

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, February 2, 1988

Present: Commissioner Carl M. Loffler, Jr., President
 Commissioner Robert Jarboe, Vice-President
 Commissioner W. Edward Bailey, Commissioner
 Commissioner John G. Lancaster
 Commissioner Rodney Thompson
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

The meeting was called to order at 9:00 a.m.

APPROVAL OF MINUTES

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the minutes of the Commissioners' meeting of Tuesday, January 26, 1988 and Office of Planning and Zoning's portion of the County Commissioners' meetings of January 19 and January 26, 1988. Motion carried.

APPROVAL OF BILLS

Commissioner Jarboe moved, seconded by Commissioner Bailey, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS1) APPOINTMENTS

Commissioner Bailey moved, seconded by Commissioner Lancaster, and unanimously carried, to make the following appointments:

<u>AGRICULTURE COMMISSION</u>	<u>TERM TO EXPIRE</u>
Hilton L. Harrod (Agricultural Vocational Tech Rep.)	6/30/90
<u>AIRPORT COMMISSION</u>	
George Haliscak	6/30/90
<u>COMMISSION ON AGING</u>	
C. Louis Clements	6/30/90
<u>COMMISSION FOR WOMEN</u>	
Susan Borneman	6/30/90
<u>DISABLED PERSONS REVIEW BOARD</u>	
Brady P. McKaig	12/31/88
<u>HOUSING AUTHORITY</u>	
Billie Brown	06/30/90
<u>RECREATION AND PARKS BOARD</u>	
H. Harold Bishop	12/31/88

ST. CLEMENT'S ISLAND-POTOMAC MUSEUM BOARD

George Sullivan	12/31/88
Viola M. Gardner	12/31/90
James Banagan	12/31/90
Mary Lillian Hewitt	12/31/91
Elizabeth K. Butler	12/31/90

ZONING BOARD OF APPEALS

Daniel H. Raley	12/31/90
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2) PROPOSED ENERGY TAX

The County Administrator advised that a message was received from Delegate Slade indicating that Senator Simpson has initiated discussion of a tax surcharge on C & P Telephone's residential and business customers as possibly a more equitable tax than the energy tax that has been proposed. Mr. Cox stated that the proposal has been submitted to the Revenue Task Force for consideration at their next meeting.

3) CORRESPONDENCE

The County Administrator presented the following items of correspondence for the Board's consideration and signatures:

- a) Developmental Center Program - To Barbara J. Bayne advising that until additional funds are available there are no available slots in the Developmental Center program.
- b) "Why Maryland is Beautiful to Me" - To the Director of "Maryland You are Beautiful" Program concurring in the "Why Maryland is Beautiful to Me" project and that Mrs. McGaharn will serve as the County's Coordinator.
- c) Mattawoman-Beantown Road - To Secretary of Department of Transportation extending the County's formal endorsement of the upgrading of the intersection of U.S. Route 301 and Mattawoman-Beantown Road in Charles County.
- d) Request for Waiver of Leave Requirement - To Prince George's County Executive requesting consideration of waiving the requirement for Mr. Robert Mock to use leave to attend the discussion on the County's energy tax.

The Commissioners agreed to sign and forward the referenced items of correspondence as presented.

4) DEPARTMENT OF SOCIAL SERVICES
AFTER HOURS PROTECTIVE SERVICES FOR CHILDREN AND ADULTS

The County Administrator presented correspondence addressed to the Department of Social Services approving the expenditure of \$5,532 of FY '88 funds for the After Hours Protective Services for Children and Adults. Further, authorization is given for the expenditure of \$16,895 for After Hours Protective Services during FY '89 from funds from the County for FY '88.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to sign and forward the correspondence to the Department of Social Services as set forth above. Motion carried.

5) OIL EXPLORATION BENEATH CHESAPEAKE BAY

The County Administrator presented correspondence addressed to the Chairman of the County Council of Anne Arundel County expressing agreement to join with Anne Arundel in the opposition to the proposed oil exploration beneath the Chesapeake Bay.

Commissioner Bailey moved, seconded by Commissioner Thompson, to sign and forward the letter as presented. Motion carried.

6) LOAN AGREEMENT - BAY DISTRICT VOLUNTEER FIRE DEPARTMENT

The County Administrator presented a Loan Agreement by and between the Board of County Commissioners of St. Mary's County and the Bay District Volunteer Fire Department in the amount of \$190,000 for the purchase of a new tank pumper.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve and sign the Agreement as presented. Motion carried.

7) FINANCIAL ADVISORY CONTRACT - ALEX BROWN AND SONS

The County Administrator presented a Financial Advisory Contract with Alex Brown and Sons in connection with the proposed offering of general obligation bonds by St. Mary's County. The contract amount for that service is in the amount of \$12,000. In addition, Alex Brown and Sons will assist the County in its lease purchase financing at a cost of \$3,500.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the contract as set forth above. Motion carried.

8) CRITICAL AREAS PROGRAM - CONSULTANT SERVICES

The County Administrator presented correspondence for the Commissioners' signatures addressed to Redman/Johnston Associates amending the Planning Consultant Contract for the Comprehensive Plan to include assistance to the Critical Areas Task Force.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve and sign the letter amending the contract as referenced above. Motion carried.

9) BUDGET AMENDMENT NO. 88-34
OFFICE OF CIVIL DEFENSE (ANIMAL CONTROL PROGRAM)

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: The County Commissioners authorization to purchase one dog trap to be match by Humane Society.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve the Budget Amendment as presented. Motion carried.

10) LEASE AGREEMENT FOR SOCIAL SERVICES

The County Administrator presented Supplemental Lease Agreement #1 for the renewal of the sub-lease for a two-year period between the Board of County Commissioners and the State of Maryland, Department of Human Resources (Department of Social Services) for office space at 328 Washington Street in Leonardtown.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve Supplemental Lease Agreement # 1 as presented. Motion carried.

11) PERSONNEL

The County Administrator presented the following items of Personnel for the Board's consideration:

a) Office on Aging
Conversion of Temporary Bus Driver Position

Memorandum dated February 1, 1988 from Personnel Office setting forth a request for conversion of a Temporary Bus Driver position to Permanent Part-time. Thomas M. Clarke has been serving in this Temporary Part-Time position.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to convert the temporary part-time position to permanent part-time as requested. Motion carried.

b) Office of Community Services
Appointment of Typist Clerk III

Memorandum dated January 29, 1988 from Personnel Office recommending the selection of Karen L. Lent to the Typist Clerk position, Grade 5, in the Office of Community Services, to fill the vacancy created by the resignation of Linda Clark, effective February 8, 1988.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to accept this recommendation. Motion carried.

PROCUREMENT AND ADMINISTRATIVE SERVICES

Present: James Haley, Procurement Officer

1) PROCUREMENT POLICIES AND PROCEDURES USER'S GUIDE

Mr. Haley appeared before the Commissioners to review the County's Procurement Policies and Procedures User's Guide and to get the Board's approval of the document. The Procurement Policies and Procedures will be effective March 1, 1988. Mr. Haley went on to explain the procedures used for purchase of up to \$200, from \$200 up to \$2500 and for over \$2500.

At the conclusion of his presentation the Commissioners agreed to review the document and make a decision later in day.

Later in the meeting Commissioner Jarboe moved, seconded by Commissioner Bailey to approve the User's Guide as presented earlier in the day. Motion carried.

2) FELIX JOHNSON PROPERTY SALE

Mr. Haley brought the Commissioners up to date with regard to the sale of the Felix Johnson property in Lexington Park. He reported that he is in the process of getting appraisers for the property, and that he is also in the process of completing Requests for Proposals for real estate agents to bid on advertising the property.

FINANCIAL STATUS REPORT

Present: Charles H. Wade, Jr., Director of Finance

Mr. Wade appeared before the Commissioners to present the County's Financial Status as of December 31, 1988. He presented a list of the General Fund Revenues which indicated that 63% of the budgeted revenues had been received as of December 31, 1988. In addition Mr. Wade presented a list eight delinquent accounts for the years 1984 through 1987. Legislation has been requested regarding tax sales, and Mr. Wade suggested that he prepare correspondence to the legislators stressing the need for those items in order to help reduce the number of delinquencies.

During discussion, Mr. Wade suggested that he come before the Board with a financial status report on a quarterly basis.

In conclusion the Board concurred in Mr. Wade's suggestion to prepare correspondence to the legislators.

EXECUTIVE SESSION

Commissioner Bailey moved, seconded by Commissioner Lancaster, and unanimously carried, to meet in Executive Session as indicated below. The Sessions were held from 10:30 a.m. to 1:05 p.m.

Personnel

Present: Edward V. Cox, County Administrator
Charles H. Wade, Jr., Director of Finance

(Held from 10:30 a.m. - 11:05 a.m.)

Property Acquisition

Present: Edward V. Cox, County Administrator
John B. Norris, Director, Department of Public Works

(Held from 11:05 a.m. - 11:10 a.m.)

Litigation

Present: Edward V. Cox, County Administrator
John Norris, Director, DPW
John Paradis, Chairman, Airport Commission
Thomas McGuyre, Airport Commission

(Held from 11:15 a.m. - 12:10 p.m.)

Personnel

Present: Edward V. Cox, County Administrator

(Held from 12:10 p.m. to 1:00 p.m.)

GOVERNOR'S TASK FORCE ON SOUTHERN MARYLAND REGIONAL ECONOMIC DEVELOPMENT

Present: Blacklock Wells, Chairman
Eugene Pitrof
Capt. Steuart Fitrell
Beth Cooper-Joseph

The referenced representatives of the Governor's Task Force on Southern Maryland Regional Economic Development appeared before the Commissioners to present and review a summary of the Task Force's Report. Areas of focus by the Task Force included: Tourism; Agriculture and Aquaculture; Business Development and Jobs; Roads and Transportation; Education and Training; Critical Area Treatment; and Public Facility, Service and Recreation. The Task Force also addressed improvement of the regional development process and the importance of cooperation between government and private business.

The Commissioners thanked the Task Force members for their presentation and offered the County's cooperation in these endeavors.

A copy of the Report is on file in the Commissioners' Office.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Bailey moved, seconded by Commissioner Jarboe, to meet in Executive Session in order to discuss a matter of Personnel. The Session was held from 2:10 p.m. to 2:35 p.m.

(THE EVENING SESSION BEGAN AT 7:00 P.M.)

METROPOLITAN COMMISSION

Present: Larry Petty, Director
Steve King, MetComm
Francis Taylor, Chairman
Gerry Lowe, MetComm Member
George Quade, "
L. G. Raley, "

At the request of the County Commissioners, the referenced representatives of the Metropolitan Commission appeared before the Board to discuss the Pine Hill Run Sewage Treatment Plan. Mr. Petty by way of charts reviewed the capacity, flows and EDU's (equivalent dwelling units). He stated that the first expansion would increase the capacity to 4.5 million gallons and the next expansion would increase it to 6 million gallons. During his presentation Mr. Petty pointed out issues of future concern: (1) phasing out of federal government EPA grants program; (2) supporting the new Comprehensive Plan package; and (3) Removing nutrients at the Pine Hill Run Plant.

Relative to water service, Mr. Petty advised that there was one area of concern--the northern end of the County. He stated that Charles and Calvert Counties did not want to participate with St. Mary's County for a test well in the upper part of the County.

Steven King discussed two areas that would assist the Metropolitan Commission: (1) Computerization of permit process through Office of Planning and Zoning with link-ups with Health Department and MetComm; and (2) Maintenance of vehicles by the Department of Public Works.

During discussion Commissioner Loffler pointed out the need for public water and sewer in order to have commercial and industrial development in the County. Commissioner Jarboe stressed the need to address the problem of placement of sludge.

In conclusion Commissioner Loffler suggested that the Metropolitan Commission develop methods of funding in light of the decreased funding from federal government and further suggested a working relationship between MetComm and the County.

PUBLIC FORUM

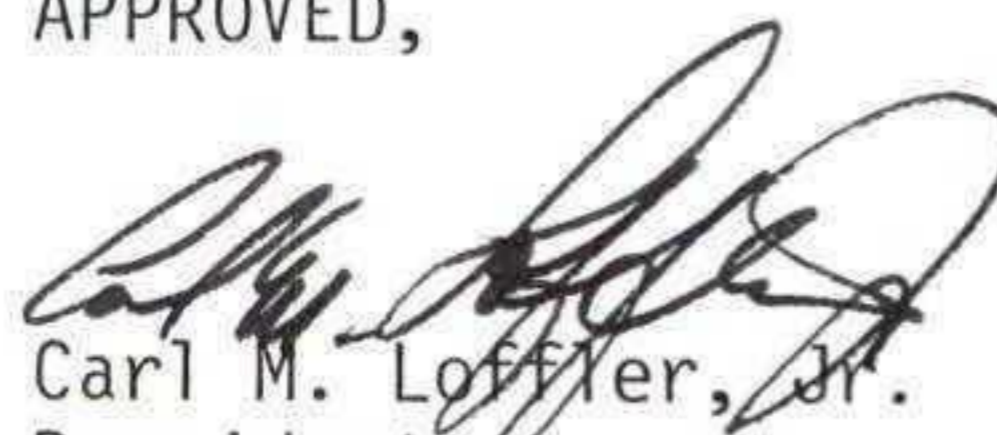
At this time the Commissioners conducted a public hearing receiving comments and questions from the audience:

- Louis Eberle - Pine Hill Run Sewage Treatment Plant
- Robert Erickson - Re: Laurel Ridge - difficulties with MetComm regarding w/s system
- Larry Petty and Steve King - Responding to Mr. Erickson and agreed to furnish the Commissioners with details and also to work with Mr. Erickson.
- Floyd Williams - Boards, Committees and Commissions (Recommendations); O'Brien/Tennyson Rezoning; Comprehensive Plan; Moratorium.
- Eugene Ray - Satisfying attendees at meetings
- Dick Myers - Longview Beach court case; critical areas

ADJOURNMENT

The meeting adjourned at 9:20 p.m.

APPROVED,


Carl M. Loffler, Jr.
President