

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, May 9, 1979

Present: Commissioner Larry Millison, Vice President
Commissioner Richard D. Arnold
Commissioner Ford L. Dean
Commissioner David F. Sayre
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Aud was not present.)

The meeting was called to order at 9:00 a.m.

READING AND APPROVAL OF MINUTES

The minutes of the County Commissioners' meeting of May 2, 1979 were read and corrected. Commissioner Sayre moved, seconded by Commissioner Dean, to approve the minutes as corrected. All Commissioners present voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean moved, seconded by Commissioner Sayre, to approve payment of the bills, as submitted. All Commissioners present voted in favor.

Commissioner Arnold moved, seconded by Commissioner Dean, to approve purchase of three trophies for Police Appreciation Week on behalf of the citizens of St. Mary's County, payable to Chesldine Sports and Lettering in the amount of \$93.52, to be taken from the Awards and Recognition Account. All Commissioners present voted in favor.

MONTHLY FINANCIAL REPORT

Present: Harris Sterling, Director of Finance
Joseph O'Dell, Budget Officer

Mr. Sterling and Mr. O'Dell reviewed the Monthly Financial Report for the period ending March 31, 1979, with the Board of County Commissioners.

May 9, 1979

Page 149

BIG BROTHER/BIG SISTER PROGRAM

Present: Joe Anderson, Director
Paul Johnson
Ann Loker

As a follow up to last week's meeting regarding funding for the referenced program, Mr. Anderson appeared before the Commissioners to advise that the Board of Directors is working up a mechanism of diminishing participation by the County by 20% a year for the next five years until the program can be self-sustaining. Means of increasing staff potential of the Program is being investigated perhaps through CETA personnel or St. Mary's College intern program. Also, additional funding sources are being sought through service organizations in the County as well as research being done for grant sources. Mr. Anderson stated that continuation of funding for the fourth year at the current level is being sought.

After discussion, the Commissioners agreed to draft a letter to accompany the grant application to LEAJ for Commissioner President Aud's signature expressing approval of the concept of continuing the Big Brother/Big Sister Program after the third year grant.

MOBILE HOME PARKS - ZONING REGULATIONS

Present: Frank Gerred, Director, Planning and Zoning Office

Mr. Gerred reviewed a memorandum from his office to the Commissioners concerning a requirement for Mobile Home Parks to come into compliance with the Zoning Ordinance by May 28, 1979, which may create some difficulties and therefore made certain recommendations as set forth in said memorandum. The Commissioners advised that they would review the memorandum and discuss the matter with Mr. Gerred at next week's meeting.

May 9, 1979

Page 150

ECONOMIC DEVELOPMENT COMMISSION

Present: Ward Miller, Economic Development Coordinator
William Curtis, EDC Member
Carl Loffler, EDC Member
Mary Salisbury, EDC Chairman
Alex Schust, EDC Member

Water and Sewer Lines to industrial sites - Mrs. Salisbury, on behalf of the Economic Development Commission, reiterated their request as presented at the Commissioners' meeting of March 14, for funds to be made available for water and sewer lines to industrial sites. Mr. Loffler displayed a map indicating industrial areas and also recommended that the lines not be limited to just industrial sites but also to certain commercial areas.

Economic Development Coordinator Position - Mrs. Salisbury stated that the Commission's second concern was that funding for the replacement of Ward Miller for the position of Economic Development Coordinator who has resigned, has been removed from the budget. She stated that the Commission feels the position is necessary and because Mr. Miller has done a considerable amount of groundwork in the industrial attraction area, it was felt that the Commission cannot work effectively without this position.

Communication or lack of communication between the Economic Development Commission and Board of County Commissioners was discussed and in conclusion the Commissioners expressed appreciation of the Commission's thoughts and advised that the budget has not yet been finalized and both requests will be given serious consideration. In addition, the Commissioners stated they would cooperate in every way possible in assisting any clean industrial development to come into the County.

SIXTH DISTRICT PARK

Present: John Baggett, Director, Recreation and Parks
Judith Roa, Chairman, Recreation and Parks Board
Leslie Vandivere, R & P Board member

Having investigated other parcels of land for a community park to be located in the Sixth District, Mr. Baggett presented an Option Agreement for the property originally discussed with the Commissioners during an Executive Session at the April 25 meeting. Inasmuch as the full Board of Commissioners was not present, the Commissioners agreed to defer a decision on the matter until next week's meeting.

REVIEW OF UPDATE OF PERSONNEL MANUAL

Present: Gerda Manson, Personnel Officer

The Personnel Officer reviewed with the County Commissioners the various change proposals for the County Government Personnel Manual of Policies and Procedures. The Commissioners agreed to conduct a public hearing on the proposed changes, the date and time for which to be arranged by the Personnel Officer and County Administrator and to subsequently adopt the revised manual to be effective July 1, 1979.

PROCLAMATION NO.

OLDER ST. MARY'S COUNTIANS MONTH

Present:

The Commissioners presented the referenced Proclamation designating the Month of May 1979 as Older St. Mary's Countians Month.

CHARLOTTE HALL SCHOOL REVIEW COMMITTEE REPORT

Present: John Baggett, Committee Member
Dr. Wm. Marek, " "
Marvin Joy, " "
Frank Gerred, " "
Edward Cox, " "
Senator McNulty, Chairman Veterans Commission
Paula Browning, Secretary to Senator McNulty

Members of the Charlotte Hall School Review Committee appeared before the Commissioners to present a report on their findings concerning county-owned property at the school site and what, if any, impact there may be with regard to schools, park sites, proposed regional library, etc

Mr. Cox explained the task of the Committee and that data was gathered from various sources in order to compile the report and recommendations.

Each of the Committee members spoke on their particular aspect of the report, with Mr. Gerred displaying overlays potraying uses of the property limited by soil types and topgraphy; Mr. Joy pointing out elementary school site and proposed high school site, and Mr. Baggett explained his recommendation for selection of the park site and advised

May 9, 1979

Page 152

that a decision would need to be made soon because of available Open Space Funds. Dr. Marek discussed the water and sewer needs for the area stating that a more firm determination of what is to be placed on the property before a determination can be made as to water and sewer disposal.

Mr. Cox explained that one of the tasks of the Committee was to review the proposed site of the Regional Library Resource Center as recommended by the Library Association and comment on whether it had any negative impact if it should be approved. He stated that it was the Committee's opinion that there was no reason not to grant this request.

Senator McNulty brought the Commissioners up to date on the progress of the Veterans Home and displayed various schematic layouts depicting the stages of the project.

During discussion with the Commissioners, Senator McNulty agreed that there should be a close working relationship between the County and the Veterans Home Commission regarding the overall development of the Charlotte Hall School property.

In conclusion, Senator McNulty advised that with regard to a previous request by the County for use by the Commission on Aging of the bus located at the School, the State approved this use and would follow up with a letter.

(Commissioner President Aud entered the meeting)

BURNING OAKS SUBDIVISION

Present: Mr. Ed Cook, developer
Mr. Ben Asher
John Norris, County Engineer
Walter Wise, Highway Inspector

Mr. Cook appeared before the Commissioners to explain that he is now ready to pave the roads in Burning Oaks Subdivision; however, there is a feeling that the road should not be paved at this time because most of the lots although sold, will not be built upon in the near future. Mr. Cook admitted the county's problem of subjecting county-maintained roads to future construction traffic, but indicated that the bond costs prohibit him from further delay in completing the roads. The Commissioners discussed the possibility of road maintenance bonds and requested the County Engineer to develop a proposal for their review. The Commissioners agreed that the County was committed by the Public Works Agreement and authorized Mr. Cook to proceed with the paving of said roads.

May 9, 1979

Page 153

MILEAGE PAYMENT (ROAD SIGNING INSPECTIONS)

Present: John Norris, County Engineer

The County Engineer presented Voucher No. 25489 in the amount of \$172.34 payable to Tom Moore for mileage for inspection services for the Road Signing Project. Commissioner Dean moved, seconded by Commissioner Arnold, to approve said mileage payment. All Commissioners voted in favor.

INDUSTRIAL PARK SEDIMENT CONTROL COURT CASE

Present: John Norris, County Engineer

Mr. Norris advised that the County Attorney is requesting a general concensus by the Board that the County move for voluntary dismissal on the referenced case because of upcoming deadline on the road bond. The Commissioners gave their concurrence.

REQUEST FOR INCREASE IN FEES
SPRING VALLEY SUBDIVISION ROADS

Present: John Norris, County Engineer

Mr. Norris advised that he received a request from the engineering firm who did the design work on the Spring Valley Subdivision Roads requesting an increase in their fee in the amount of \$2900. Mr. Norris stated that this amount was more than reasonable and recommended the Commissioners' concurrence. The Commissioners unanimously concurred that John E. Harms and Associates be paid the \$2900 for out-of-pocket expenses.

PROJECT NO. SM 78-3-1
RECONSTRUCTION OF TALL TIMBERS PIER

Present: John Norris, County Engineer

Mr. Norris presented Change Order No. 1 for the referenced project in the amount of \$1,912.50 payable to Edwin A. and John O. Crandell; said change order to increase the length of all vertical piles from 20 feet to 25 feet in length and increase the length of 12 batter piles from 25 feet to 30 feet. The Commissioners gave their concurrence to approve Change Order No. 1 in the amount of \$1,912.50.

May 9, 1979

Page 154

CHANCELLORS RUN ROAD RECONSTRUCTION

Present: John Norris, County Engineer
Dan Ichniowski, Engineering Assistant

Mr. Norris and Mr. Ichniowski reviewed with the Commissioners the plans for the reconstruction of Chancellors Run Road showing Plan A, which is the original plan, and Plan B which was developed as a result of a meeting with one of the property owners in the area. After review and discussion, the Commissioners advised the County Engineer's Office to proceed with Plan A due to the fact that it would disturb fewer properties.

NATIONAL ASSOCIATION OF COUNTIES ACHIEVEMENT AWARDS

The County Administrator informed the Commissioners that the County for the third year in a row is a recipient for the NACO Achievement Award. This year's award is for the Commission on Aging's "Aging Communication Network." Commissioner Millison recommended, with the general consensus of the other Board members, that no county staff attend the NACO Conference to receive the award; however, express our appreciation on receiving the award.

DEED OF EASEMENT - RAILROAD RIGHT-OF-WAY
(ROLAND E. DARCEY AND MILDRED H. DARCEY)

After review, Commissioner Millison moved, seconded by Commissioner Arnold, to authorize the President of the Board to sign the Deed of Easement by and between County Commissioners of St. Mary's County and Southern Maryland Electric Co-op granting ingress and egress to the property of Ronald E. and Mildred H. Darcey in the Fifth Election District across the railroad right of way. All Commissioners voted in favor.

COUNTY'S LIAISON OFFICER FOR USE OF OPEN SPACE MONIES

The County Administrator advised that the Commissioners should appoint Mr. John Baggett, Director, Recreation and Parks, as the County's Liaison Officer for the use of Open Space Funds. Commissioner Arnold moved, seconded by Commissioner Sayre, to appoint Mr. Baggett. All Commissioners voted in favor.

May 9, 1979

Page 155

METROPOLITAN COMMISSION
WATER OPERATION POSITION

The County Administrator advised that as required by law the Metropolitan Commission is requesting the County's approval for an additional Water Operator position. Commissioner Arnold moved, seconded by Commissioner Sayre, to grant this approval. All Commissioners voted in favor.

CLEARINGHOUSE PROJECT NO. 79-5-1175
FEASIBILITY STUDY FOR LOWER CHESAPEAKE BAY FERRY SERVICE

The County Administrator presented the referenced clearinghouse project and recommended that it be forwarded to the State with the comment that it is not inconsistent with this agency's plans, programs or objectives. The Commissioners gave their concurrence.

CLEARINGHOUSE PROJECT NO. 79-4-1139
RENEWAL OF FULL DESIGNATION AS HEALTH SYSTEM AGENCY

The County Administrator presented the reference clearinghouse project and recommended that it be forwarded to the State with the comment that it is not inconsistent with this agency's plans, programs or objectives. The Commissioners gave their concurrence.

WOODEN AND BENSON - LETTER OF ENGAGEMENT
AUDIT OF COUNTY FINANCIAL STATEMENTS

The County Administrator presented a Letter of Engagement from Wooden and Benson to perform the County Audit for FY '79 in the amount of \$14,000 and recommended the Commissioners' approval subject to the condition that we go through the regular bid process for the FY 1980 audit. Commissioner Dean moved, seconded by Commissioner Arnold, to accept the County Administrator's recommendation and authorize the President of the Board to sign said Letter of Engagement. All Commissioners voted in favor.

PERSONNEL ACTION
RESIGNATION OF ZONING INSPECTOR

The County Administrator presented a memorandum from the Personnel Officer advising that the Zoning Inspector, James Prebble, in the Office of Permits and Inspection has submitted his resignation. The Commissioners agreed to make a decision on the advertisement of this position at next week's meeting.

ZONING AMENDMENT RESOLUTION NO Z 79-02
HERBERT G. TICE - CASE NO. ZA 78-218

Commissioner Dean moved, seconded by Commissioner Millison, to approve and sign Zoning Amendment Resolution No. Z 79-02 granting approval of Case No. ZA 78-218 upon the application of Herbert G. Tice to have land containing approximately .990 acres, located in the Sixth Election District, located on Md. Rt 245, near its intersection with old Three Notch Road, rezoned from R-1, Rural-Residential, to C-2, Commercial. Four Commissioners voted in favor, with Commissioner Arnold abstaining as he did not participate in the hearing proceedings because of possible conflict of interest.

COMMISSION ON AGING TITLE III-B GRANT AMENDMENT

The County Administrator advised that the Commission on Aging Title III-B Grant that was signed last week has to be amended because the \$2,000 for the consultant for the Area Agency Plan requires a local match in the amount of \$600, which in the amended grant has been placed in the maintenance of vehicles portion of the grant. The Commissioners gave their concurrence and authorized Commissioner President Aud to sign same.

The meeting adjourned at 4:00 p.m.

Approved,


George R. Aud, President

May 9, 1979

Page 157