

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, September 18, 1984

Present: Commissioner George R. Aud, President
Commissioner Richard D. Arnold
Commissioner David F. Sayre
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

(Commissioner Millison was not present due to illness.
(Commissioner Dean was not present.)

CALL TO ORDER

Commissioner President Aud called the meeting to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Arnold moved, seconded by Commissioner Aud, to approve the minutes of the Commissioners' meeting of Tuesday, September 11, 1984. Motion carried.

APPROVAL OF BILLS

Commissioner Aud moved, seconded by Commissioner Sayre, to approve payment of the bills as submitted. Motion carried.

SHERIFF'S DEPARTMENT

Present: Sheriff Wayne Pettit
Lt. Gene Pellillo

1) SHERIFF'S DEPARTMENT VEHICLES

Also Present: Barbara Dotson, Purchasing & Logistics

The Commissioners reviewed the bid tally sheet for the purchase of six police vehicles, two unmarked vehicles, one van, and one four-wheel drive vehicle.

Commissioner Aud moved, seconded by Commissioner Arnold, and unanimously carried to award the bids to the lowest bidders as follows:

Six Police Vehicles - Bell Motor Company in the amount of \$68,329.44

Two Unmarked Vehicles - Fenwick Ford in the amount of \$19,782.00

One Van - Bell Motor Company in the amount of \$9,831.00

One Four-Wheel Drive - Bell Motor Company in the amount of \$12,306.00

2) REQUEST FOR TRANSFER OF FUNDS
OVERTIME TO COVER PERSONNEL SHORTAGES

Sheriff Pettit advised that Patrolman Andrew Holton was involved in a traffic accident and will be on accident leave for an undetermined length of time as a result of injuries. He stated that 66 2/3 of Patrolman Holt's salary is paid by Workmen's Compensation and it is requested that that amount be transferred from his salary to the Sheriff's Department overtime account in order to have personnel coverage during his shift. Sheriff Pettit requested that this transfer continue for the length of time Patrolman Holt is absent.

After discussion, the Commissioners gave their concurrence to this request.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) BOARD OF ELECTION SUPERVISORS

The County Administrator presented a memorandum dated September 10, 1984 from the Personnel Officer recommending a salary increase for the Board of Election members as recommended by the Board of Elections. Mr. Cox informed the Commissioners that they had the legal and fiscal authority to grant such an increase, and further stated that sufficient funds are budgeted.

Commissioner Sayre moved, seconded by Commissioner Arnold, to grant the increase as recommended. Motion carried.

2) APPOINTMENTS
BOARDS, COMMITTEES AND COMMISSIONS

Commissioner Aud moved, seconded by Commissioner Sayre, and unanimously carried, to make the following appointments:

Commission on Aging

Suzanne Henderson to fill an unexpired term ending June 30, 1985 and for a full term expiring June 30, 1988.

Southern Maryland Independent Living Environment
(S.M.I.L.E.)

Judge Clarence Dodge

3) PERSONNEL

The County Administrator presented the following personnel items for the Commissioners' review and approval:

a) Patrolman Position
Sheriff's Department

The County Administrator presented a memorandum dated September 17, 1984 from the Personnel Officer recommending the appointment of Tamara J. Pinkerton to the position of Patrolman, Grade 12, effective September 24, 1984. Commissioner Aud moved, seconded by Commissioner Arnold, to accept this recommendation. Motion carried.

b) Plumbing Inspector Position
Office of Planning & Zoning

The County Administrator presented a memorandum dated September 18, 1984 from the Personnel Officer advising that the Director of Planning & Zoning has requested the reclassification of the Plumbing Inspector position from Grade 11 to Grade 13 because of the addition of Storm-water Management responsibilities in that office. The Personnel Officer recommends that the Commissioners authorize the reclassification and authorize the advertisement of the position.

Commissioner Sayre moved, seconded by Commissioner Arnold, to grant this request. Motion carried.

c) Relocation Manager Position
Extension of Temporary Promotion

The County Administrator presented a memorandum dated September 17, 1984 from the Personnel Officer requesting an exception to the Manual of Personnel Policies and Procedures in order to extend the temporary promotion of Mary C. Brien to the Relocation Manager position to the end of her contract, September 28, 1984.

Commissioner Aud moved, seconded by Sayre, to grant this request.

4) BUDGET AMENDMENT NO. 85-20
COMMISSION FOR WOMEN

The County Administrator presented the referenced Budget Amendment recommended for approval by the Budget Director with the following justification: Provide additional budget authority concerning operation of the St. Mary's Women's Center - nondistributed.

Commissioner Arnold moved, seconded by Commissioner Sayre, to approve and authorize Commissioner President Aud to sign said Budget Amendment. Motion carried.

5) SOLID WASTE PLAN AMENDMENT PUBLIC HEARING

The County Administrator advised that due to an improper announcement, the public hearing for the amendment to the Solid Waste Plan has been delayed to October 9, 1984 at 10:30 a.m.

Relative to that issue, Mr. Cox advised that an Agreement has been developed for the temporary disposal of the debris from St. Mary's Garden Apartments at the Steven Salvage Yard. The amendment must be approved by the County and the State for a single purpose temporary landfill, and if not, it shall be removed and disposed of at an alternate location at the responsibility of Lane Construction Company.

Commissioner Sayre moved, seconded by Commissioner Arnold, to authorize Commissioner President Aud to sign said Agreement. Motion carried.

SHELTER FOR MEDIC I VEHICLE

Commissioner Arnold advised that he has been approached by members of the Medic I requesting the Board's assistance in trying to locate a shelter for the Medic I vehicle. With the oncoming winter weather, the vehicle should be placed under cover. The County Administrator advised that he would look into this and try to find a space for the vehicle.

OFFICE OF COUNTY ENGINEER ITEMS

Present: John Norris, County Engineer

1) GRADING, DRAINAGE AND OTHER WORK
ST. MARY'S COUNTY AIRPORT
PROJECT NO. SM 85-4-4

Mr. Norris presented the bid tally sheet for the referenced project and recommended awarding the bid to the lowest bidder, J. R. Woodburn, in the amount of \$183,475, pending concurrence from FAA. Commissioner Aud moved, seconded by Commissioner Arnold, to accept the County Engineer's recommendation. Motion carried.

The County Engineer further requested authorization for Commissioner President Aud to sign the \$305,000 grant for the Airport project. The Commissioners gave their concurrence.

Mr. Norris advised that one bid was received from the obstruction removal (Project No. SM 85-4-5 which he felt was too high. He stated that there is \$55,000 remaining in the grant to obtain easements and recommended that the project be rebid after the easement have been acquired. The Commissioners gave their concurrence.

2) SECURITY LIGHTING
COUNTY ENGINEER'S OFFICE AND
VEHICLE MAINTENANCE FACILITY
PROJECT NO. SM 84-4-1

Mr. Norris presented the bid tally sheet for the referenced project and recommended that it be awarded to Tom's Electric in the amount of \$13,124. Commissioner Aud moved, seconded by Commissioner Sayre, to accept the County Engineer's recommendation. Motion carried.

3) SITE WORK AT COUNTY ENGINEER'S OFFICE

The County Engineer requested authority from the Board to transfer from Asphalt Overlay Account and/or other capital project accounts that will be closed out, as recommended by the Budget Director, the amount of \$100,000 for asphalt, gravel, seeding, finishing and lighting the site. Commissioner Aud moved, seconded by Commissioner Sayre, to authorize the transfer of funds, source to be determined by Budget Director. Motion carried.

4) ST. MARY'S COUNTY FAIR PARKING

The County Engineer stated that the County Fair will be held September 27-30, and recommended that temporary "No Parking" signs be placed on Fairgrounds Road from Md. Rt. 5 to the southern boundary of the fairgrounds property. Commissioner Arnold moved, seconded by Commissioner Sayre, to accept this recommendation. Motion carried.

5) LEONARD HALL GYMNASIUM ROOF REPLACEMENT

As a follow up to previous discussion, the County Engineer presented a sample of the roofing material from Lincoln Roofing Company. He stated that the cost of this material in the off-white color is 15% more than the black material would be--total cost \$39,380, and would require a transfer of \$10,180 from the Reserve Account.

Commissioner Arnold moved, seconded by Commissioner Sayre, to award the contract to Lincoln Roofing Company in the amount of \$39,380, and further to approve the transfer as recommended above. Motion carried.

6) ST. JEROMES NECK ROAD

Commissioner Sayre stated that a citizen approached regarding a hazardous sharp turn on St. Jeromes Neck Road and that a warning sign is needed because of several accidents at that site. Mr. Norris advised that he would see that a "Curve" speed sign is placed at that location.

7) LEWIS COVE ROAD

Commissioner Sayre requested the County Engineer to see what could be done about tree branches hanging over Lewis Creek Road, First Election District.

8) PROPOSED COUNTY JAIL

The County Engineer stated that in conjunction with the study by Mosely-Henning Associates for the potential jail site at the Governmental Center property, it is proposed that the Commissioners take an airplane trip to Washington County, Frederick County and perhaps other counties to look at newly constructed jails. The cost will be approximately \$1,180 which will be borne by the project. The County Engineer's Office will make the necessary arrangements.

9) PATUXENT PARK WEST VILLA
PATUXENT PARK WEST GARDENS

In that the documents are not complete, the County Engineer requested authorization for Commissioner President Aud to sign the Grading Permits and Public Works Agreements when they are in order for the referenced projects as follows:

Patuxent Park West Villa

Grading Permit Bond - \$69,500
Public Works Agreement - \$31,400

Patuxent Park West Gardens

Grading Permit Bond - \$54,200
Public Works Agreement - \$175,300

Patuxent Park West
RF&G Professional Center

Public Works Agreement - \$37,500

Commissioner Sayre moved, seconded by Commissioner Arnold, to authorize Commissioner President Aud to sign said documents as recommended by the County Engineer. Motion carried.

PUBLIC HEARING
MARYLAND TRANSPORTATION BONDS
FIRST ISSUE - SEVENTH SERIES

Present: Joseph P. O'Dell, Director, Budget & Data Services

The Commissioners conducted a Public Hearing on the adoption of an Ordinance authorizing St. Mary's County to enter into a Participation Agreement with the Department of Transportation of Maryland in the amount of \$1,600,000 for the purpose of securing payment of principal and interest on bonds to be issued by the DOT.

Mr. O'Dell opened the meeting by referring to the Notice of Public Hearing published in the Enterprise newspaper on August 31, 1984 and September 4, 1984, and further explained that the proceeds of the bonds will be for the construction of Beechville Road and other road projects. Anticipated date for the sale of the bonds is around December 4, proceeds to be received in St. Mary's County around January 4 or 5.

Commissioner President Aud inquired whether anyone wished to make any comments on the Transportation Bonds. Hearing none, the public hearing was closed. The Commissioners will make a decision in no less than 10 days from the date of this hearing.

PROCLAMATION NO. 84-
EMERGENCY MEDICAL SERVICES WEEK

Present: Paul Wible, EMS Coordinator

The Commissioners presented the referenced Proclamation designating the week of September 16-22, 1984 as Emergency Medical Services Week in St. Mary's County.

CONSERVATION GRANT
ST. CLEMENTS ISLAND MUSEUM

Present: John Baggett, Director, Recreation Parks

Mr. Baggett advised that grant offer has been received from the Institute of Museum Services in the amount of \$7600 for the conservation of the 20th Century Dory Boat, the "Doris C", which belongs to the St. Clements Island Museum.

Commissioner Arnold moved, seconded by Commissioner Sayre, to accept the Grant as presented by Mr. Baggett. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Arnold moved, seconded by Commissioner Sayre, to meet in Executive Session in order to discuss a matter of Personnel. Motion carried. The Session was held from 10:20 a.m. to 10:35 a.m.

ELDERLY POPULATION TRENDS, PROJECTIONS AND PROGRAMS

Present: Billye McGharan, Senior Services Coordinator
William Rivers, State Office on Aging

The referenced individuals appeared before the Commissioners to discuss matters relative to the elderly and to review with the Commissioners 60+ population figures and projections. Mr. Rivers presented charts depicting county-by-county population figures from 1983 to 2000 and percent of state population and total county population and noted that the percentages of 60+ population is on the increase.

Mr. Rivers went on to explain the various programs that are being proposed for the elderly, including Gateway II and the Life Support Program. There is also a promotional campaign to educate senior citizens on nutrition and keeping fit. Although it has not been successful in the last two years, it is hopeful that legislation will be passed by the Maryland General Assembly to provide funding to each County to furnish transportation to the elderly and handicapped.

Further, Mr. Rivers discussed the State's Bond program for construction (in which the Garvey Center participated), and the fact that there is a new movement to get the State to fund operating costs.

In closing Mr. Rivers pointed out that the State Office on Aging is in the process of computerizing its fiscal records, programs and statistics in order to better analyze its programs and costs and to work towards more efficient and economical operation.

The Commissioners thanked Mr. Rivers for his presentation and suggested that Mrs. McGaharn contact our local legislators regarding the proposed programs.

OFFICE ON AGING
MAXI-VAN

Present: Billye McGaharn, Senior Services Coordinator
Barbara Dotson, Office of Purchasing and Logistics

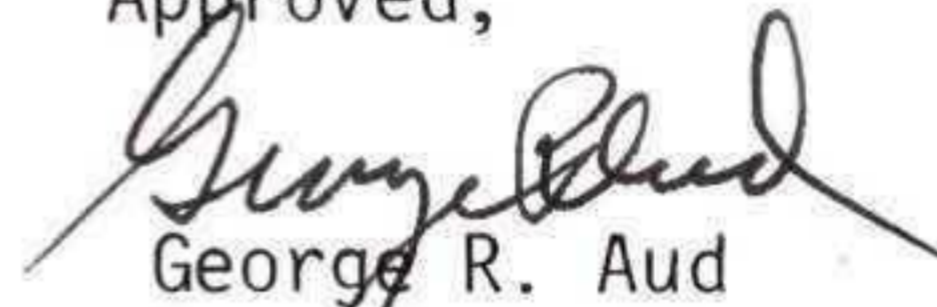
The Commissioners reviewed the bid tally sheet for the purchase of one maxi-van type vehicle for the Office on Aging. Mrs. McGaharn recommended that the bid be awarded to Aldridge Ford, Inc., the lowest bidder, in the amount of \$15,375.

Commissioner Aud moved, seconded by Commissioner Arnold, to award the bid as recommended by Mrs. McGaharn. Motion carried.

ADJOURNMENT

The meeting adjourned at 10:40 a.m.

Approved,


George R. Aud
President