

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, May 17, 1988

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Rodney Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the minutes of the Commissioners' meeting of Tuesday, May 10, 1988. Motion carried.

APPROVAL OF BILLS

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) CAPITOL-FOR-A DAY

The County Administrator presented the Itinerary for the Governor's visit for the Capitol-For-A-Day activities on June 9 and 10.

2) GATEWAY II PROPOSAL

The County Administrator presented a Gateway II proposal in the amount of \$54,577 for the period July 1, 1988 to June 30, 1989 to be submitted to the Maryland Office on Aging.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Proposal as submitted. Motion carried.

3) BUDGET AMENDMENT NO. 88-58
DATA SERVICES

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: To purchase IBM System 36 with equipment (\$48,355).

Commissioner Thompson moved, seconded by Commissioner Bailey to authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

4) CLEARINGHOUSE PROJECTS

MD880503-0343-370121
ST. MARY'S GROUP HOME

MD880425-0313
HISTORIC NOMINATION - CROSS MANOR

The County Administrator presented the following clearinghouse projects for the Commissioners' review and recommended that they be forwarded to the State with the comment that they are consistent with the County's plans, programs, and objectives.

The Commissioners gave their concurrence.

5) ARMY HELICOPTER RESCUE

The County Administrator presented correspondence addressed to General Hilbert at Fort McNair commending the three officers who provided heroic rescue services on May 2 in the St. Mary's County.

The Commissioners agreed to sign and forward the letter.

6) PERSONNEL
OFFICE ON AGING
PERMANENT PART-TIME BUS DRIVER

The County Administrator presented a memorandum dated May 12 from Personnel Office with a request from the Director of the Office on Aging to establish a permanent part-time bus driver position, Grade 1. The position is funded through the SSTAP Grant.

7) RESOLUTION NO. 88-08
SPECIAL TAXING DISTRICT
KLINE DRIVE AND MILLER COURT

The Commissioners having conducted a public hearing on May 3 on the establishing of a Special Taxing District for Kline Drive and Miller Court, the County Administrator presented Resolution No. 88-08. The Taxing District would be as follows: Kline Drive - From Knight Road to the end of Kline Drive to Miller Court and Miller Court from Kline Drive for a distance of approximately 275 feet.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve and sign Resolution No. 88-08 as presented. Motion carried.

CLASSIFIED EMPLOYEES ASSOCIATION OF ST. MARY'S COUNTY

Present: Barbara Allgood, President

Ms. Allgood presented and read a letter to the Commissioners requesting the Board's reconsideration of their decision not to give the three-year negotiated 7% increase to classified employees. She advised that the Commissioners funded 2.5% last year and 4% this year while the teachers received the full 7%. Because of the salary study that was conducted last year, she stated that the employees were willing to accept the 2.5% for FY '88 with the understanding that the extra funds would be provided if justified in the study. Ms. Allgood advised that the study has been completed and indicated that the support personnel were underpaid.

Commissioner Loffler explained that the County Commissioners are awaiting information concerning dollar values and schedules for FY '88 relative to the classified employees' salaries. The Commissioners, therefore, have been unable to make decisions regarding the salaries for FY '88 or FY '89 until the final negotiated contract is received. He further pointed out that the negotiation process should be completed earlier in the budgetary process in order to allow enough time during budget discussions.

OFFICE OF PLANNING AND ZONING

Present: Frank Gerred, Director

1) ELECTRICAL INSPECTIONS - PROPOSED FEE SCHEDULE

Mr. Gerred presented a memorandum from the Chief of Permits and Inspections submitting a proposal for a revised fee schedule. He indicated that there has been no change to the electrical inspection fees since 1974.

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve the revised fee schedule for electrical inspections as presented. Motion carried.

2) FINE SCHEDULE FOR CIVIL ZONING VIOLATIONS

Mr. Gerred presented a revised fine schedule for civil zoning violations and advised that the fine schedule had been first established in 1982.

After discussion Commissioner Bailey moved, seconded by Commissioner Jarboe, to adopt the revised schedule as presented. Commissioner Thompson voted against the motion. Motion carried.

3) SPECIAL APPOINTMENT - LITIGATION

Mr. Gerred advised that there is a pending outstanding violation which cannot be prosecuted by the County Attorney nor the Assistant County Attorney. Mr. Gerred, therefore, requested the Board to give consideration to select an attorney to represent the County in this case.

OFFICE OF FINANCE

Present: Charles H. Wade, Jr., Director of Finance

1) EXTENSION OF AUDIT AGREEMENT

Mr. Wade advised that the County had a three year contract with the firm of Cox, Long, and Colvin for auditing services. Because of that firm's performance, knowledge of the County, audit quality, and cost Mr. Wade recommended that the Commissioners extend the Audit Agreement with Cox, Long, and Colvin for FY '89 and '90. Mr. Wade pointed out that the Commissioners have the right to cancel the contract should the dollar amount not be acceptable.

After discussion Commissioner Bailey moved, seconded by Commissioner Thompson, to accept the concept of extending the contract with Cox, Long, and Colvin with the dollar amount to be negotiated by the Director of Finance and the Agreement to be brought back before the Board. Motion carried.

2) SELECTION OF FINANCIAL ADVISOR

Mr. Wade recommended to the County Commissioners the selection of Alex Brown & Sons as the County's Financial Advisor for the County's FY '89 \$3 Million Bond Issue.

After discussion Commissioner Jarboe moved, seconded by Commissioner Lancaster, to contract with Alex Brown & Sons as the Financial Advisor for the FY '89 bond issue. Motion carried.

3) BOND COUNSEL

Mr. Wade recommended the selection of the firm of Piper and Marbury as Bond Counsel for the FY '89 bond issue.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to accept Mr. Wade's recommendation. Motion carried.

PROCLAMATION

Present: Sheriff's Department Representatives
Maryland State Police Representatives

The Commissioners presented the referenced Proclamation designating the week of May 15-21, 1988 as Law Enforcement Week in St. Mary's County.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator
John Norris, Director, Department of Public Works
Joseph Densford, Assistant County Attorney

Commissioner Thompson moved, seconded by Commissioner Bailey, to meet in Executive Session to discuss matters of Personnel with the County Administrator and Litigation with the referenced individuals. Motion carried. The Session was held from 10:40 a.m. to 11:35 a.m.

DEPARTURE FOR TOUR

The Commissioners left at 11:40 to attend a picnic at Camp Maria and to visit Fox Harbor Road, Hunting Creek, Felix Johnson Center and the Lexington Park Health Department.

FY '89 BUDGET REVIEW

Present: Charles Wade, Director of Finance

CAPITAL PROJECTS

Mr. Wade presented the Capital Budget which he recommended be included in the FY '89 Approved Budget with the addition of \$3,000 for Esperanza School's Industrial Arts Dust Collector.

After discussion Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the Capital Budget as recommended. Motion carried.

GENERAL FUND

Mr. Wade presented the lists of reconsideration requests by departments and recommendations for funding. Areas of discussion included:

Supervisor of Elections - Commissioner Jarboe moved, seconded by Commissioner Lancaster, to reinstate the permanent part-time position at a cost \$8,300. Commissioner Loffler and Thompson voted against the motion. Commissioner Bailey abstained. Motion defeated.

Detention Center Cooks - Mr. Wade explained that the delay in hiring staff should provide adequate funds to allow the cooks to be hired a couple of weeks ahead of time.

Sheriff's Department Computer

Mr. Wade advised that the Sheriff has requested that the funds authorized for the purchase of computer hardware and software for FY '88 be designated as reserved fund which will permit the funds to be expended during FY '89. This request is made because of the delay in the Sheriff's Department relocation.

Commissioner Jarboe moved, seconded by Commissioner Bailey, to designate the \$33,000 for the computer system as requested. Motion carried.

PRESS RELEASE
OFFICE OF PLANNING AND ZONING

The Board of County Commissioners presented a Press Release announcing the employment contract continuation of Robin Guyther as Deputy Director of the Department of Planning and Zoning from July 1, 1988 to December 31, 1988.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to release the announcement. Motion carried.

MARYLAND ASSOCIATION OF COUNTIES
RECYCLING COMMITTEE

Commissioner Jarboe advised that Maryland Association of Counties is requesting that a representative be appointed to serve on the Recycling Committee. Therefore, Commissioner Jarboe moved, seconded by Commissioner Bailey, to appoint John Norris, Director, Department of Public Works, to the MACo Recycling Committee. Motion carried.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

7:00 P.M.

PUBLIC HEARING
ENERGY CONSUMPTION TAX


Present: Charles Wade, Director of Finance

In compliance with Section 411J of the Revenue and Taxes Article, Annotated Code of Maryland, the County Commissioners conducted a public hearing regarding their intention to implement the St. Mary's County Energy Tax for the fiscal year beginning July 1, 1988. The energy tax is designed to tax various forms of energy consumed in St. Mary's County, including electricity, natural gas, liquid petroleum gas, and fuel oil.

Mr. Wade advised that the notice was published in The Tide and Enterprise newspapers.

After a brief question and answer period, the hearing closed at 7:40.

APPROVED,


CARL M. LOEFFLER, JR.
President