

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, July 15, 1986

Present: Commissioner George R. Aud, President
 Commissioner Ford L. Dean
 Commissioner David F. Sayre
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

(Commissioners Arnold and Millison were not present due to illness).

CALL TO ORDER

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Aud, to approve the minutes of the Commissioners' meeting of Tuesday, July 8, 1986.

APPROVAL OF BILLS

Commissioner Sayre moved, seconded by Commissioner Aud, to approve payment of the bills as submitted. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) APPOINTMENTS
BOARDS, COMMITTEES AND COMMISSIONS

Commissioner Dean moved, seconded by Commissioner Sayre, and unanimously carried, to make the following appointments to Boards, Committees and Commissions:

<u>Community Development Corporation Board</u>	<u>Term to Expire</u>
Nancy Hutson	June 30, 1987
<u>St. Mary's Art Council Board</u>	
John V. Baggett	
<u>Community Services Coordination Committee</u>	
Carole A. Pinckney	June 30, 1989
Susan Claggett	June 30, 1989
<u>Environmental Committee</u>	
Tom Russell	June 30, 1988
<u>Commission for Women</u>	
Kathleen Meatyard	June 30, 1989
<u>Human Relations Commission</u>	
Lois Chesser (reappointment)	June 30, 1989
<u>Cable TV Study Committee</u>	

Joseph Densford, Assistant County Attorney
 John Armentrout, St. Mary's Public Schools
 Sidney Wood, Jr. (Citizen)

2) REQUESTS FOR WAIVER OF BUILDING PERMIT FEES

The County Administrator presented the following requests for waiver of building permit fees:

a) St. Andrews Church

Letter dated July 14, 1986 requesting waiver of building permit fee for construction of parish hall and Sunday School for St. Andrews Church on St. Andrews Church Road.

In that the request is in compliance with Resolution 75-53, Commissioner Aud moved, seconded by Commissioner Sayre, to grant this request. Motion carried.

b) Mount Zion United Methodist Church

Letter dated June 27, 1986 requesting waiver of building permit fee for construction of an education wing at Mount Zion United Methodist Church of Laurel Grove, Maryland.

In that the request is in compliance with Resolution No. 75-53, Commissioner Aud moved, seconded by Commissioner Sayre, to grant this request. Commissioner Dean abstained. Motion carried.

3) FISCAL PROCEDURES CHANGES - FY '87

The County Administrator presented a proposed memorandum dated July 15, 1986 addressed to all department heads relative to Fiscal Procedure Changes concerning the following issues: Commitment Documents, Invoice Processing, Intra-Account Budgetary Change-Orders, Inter-Account Budgetary Change Order, and Commissioner Action on Requested But Non-Identified Funding Authority. Mr. Cox noted that the purpose is to firm up informal policies by the Commissioners.

Commissioner Dean moved, seconded by Commissioner Sayre, to adopt the fiscal procedures as outlined in the July 15, 1986 memorandum and to forward the memorandum to all departments. Motion carried.

4) ACCIDENT REPORT FOR CALENDAR YEAR 1985

For the Commissioners' information the County Administrator presented a memorandum from the Personnel Officer dated July 9, 1986 setting forth the results of a survey of accidents reported in county government for 1985. He stated that the County had adopted a Safety and Health Program in 1984. Paul Wible of the Emergency Operations Center has received training and will make the various departments aware of safety rules to help reduce accidents in the future.

5) PUBLIC TRANSPORTATION SYSTEM
AMENDMENT TO AGREEMENT WITH CONTRACTOR

Relative to the Public Transportation Program, the County Administrator presented an Amendment to the Agreement dated August 20, 1985 between the St. Mary's county Government and Kessler Body and Equipment as of July 1, 1986 for the purpose of contract continuation for services to be rendered by the contractor including a revised reimbursement cost per mile. The scope of services is limited until such time as the grant application is prepared and an evaluation of the program is made.

Commissioner Aud moved, seconded by Commissioner Sayre, to approve and authorize Commissioner President Aud to sign the contract as presented. Commissioner Dean abstained. Motion carried.

6) DEPARTMENT OF HUMAN RESOURCES
HOMELESS SERVICE PROGRAM

The County Administrator advised that notice has been received from the Department of Human Resources that the County will receive approximately \$5,000 for the Homeless Service Program (shelter, food, and emergency services) and the Letter of Intent is prepared for the Commissioners' signature.

Commissioner Sayre moved, seconded by Commissioner Aud, to authorize Commissioner President Aud to sign the Letter of Intent as submitted. Motion carried.

7) ALCOHOLIC BEVERAGE BOARD INSPECTOR

The County Administrator presented a memorandum dated July 11, 1986 from the Personnel Officer recommending the selection of Paul Ludwig to the position of Alcoholic Beverage Inspector, Grade 7, effective July 28, 1986.

Commissioner Aud moved, seconded by Commissioner Sayre, to accept this recommendation. Motion carried.

8) ALCOHOL DRUG ABUSE PREVENTION GRANT

The County Administrator advised that the County had made application for an Alcohol Drug Abuse Prevention Grant, and the Notification of Grant Award required the Board to approve and sign an Assurance of Compliance with the Department of Health, Education and Welfare Regulations, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1983.

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize Commissioner President Aud to sign the Statement of Assurances as set forth above. Motion carried.

9) ALCOHOL DRUG ABUSE PREVENTION PROGRAM

The County Administrator advised that a special receipts account was established for the Alcohol Drug Abuse Prevention Program and that normally that type of income is put in the General Fund as General County Revenue; however, the Office of Community Services has requested that the funds in the amount of \$780 be carried over to FY '87.

Commissioner Sayre moved, seconded by Commissioner Aud, to grant this request. Motion carried.

10) 1987 LEGISLATIVE PACKAGE

The County Administrator presented correspondence addressed to All Agencies, Boards, Committees and Commissions soliciting legislative proposals for the development of the 1987 Legislative Package.

The Commissioners agreed to sign and forward the memorandum of solicitation.

OFFICE ON AGING
GATEWAY II PROPOSAL

Present: Billye McGaharn, Director, Area Agency on Aging

Mrs. McGaharn presented Long Term Care Plan and Gateway II Proposal requesting grant funds from the State in the amount of \$19,800. Mrs. McGaharn went on to explain the Program which is coordinated by three agencies; Area Agency on Aging, Department of Social Services and the County Health Department. The Program is directed to the care and needs of the County's frail elderly.

After discussion, Commissioner Sayre moved, seconded by Commissioner Dean, to authorize Commissioner President Aud to sign the Gateway II proposal as submitted. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Sayre moved, seconded by Commissioner Dean, to meet in Executive Session to discuss matters of Personnel. Motion carried. The Session was held from 9:50 a.m. to 10:15 a.m.

DEPARTMENT OF PUBLIC WORKS

Present: John Norris, Director

1) MATERIAL (SALT) STORAGE BARN

Mr. Norris presented the plans for the construction of a Material Storage Barn to be located on St. Andrews Church Road and requested the Board's approval of the plans.

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize Commissioner President Aud to sign the plans as presented. Motion carried.

2) STATE AVIATION ADMINISTRATION
EQUIPMENT LOAN AGREEMENT

Mr. Norris advised that Maryland Department of Transportation, State Aviation Administration is providing the County with a lighted wind tee and requires that the County sign an Equipment Loan Agreement setting forth conditions of loan.

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize Commissioner President Aud to sign the Equipment Loan Agreement with State Aviation Administration. Motion carried.

3) BID TALLY SHEETS
PURCHASE OF MAINTENANCE VEHICLES

Mr. Norris presented bid tally sheets for the purchase of certain vehicles for the Department of Public Works and recommended awarding the bids as follows:

SM 87-5-1
BID TALLY SHEET

a.) One Intermediate Automobile

McKays Implement in the amount of \$11,394 (\$13,069 less \$1,675 trade in).

b.) One 3/4 Ton Truck

McKays Implement in the amount of \$12,680 (\$14,359 less \$1,679 trade in).

SM 87-5-2
THREE CREW CAB PICKUP TRUCKS

McKay's Implement in the amount of \$42,730 plus \$600 for diesel option (\$46,430 less \$42,730 trade in).

Commissioner Dean moved, seconded by Commissioner Sayre, to accept mr. Norris' recommendations as set forth above. Motion carried.

4) SURFACE TREATMENT PROGRAM

Mr. Norris indicated to the Board that the surface treatment program is 50% complete and displayed pictures of the work being done on Blackistone Road.

5) EMPLOYMENT AGREEMENT
INSPECTION SERVICES

Mr. Norris presented an Employment Agreement dated July 14, 1986 by and between James Somerville and the Board of County Commissioners of St. Mary's County for inspection services for various capital construction projects.

Commissioner Sayre moved, seconded by Commissioner Dean, to approve and sign the referenced Employment Agreement as presented. Motion carried.

6) TROXLER NUCLEAR DENSITY GAUGE

Mr. Norris requested authorization from the Board to use \$7,250 from the Asphalt Overlay Project Account for the testing of density and proper compaction of asphalt. He stated that currently it takes approximately two weeks to get the density results from the lab and testing could be done at the site with the Troxler Gauge.

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize this expenditure. Motion carried.

7) FOLEY MATTINGLY ROAD

Mr. Norris recommended that the gravelled portion (.6100 of a mile) of Foley Mattingly Road in Helen be surfaced treated using existing surface treatment account funds. He stated that about 3/10 of a mile is asphalted and the County has been doing corrective work after it rains on the remaining portion.

Commissioner Aud moved, seconded by Commissioner Sayre, to grant this request. Motion carried.

8) R/25
SIGN LOCATION
PRIVATE STREET

Mr. Norris presented a proposal for a road plate standard (R/25) for sign location on private streets. He stated that the signs would be blue with white letters and would be required in minor subdivisions (four or more lots). The road would be platted on a map for fire departments, rescue squads, deliveries, etc.

After discussion, Commissioner Dean moved, seconded by Commissioner Sayre, to adopt the R/25 Standard - Sign Location for Private Streets and authorize Commissioner President Aud to sign the Road Plate. Motion carried.

Further, Commissioner Dean moved, seconded by Commissioner Sayre, that this standard be required for any minor subdivision road created after this date and consisting of four or more lots. Motion carried.

EXECUTIVE SESSION

Present: John Norris, Director, Department of Public Works

Commissioner Dean moved, seconded by Commissioner Sayre, to meet in Executive Session in order to discuss a matter of property acquisition. Motion carried. The Session was held from 10:35 a.m. to 10:55 a.m.

PREAPPLICATION FOR FEDERAL ASSISTANCE
HOUSING PRESERVATION REVOLVING LOAN PROGRAM

Present: Joseph Mitchell, Director, Dept. of Economic & Community Dev.

Mr. Mitchell requested authorization from the Board for Commissioner President Aud to sign the grant application in the amount of \$100,000 to the Department of Agriculture, Farmers Home Administration for affordable loans to provide low-income homeowners for necessary and practical repairs.

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize Commissioner President Aud to sign the Preapplication for Federal Assistance for the Housing Preservation Revolving Loan Program. Motion carried.

BOND PURCHASE CONTRACT
NURSING HOME

Present: Kirby Smith, Alex Brown and Sons (Underwriter)
Ed Clarke, Piper & Marbury (Bond Counsel)
Stuart Diana "

Ted Weiner, (Co. Atty.) Chairman, Building Authority Commission
Edward V. Cox, (Co. Administrator) "
John Norris, (Dir., Dpt. Public Works) "
Joseph O'Dell, (Dir., Budget & Data Services) "

Also Present: George Smith, Director, St. Mary's Nursing Home
Joseph Tolson, Chairman, Nursing Home Bldg. Com.

The referenced individuals appeared before the Board to finalize the financing of the Nursing Home construction and adopt appropriate Resolutions relative thereto.

The Building Authority Commission was called order at 11:05 a.m.

Mr. Smith of Alex Brown & Sons explained the details of the bond financing and presented a check in the amount of \$107,100 representing approximately 2% of the bond amount of \$5,360,00. He stated that the decision not to go with the original proposed use of a non-rate issue has resulted in approximately \$2,000,000 savings in debt service on the life of the bonds. In addition, the proposed financing is a savings in debt service expenditures concerning another alternative that was explored involving FHA insured funding.

During discussion, Ed Clarke summarized the legal documents associated with the financing and indicated that the documents could be signed at a subsequent date except for the Resolutions.

Therefore, after discussion, Mr. O'Dell moved, seconded by Mr. Cox, to adopt and sign Building Authority Resolution No. BA-86-01 "St. Mary's County Building Authority Commission Nursing Home Bonds for 1986", said Resolution approving the terms of the Bond issue. Motion carried.

Commissioner Dean moved, seconded by Commissioner Sayre, to adopt and sign Resolution No. 86-18 "St. Mary's County Building Authority Commission Bonds. Motion carried.

The Building Authority adjourned at 11:20 a.m.

EXECUTIVE SESSION

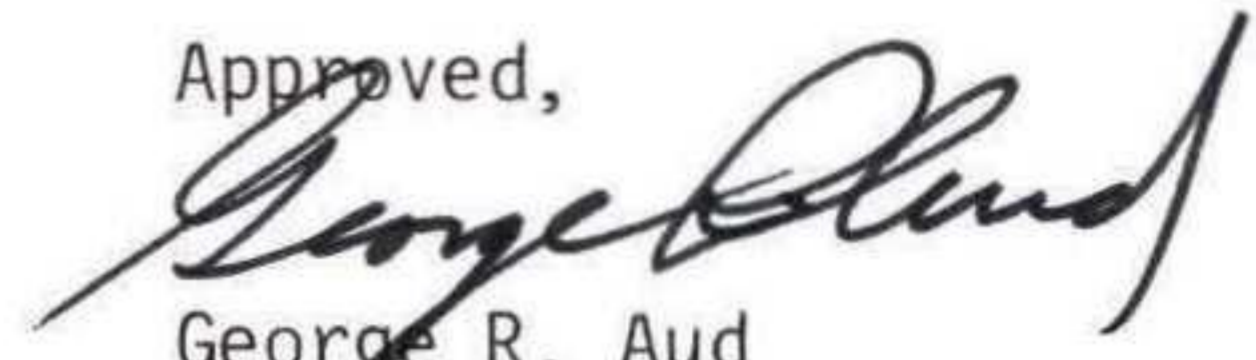
Present: John Paradis, Chairman, Airport Commission
Ted Weiner, County Attorney
Joseph Densford, Assistant County Attorney
Joseph O'Dell, Director, Budget & Data Services
Joseph Mitchell, Director, Economic & Community Development

Commissioner Aud moved, seconded by Commissioner Sayre, to meet in Executive Session in order to discuss a matter of personnel. Motion carried. The Session was held from 11:25 a.m. to 12:20 p.m.

ADJOURNMENT

The meeting adjourned at 12:20 p.m.

Approved,



George R. Aud
President