

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, September 8, 1987

Present: Commissioner W. Edward Bailey, Acting President
Commissioner Robert Jarboe
Commissioner John Lancaster
Commissioner Rodney Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF BILLS

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve payment of the bills as submitted. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) SHELTER, NUTRITION AND SERVICE PROGRAM GRANT APPLICATION
DEPARTMENT OF HUMAN RESOURCES

The County Administrator presented the grant application for the Shelter, Nutrition and Service Program in the amount of \$40,625 for the period of November 1, 1987 through October 1, 1988.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Bailey to sign the application as presented. Motion carried.

2) ST. MARY'S PUBLIC SCHOOLS
COMPREHENSIVE MAINTENANCE PLAN

As a follow up to the presentation by representatives of Public Schools, the County Administrator presented the Letter of Approval for the St. Mary's Public Schools Comprehensive Maintenance Plan.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and sign the Letter of Approval as presented. Motion carried.

3) ADOLESCENT PREGNANCY AND PARENTING GRANT APPLICATION

On behalf of the Office of Community Services, the County Administrator presented the Grant Application for referenced Program in the amount of \$2,000 to be submitted to the State Department of Education.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner President Bailey to sign the Grant Application as presented. Motion carried.

4) HOLIDAY LEAVE FOR SHERIFF'S DEPARTMENT

The County Administrator advised that it had been the County's unwritten practice to allow individuals employed in shift work and emergency services to be entitled to take holiday leave on another day upon the approve of the supervisor.

Therefore, Mr. Cox presented a memorandum dated September 2, 1987 from the Personnel Officer to include that provision in the County's Manual of Personnel Policies and Procedures.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the inclusion of the holiday leave provision in the Personnel Manual to be added to Chapter XIV. Motion carried.

5) ST. MARY'S PUBLIC ETHICS ORDINANCE

The County Administrator advised that the County Ethics Commission had forwarded the draft Ordinance to the State Ethics Commission, and upon receiving comments has made additional revisions. Therefore, Mr. Cox presented the revisions and the draft of the Ordinance which will be subject of a public hearing by the Commissioners on September 29.

6) FELIX JOHNSON PROPERTY

The County Administrator presented a memorandum to the Board in which he recommended the following actions regarding the Felix Johnson property.

- a) To authorize the appraisal of the property by two certified appraisers to help determine sale price;
- b) To authorize the public sale of the property;
- c) To authorize the winterization and security of the principal building;
- d) To authorize notification to tenants that their leases will not be renewed beyond June 1988.

Commissioner Jarboe moved, seconded by Commissioner Thompson, to accept the County Administrator's recommendations. Motion carried.

7) PERSONNEL
OPERATIONAL PERFORMANCE AUDITOR

The County Administrator presented a memorandum dated September 2, 1987 recommending the selection of the Operational Performance Auditor, Grade 16 in the County Commissioners' Office, effective November 2, 1987. Commissioner Jarboe moved, seconded by Commissioner Lancaster to approve the recommendation. Motion carried.

WICOMICO SHORES FEASIBILITY STUDY

Present: Joseph Mitchell, Economic & Community Development
Frank Gerred, Office of Planning and Zoning
Steve King, Metropolitan Commission
John Baggett, Recreation & Parks
Joseph Densford, Assistant County Attorney
Tom Russell, County Health Department
Dan Ichniowski, Department of Public Works

The referenced individuals appeared before the Commissioners to explain the Wicomico Study Committee's findings regarding possible solutions to the infrastructure problems at Wicomico Shores and to request the Board's approval to move forward with a meeting on November 22 with the community. Mr. Mitchell explained that the study was undertaken in response to a request from a number of property owners that the county intervene to correct serious water and sewer and road problems. He stated a meeting was held with the property owners to explain the process of establishing a special taxing district for the improvement to the roads and the sewage treatment and water system to bring them to quality standards. With the possibility of adding 200 additional lots, costs per property owner would vary.

Mr. King explained that the sewage treatment system must be upgraded in order to meet State Health Department requirements and the MetComm has suggested two alternatives: (1) construction of an outfall to the Wicomico River; and (2) land treatment. Upgrading the system taking into consideration the planned 600 lots would cost approximately \$1.8 Million; upgrading for the existing 100 homes would cost approximately \$412,000.

Mr. Russell added that whether there are additional homes or not, the sewage treatment system is currently inadequate and is a public health hazard.

Mr. Ichniowski explained the alternatives for bringing the roads up to standards: (1) To reconstruct roads in Section 1; (2) To add additional road footage to serve additional lots towards the gazebo; (3) To add an additional 200 lots. He stated that the roads have deteriorated and the drainage facilities are inadequate, and improvement of 4.6 miles of road would cost the property owners between \$265 and \$275 per year.

Mr. Mitchell presented the agenda for the November 22 meeting and requested the Board's approval to proceed with the meeting with the property owners to present the alternatives and costs.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to authorize the ad hoc committee to go forward with the meeting as discussed. Motion carried.

8) BUDGET AMENDMENT #88-08
VARIOUS DEPARTMENTS

Justification: To address fringe benefits

Commissioner Jarboe moved, seconded by Commissioner Lancaster seconded to approve and authorize Commissioner Bailey to sign the Budget Amendment as presented.

F.S.I., INC. - COUNTY GOVERNMENT SPACE NEEDS STUDY

Present: John Norris, Director, Department of Public Works
Larry Abell, F.S.I., Inc.
George Dyson, "

The referenced individuals appeared before the Commissioners to review the Space Needs Study for governmental offices and to request approval by the Board of the recommendations.

By way of slides and charts Mr. Dyson and Mr. Abell presented the scope which included the agencies, buildings, and personnel. Current personnel and space requirements were listed with projections for the next five to ten years for the Health Department, Courthouse, Governmental Center, Board of Education, Emergency Operations Center, Public Works.

Recommendations for each of the major functions (Health Department, Sheriff's Department, Governmental Center, Board of Education, Courthouse complex, and Public Works) were reviewed along with the construction and alteration schedule. The scheduled items, along with funding schedules, in order of priority, were presented. The items are as follows:

Conversion of Nursing Home to Health Department;
Alterations to Bldg. #6 (Leonard Hall School), which
is now not available at this time;
Construction of Government meeting room - Governmental Center;
Alterations to Building #1 (delayed)
Construction of Board of Education Central Office;
Alterations to Courthouse;
Additions to Courthouse;
Additions to Public Works Office.

After discussion and review Mr. Norris requested the Board to review the Report and next week make a decision to accept the concept of the projects including the general schedule of priorities.

TALL TIMBERS SHORE EROSION PROJECT

Present: John Norris, Director, Department of Public Works

Prior to the Commissioners' visit to Tall Timbers later today, Mr. Norris advised that correspondence dated August 24 was received from the Department of Natural Resources in response to the petition sent to them regarding the last 425 section of the sea wall at Tall Timbers. The method of funding this section has not been decided, nor has the method for funding the \$304,000 cost overruns by the Corps of Engineers been decided.

PROCLAMATION
911 EMERGENCY NUMBER DAY

Present: Tom Oliver
Paul Wible
Don McGrath

The Commissioners presented the referenced Proclamation designating September 11, 1987 as 911 Emergency Number Day.

PROCLAMATION
EMERGENCY MEDICAL SERVICES WEEK

Present: Tom Oliver
Paul Wible
Don McGrath

The Commissioners presented the referenced Proclamation designating the week of September 20-26 as EMS Week in St. Mary's County.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to meet in Executive Session to discuss a matter of personnel. The Session was held from 11:20 a.m. to 11:45 a.m.

ADJOURNMENT

The meeting adjourned at 11:45 p.m.

VISIT TO TALL TIMBERS AND ST. MARY'S ACADEMY

At this time the Commissioners departed to visit the Tall Timbers Shore erosion sight followed by a visit to the St. Mary's Academy property.

APPROVED,

W. Edward Bailey
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Acting President