

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, February 23, 1982

Present: Commissioner George R. Aud, President
 Commissioner Richard D. Arnold
 Commissioner Ford L. Dean
 Commissioner David F. Sayre
 Edward V. Cox, County Administrator
 Margaret Nelson, Recording Secretary

(Commissioner Larry Millison was not present due to illness).

The meeting was called to order by President Aud at 9:35 a.m.

HIGHWAY MAINTENANCE FUNDS

Present: John D. Raley, Resident Maintenance Engineer

Mr. Raley updated the Board of County Commissioners on the status of the Highway Maintenance budget, i.e., initial allocation, expenditures, etc. Due to the extreme weather conditions additional maintenance will be necessary to bring existing roads up to County standards. Mr. Raley informed the Board that \$286,000 in additional funds would be required to skin-patch the roads that had developed pot-holes. The Board agreed to discuss the budget allocation with the Budget Director and return a decision to Mr. Raley during the March 2, 1982 County Commissioner meeting.

APPROVAL OF VOUCHERS

Commissioner Aud moved, seconded by Commissioner Sayre, to approve payment of the bills as submitted by the Director of Finance. Motion unanimously carried.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the minutes of the County Commissioners' meetings of February 9 and February 16, 1982. Motion was unanimously carried.

BUDGET AMENDMENT NO. 82-35
OFFICE ON AGING

The County Administrator presented the referenced Budget Amendment for approval as recommended by the Director of Budget and Data Services.

Increase

Account Nos.:	1537-11110 - Salaries (General)	\$39,153
	1537-20410 - Food Consumables	\$ 250
	1537-28110 - Gas, Oil & Service	\$ 2,810
	for the purpose of covering year-end costs of program expenses.	
Title III-C	1537-53110 - Personnel	\$ 5,850
	1537-53310 - Raw Food	\$ 1,904
	for the purpose of allocating budget authority based on grant expenses.	
	1537-55110 - Personnel	\$ 4,259
	1537-55311 - Travel-Staff	\$ 94
RSVP	1537-55313 - Office Supplies	\$ 44
	1537-55315 - Printing	\$ 51
	1537-55319 - Travel-Volunteers	\$ 148
	for the purpose of allocating budget authority based on grant expenses.	

BUDGET AMENDMENT NO. 82-35 (Cont'd.)

Decrease

Acct. No.: 1537-29810 - Operating Expense \$54,563
Undistributed

BUDGET AMENDMENT NO. 82-36
OFFICE ON AGING

The County Administrator presented the referenced Budget Amendment for approval as recommended by the Director of Budget and Data Services.

Increase

Acct. No.: 1537-31010 - Office and Communication \$786
Equipment
for the purpose of providing additional funds for the purchase of a typewriter, desk and secretarial chair.

Decrease

Acct. No.: 1537-29810 - Operating Expenses \$786
Undistributed

BUDGET AMENDMENT NO. 82-39, BUDGET PAGE, 44-2
ST. MARY'S COUNTY PUBLIC SCHOOLS

The County Administrator presented the referenced Budget Amendment for approval as recommended by the Director of Budget and Data Services in the amount of \$30,000 to cover the estimated over-expenditure at year's end for Special Education. The Instructional Salaries account was decreased \$30,000 to meet the adjustment. The Budget Director noted that this is an administrative budget amendment and does not affect the amount allowed by the County for funding the public school budget current expense budget for FY-82.

Commissioner Dean motioned, seconded by Commissioner Sayre, to authorize President Aud to sign Budget Amendments 82-35, 82-36 and 82-39 as recommended by the Budget Director. Motion unanimously carried.

ROAD NAME CHANGE
COUNTY AIRPORT

The County Administrator presented correspondence to the Board of County Commissioners from Mr. Robert Waldschmitt on behalf of Wildewood Park Partners requesting that the airport access road be officially named "Airport Drive". President Aud made a motion, seconded by Commissioner Arnold, to direct County staff to prepare a Resolution officially adopting the name of "Airport Drive" for the road. Motion unanimously carried.

DISTRICT COURT RENOVATIONS

The County Administrator presented correspondence from the County Engineer indicating a contractor's proposal to insulate pipes at the Courthouse to eliminate overheating for a total amount of \$7,200. Commissioner Dean made a motion, seconded by Commissioner Arnold to accept the contractor's proposal. Motion was unanimously approved.

REQUEST FOR OVERTIME PAYMENT
SHERIFF'S DEPARTMENT

Commissioner Dean made a motion, seconded by Commissioner Sayre to approve the overtime payment for the Sheriff's Department in the amount of \$692.61 for the period of January 2, 1982 through January 29, 1982. The motion was unanimously carried.

APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

Commissioner Aud made a motion, seconded by Commissioner Arnold to appoint Mr. Robert Hmieleski to the Social Services Board for a term to expire June 30, 1983; Ms. Suzanne Camp to the Mental Health/Alcoholism Advisory Council for a term to expire June 30, 1985; Mr. Marvin Kaminetz to the Commission for Women for a term to expire June 30, 1984. The motion was unanimously carried.

APPROVAL TO HIRE PLANNER, G-15
OFFICE OF PLANNING AND ZONING

The County Administrator presented a request for approval to hire a Planner, G-15 in the Office of Planning & Zoning. The proposed plan changes the Assistant Zoning Administrator, G-14 position vacated to Planner, G-15; it eliminates two Assistant Planner G-14 positions and established a G-6 Permits Clerk position. Commissioner Dean made a motion, seconded by Commissioner Arnold, to approve the position and advertise. The motion was unanimously carried.

DETAIL DESIGN STUDY/DATA PROCESSING
HEALTH DEPARTMENT

The County Administrator presented for approval by the Board of County Commissioners an amended proposal for a Detail Design Study of the data processing needs of the Health Department by Automation Counselors, Inc. Commissioner Arnold made a motion, seconded by Commissioner Sayre, to authorize President Aud to sign the contract. Motion was unanimously carried.

PROPERTY TAX SALE

The County Administrator presented for the Board of County Commissioners' information a report on the property obtained by the County at the Property Tax Sale held by the Treasurer's Office on February 18, 1982 for a total amount of \$105,346.17.

PRIDE IN TOBACCO

The County Administrator informed the Board of County Commissioners that representatives from the R. J. Reynolds Company located in North Carolina will be present on March 2, 1982 at 10:00 a.m. to explain the "Pride in Tobacco" program proposed for this area.

REQUEST FOR EXECUTIVE SESSION
PERSONNEL MATTERS

Commissioner Sayre made a motion, seconded by Commissioner Dean, to hold an Executive Session regarding personnel matters. The motion was unanimously carried; the meeting convened at 10:18 a.m.

(The Regular Meeting convened at 11:00 a.m.)

ST. MARY'S COUNTY CHAMBER OF COMMERCE

Present: George Havens, Executive Director
Carl Loffler, President
Elliott Burch, Jr., Vice-President
Peggy McCabe, Tourism Director
Les Shaw, Member
Buzzy Ridgell, Member
Johnny Wood, Member

Officers and Members of the St. Mary's County Chamber of Commerce expressed appreciation for the Commissioners' support and allocation of \$3,000 during the FY-81-82 budget year that assisted in maintaining the Chamber's office and activities. They requested continued support from the Board and were advised that their request would be taken into consideration with a decision made at a later date.

AGRICULTURE EXPOSITION

The Board of County Commissioners chaired a general discussion concerning the approach to evaluate the proposal of the Ag-Expo locating in the St. Mary's County area and requested input from various citizens present in order to organize a Task Force to do the analysis. After a discussion regarding the possible impact on County services, staff assistance, water and sewerage, and financial assistance, Commissioner Dean requested the County Administrator to forward a letter to the following organizations requesting each submit one (1) name as representative to the Task Force:

Planning Commission
Economic Development Commission
Chamber of Commerce
Economic Development Task Force
Farm Bureau
Waterman's Association
Financial investment firm
Environmental Committee
Citizen


The Board of County Commissioners requested that the evaluation be completed within a 45 day period.

ESTABLISHMENT OF CLERK-TYPIST POSITION
COUNTY COMMISSIONERS' OFFICE

The County Administrator reviewed with the County Commissioners the additional clerical responsibilities that will be placed in the County Commissioners' Office because of the soon to be hired Economic Development Coordinator. The County Commissioners agreed that the current clerical staff is not sufficient to meet the additional responsibilities and approved the establishment of a Clerk Typist, G-5 position. The employment process is to begin immediately.

The meeting was adjourned at 4:00 p.m.

Approved,


George R. Aud
President