the Board of County Commissioners.

(Commissioner Parlett left the meeting - 2:30 p.m.)

AGREEMENT FOR RECREATIONAL DEVELOPMENT AT WILDEWOOD SUBDIVISION

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett presented an Agreement by and between Paragon Builders, Inc. and the Board of County Commissioners of St. Mary's County providing for 24 acres for recreation and park purposes in the Wildewood Subdivision, Eighth Election District. Mr. Baggett stated he would request approval of this document at a later time.

COMPREHENSIVE RECREATION AND PARKS PLAN

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett advised the Commissioners that the Comprehensive Recreation and Parks Plan, prepared by the Allen Organization is in need of updating and felt that the Allen Organization was the most appropriate firm to do it again. Mr. Baggett stated he would obtain additional information as to costs and return to the Commissioners at a later date with recommendations. The Commissioners suggested that Mr. Baggett contact Tri-County Council to see if they could locate a source of matching funds for this project.

PINEY POINT COAST GUARD STATION PROPERTY

Present: John Baggett, Director, Recreation and Parks

With regard to Mr. Guyther's presentation at last week's meeting relative to Steuart Petroleum Company's concern about the County's proposed acquisition of the Piney Point Coast Guard station property, it was the Commissioners' and Mr. Baggett's opinion that the County acquire this property either as a national monument because of the lighthouse, or as a park area. In conclusion, the Commissioners directed Mr. Baggett to do the following:

1. To inquire as to the details and extent of Mr. Guyther's comments with regard to Steuart providing an alternate waterfront recreational areas;
2. Develop a synopsis of the different ways the County could acquire property and their restrictions.

APPROVAL OF VOUCHERS - COUNTY ENGINEER'S OFFICE

Present: John Norris, County Engineer

Mr. Norris presented the following monthly estimates for payment and encumbrance voucher:

1. Project No. SM 77-1-4 - Town Creek Drive and Hermanville Road - Monthly Estimate No. 7, payable to B. F. Asher in the amount of \$37,946.36;
2. Project No. SM 75-1-7 - Golden Beach Road - Monthly Estimate No. 19, payable to B. F. Asher, in the amounts of \$2161.20 and \$1780.00;
3. Encumbrance Voucher No. 17019 payable to B. F. Asher in the amount of \$3,655 for parking lot gravel at St. Mary's Governmental Center.

Commissioner Jarboe made a motion to approve the above Monthly Estimates and encumbrance voucher, seconded by Commissioner Dean. All Commissioners present voted in favor.

LETTER TO DEVELOPER - MAPLE RUN SUBDIVISION, SECTION I

Present: John Norris, County Engineer

Mr. Norris presented a letter for the Commissioners' review and the President of the Board's signature addressed to the developer of Maple Run Subdivision, Section I. The Commissioners authorized Commissioner McKay to sign the letter extending the deadline of completion of the roads because of inclement weather.

(Commissioner Parlett joined the meeting by telephone hookup - 3:30 p.m.)

LIST OF SUBDIVISIONS WITH UPCOMING ROAD BOND EXPIRATIONS

Present: John Norris, County Engineer
Joseph E. Bell, II, County Attorney

Mr. Norris reviewed with the Commissioners the list of 14 subdivisions that have a deadline of May 1, 1978 for completion of the roads. After review and discussion, the Commissioners requested the County Engineer to contact the developers of these 14 subdivisions to determine which ones can meet the May 1 deadline, and if not determine whether they will obtain a corporate surety bond or have the subdivision replatted.

Mr. Norris will return to the Commissioners with recommendations individually and explain the alternatives.

UPDATE OF ZONING ORDINANCE PUBLIC HEARING

Present: Frank Gerred, Director, Land Use and Development

The Commissioners agreed to schedule the public hearing for the update of the Zoning Ordinance for May 4 at 7:30 at the Leonardtown Middle School.

ANIMAL WARDEN - OVERTIME

The County Administrator requested approval from the Commissioners for overtime for the animal warden from Saturday, April 8 through Saturday, June 10, 1978 for approximately 40 hours of overtime at an amount not to exceed \$288 because of the increased dog complaints this time of year.

The Commissioners gave their concurrence.

BID ON 1/2 TON PICKUP TRUCK - MAINTENANCE DEPARTMENT

On behalf of the Director of Purchasing and Logistics, the County Administrator presented the bid tally sheet for the above-referenced project with bids as follows:

<u>Company</u>	<u>Bid Price</u>
Bell Motor Company	\$4,650.00
Fenwick Ford	\$5,252.65
Guy Chevrolet	\$4,525.00

It was the recommendation of the Director of Purchasing and Logistics to award the bid to the lowest bidder, Guy Chevrolet.

Commissioner Dean made a motion to accept the Director of Purchasing and Logistics' recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

AUDIT OF TITLE VII GRANT

The County Administrator presented a letter from Jerry M. Colvin, Jr. setting forth his estimate in the amount of \$700 to do the audit of the Title VII Nutrition Project for the Elderly Grant for the period ending February 28, 1978.

The Commissioners agreed to proceed with the audit.

LETTER TO BURT KUMMEROW
ST. MARY'S CITY SUMMER ARTS FESTIVAL

Commissioner Jarboe presented a letter for the Commissioners' review and signatures concerning the Commissioners' action last week to grant \$20,000 to the St. Mary's City Summer Arts Festival. The Commissioners agreed to sign and forward said letter.

The meeting adjourned at 4:45 p.m.

Approved,


James M. McKay, President