

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, June 18, 1985

Present: Commissioner George R. Aud, President
 Commissioner Larry Millison, Vice President
 Commissioner Ford L. Dean
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

(Commissioners Richard D. Arnold and David F. Sayre were not present.)

CALL TO ORDER

The meeting was called to order at 9:15 a.m.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Aud, to approve the minutes of the Commissioners' meeting of Tuesday, June 11, 1985 as submitted. Motion carried.

APPROVAL OF BILLS

Commissioner Millison moved, seconded by Commissioner Dean, to approve payment of the bills as submitted. Motion carried.

BIDS ON SALE OF SHERIFF'S DEPARTMENT VEHICLES

Present: Paul Raley, Director, Purchasing and Logistics

Mr. Raley presented the bid tally sheet for the sale of used Sheriff's Department vehicles and recommended awarding the bids as follows:

<u>Vehicle No.</u>	<u>Name</u>	<u>Amount</u>
5	Maude E. Knott	\$1,201
26	Maude E. Knott	895
27 (No bid)		
28	Ron Babcock	755
31	Maude E. Knott	875
45	Leroy Buckler Sr.	500

Commissioner Dean moved, seconded by Commissioner Millison, to accept Mr. Raley's recommendations. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) RECLASSIFICATION STUDY

Also Present: Gerda Manson, Personnel Officer

Ms. Manson distributed a memorandum dated June 13 with regard to the classification and pay study conducted by Yarger and Associates along with the position classification survey, pay survey, classification and pay regulations, class specifications and an allocation list for the Commissioners' approval. The memorandum also included a request for the establishment of a permanent position.

After discussion, Commissioner Dean moved, seconded by Commissioner Millison, to approve the reclassifications and new position as outlined in the June 13 memorandum. Motion carried.

2) CLEARINGHOUSE PROJECTS

The County Administrator presented the following clearinghouse projects and recommended that they be forwarded to the State with the comment that they are not inconsistent with this agency's plans, programs, or objectives:

No. MD850611-0733
FmHA Low and Moderate Income Housing
Abell's Subdivision

No. MD850514-0646
Corps of Engineers
Draft - Detailed Project Report and Environmental
Assessment - Modifications to Herring Creek
Navigation Project.

The Commissioners agreed to forward the projects to the State as recommended by Mr. Cox.

3) COMMUNITY COLLEGE ADVISORY BOARD

Commissioner Dean moved, seconded by Commissioner Millison, to appoint Dr. Christopher Wilson to the Community College Advisory Board for a term to expire June 30, 1987. Motion carried.

The Commissioners further agreed to forward correspondence to Mr. Edwin Cole thanking him for his services on the Community College Advisory Board.

4) BUDGET AMENDMENTS

The County Administrator presented the following Budget Amendments recommended for approval by the Budget Director with justifications as indicated:

No. 85-93
Public Works

Justification: Advance funds for surface treatment contract from existing other project accounts and replace after July 1, 1985 with FY '86 surface treatment authority.

No. 85-94
Recreation and Parks

Justification: To acquire personal computer to maintain grant records, Recreation and Parks revolving fund data, personnel costs, mailing labels and word processing.

Commissioner Dean moved, seconded by Commissioner Aud, to approve and sign said Budget Amendments. Motion carried.

5) PERSONNEL
SHERIFF'S DEPARTMENT

The County Administrator presented a memorandum dated June 13, 1985 from the Personnel Officer requesting authority to fill the two patrolman positions in the Sheriff's Department.

Commissioner Aud moved, seconded by Commissioner Millison, to grant this authority. Motion carried.

6) WOODEN & BENSON AUDIT REPORT

The County Administrator presented correspondence from Wooden and Benson which was received June 11 setting forth the arrangements to make an examination of the financial statements of the County, and requesting the Commissioners' approval.

After discussion, Commissioner Dean moved, seconded by Commissioner Millison, to approve and authorize Commissioner President Aud to sign the letter from Wooden & Benson indicating acceptance for that firm to provide the annual audit services for the County. Motion carried.

7) LETTER OF GRATITUDE
ST. AMBROSE HOUSING AID CENTER, INC.

The County Administrator presented correspondence for the Commissioners' signatures addressed to Vincent Quayle of St. Ambrose Housing Aid Center, Inc. expressing appreciation for working with the low income housing project in the County. The Commissioners agreed to sign and forward said letter.

ST. MARY'S COUNTY BUS SERVICE
GRANT APPLICATION

Present: Joseph P. O'Dell, Director, Budget & Data Services
Michele Hansen, Transportation Coordinator, Tri-County Council
Les Shaw, Transportation Committee

The referenced individuals appeared before the Commissioners to report on the Transportation Plan for St. Mary's County and to request the Board's approval for submission of the grant application to the Maryland Mass Transit Administration. The proposed project is for a transit system for the Lexington Park and Leonardtown areas of the County. Total net project is \$44,888 and will be funded by federal, state and local sources.

After discussion of the proposed routes, contractor for private provider and the Transportation Committee's management role, Commissioner Dean moved, seconded by Commissioner Millison, to approve the submission of the grant application for FY '86 to the Mass Transit Administration of the Maryland Department of Transportation. Motion carried.

BUDGET & DATA SERVICES

Present: Joseph P. O'Dell, Director

1) BOND ISSUE - FY '86

Mr. O'Dell submitted a memorandum dated June 17, 1985 recommending that the issue date of the County's General Obligation Bonds be moved from January to September because of the market trend towards lower interest rates and the possible savings of approximately 3/4 million dollars to the County. Mr. O'Dell recommended that the Commissioners agree to issue a Supplemental Appropriation Ordinance to increase the County budget by approximately \$175,000 to pay for the interest to be incurred in FY '86, and further to employ the legal firm of Piper & Marbury to serve as Bond Counsel and the investment banking firm of Alex Brown & Sons as financial advisors.

Commissioner Millison requested Mr. O'Dell to obtain costs from Piper & Marbury prior to making a decision regarding the bond counsel and financial advisors.

After discussion, Commissioner Dean moved, seconded by Commissioner Aud to sell the bonds at the earlier date and to issue a supplemental appropriate ordinance as recommended; however, that the decision for employing the bond counsel and financial advisors be deferred until Mr. O'Dell returns with cost figures. Commissioner Millison voted against the motion. Motion carried two-to-one.

Commissioner Millison indicated that he was opposed to discarding existing jail and building a new facility and further that he was not convinced of the necessity to change the bond issue date, and, therefore, not in favor of the motion.

2) REFUNDING OF OUTSTANDING DEBT

Mr. O'Dell submitted a memorandum dated June 17, 1985 regarding the possibility of refunding the County's debt including Hospital and Metropolitan Commission bonds, and he stated that he would keep the Commissioners apprised of the situation.

3) ST. MARY'S PUBLIC SCHOOLS
FY '86 BUDGET

Commissioner Dean noted that the Commissioners have received a copy of the approved operating and capital budget of the Board of Education and that there are variances to the amounts in certain categories as proposed by the Commissioners in their May 28, 1985 letter to the Superintendent of Schools. The Board of Education is proposing to fund the variance totalling \$478,912 by using insurance premiums previously paid and excess impact aid funds. Therefore, Commissioner Dean submitted a proposed letter to Dr. Lorton recognizing the need for elementary and special education teachers approving an increased dollar amount of \$244,859, but emphasizing the uncertainty of availability of funds in FY '87.

Mr. O'Dell advised that the letter should include that proper accounting requirements be followed in using the funds as suggested by Dr. Lorton. Mr. O'Dell also pointed out that because of the uncertainty of federal revenue sharing funds, the Commissioners may be faced with some difficult decisions regarding the Board of Education's negotiated agreement next year.

The Commissioners agreed to discuss the proposed letter to Dr. Lorton at next week's meeting.

DARCHAP PROPERTY
PUD - DONATION OF LAND TO COUNTY

Present: Robin Guyther, Planner, Office of Planning & Zoning

As a follow up to last week's discussion, Commissioner Dean advised that the Commissioners need to respond to the question of whether the property owner for the PUD, which was approved in 1978, must donate the 30 acre parcel to the county as set forth in the approved development plan. He stated that as part of the approval of the development plan in 1978 the 30 acres was to be deeded to the County at the time of obtaining a building permit or when the site plan was submitted. The purpose was to allow the owner to get the needed density for zoning in residential housing units and to develop the property in conformance with the AICUZ regulations. This 30 acre parcel was the subject of a recent rezoning request to C-2, but was recommended by the Planning Commission and County Commissioners for denial.

In response to an inquiry from Commissioner Dean, Mr. Guyther noted that there is a reference to the transfer of property in the development plan, and the proper procedure for the owner to amend the development plan would be to start over again by going to the Planning Commission and then to the County Commissioners.

Commissioner Dean recommended, and the Board concurred, that the Mr. Guyther contact the applicant and advise him of the process for amending the development plan.

DEPARTMENT OF RECREATION AND PARKS
EXECUTIVE SESSION

Present: John Baggett, Director, Recreation and Parks

At the request of Mr. Baggett, Commissioner Aud moved, seconded by Commissioner Dean, to meet in Executive Session in order to discuss a matter of personnel. The Session was held from 10:55 a.m. to 11:10 a.m.

PUBLIC SCHOOL'S AMENDED CAPITAL PROJECT
LEXINGTON PARK ELEMENTARY SCHOOL

Present: Jerry Himmelheber, Coordinator for School Facilities
Dennis Younkin, Budget Officer, Public Schools
Joseph O'Dell, Director, Dir., Co. Budget & Data Services

The referenced individuals of the Board of Education appeared before the Commissioners to present the amended Capital Project for the addition and alterations to the Lexington Park Elementary School and requested the Board's endorsement of the project and a letter of approval committing additional county funds in the amount of \$75,000 towards the project.

After discussion the Commissioners agreed to submit the letter of approval and commitment of funding with the understanding that the actual amount of \$75,000 will be a commitment toward the FY '87 budget as a priority item in the Board of Education Capital Project submission.

COMMENDATION
25TH ANNIVERSARY - ROTARY CLUB

Present: Carl D. Neidhold
Mike Marlay
Charles Fenwick
Joseph Mitchell

The Commissioners presented a Commendation to the referenced individuals commending the Rotary Club for its praiseworthy services in St. Mary's County for 25 years.

ST. MARY'S GARDEN APARTMENTS
HOMEOWNERSHIP PROGRAM

Present: Joseph Mitchell, Director, Economic & Community Development

Mr. Mitchell requested authorization from the Board for the County's Department of Public Works to do an engineering study of the units in St. Mary's Garden north of West Rennell for possible use by the County for the homeownership program. The Navy has indicated that if these units are not salvageable and of use to the County, they will be demolished.

The Commissioners gave their concurrence for the Department of Public Works to proceed with the engineering study.

ADJOURNMENT

The meeting adjourned at 12:15 p.m.

Approved,

George R. Aud