

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, March 14, 1989

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Rodney Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve the minutes of the Commissioners' meeting of Tuesday, February 21, 1989. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) LEGISLATIVE HEARING
NATURAL RESOURCES SEVERANCE TAX

The County Administrator advised that there will be a hearing on the Natural Resources Severance Tax Bill before the Ways and Means Committee on Thursday, March 16 at 1:30 p.m. The Commissioners are scheduled to work on the budget at 9:00 a.m., and Mr. Cox recommended that they depart at 11:30 in order to attend the hearing.

2) LUNCH AT DETENTION CENTER

The County Administrator advised that the Sheriff has invited the Board of County Commissioners and news media to have lunch at the new Detention Center next Tuesday.

3) BUDGET AMENDMENTS

The County Administrator presented the following budget amendments recommended for approval by the Director of Finance with justifications as indicated:

No. 89-45
Animal Control

To provide funds for maintenance of vehicle and supplies.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

No. 89-46
Public Works

To provide funds for County grant supplement for Phase II of a study to further develop information for a waste-to-energy facility.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

No. 89-47
Animal Control

To provide funds for additional share for Tri-County Animal Shelter.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

4) PERSONNEL

The County Administrator presented correspondence from Personnel Office dated March 13 recommending the approval of the appointment of an individual to the Deputy Director position in the Office of Planning and Zoning, Grade 16.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the appointment as recommended. Motion carried.

5) CORRESPONDENCE

The County Administrator presented the following items of correspondence for the Commissioners' review and signatures:

Job Training Partnership Act To Governor Schaefer indicating the County's willingness for St. Mary's County to continue as a Service Delivery Area for JTPA.

Nitrogen Removal To Co-Chairmen of the Potomac River Association indicating that the issue of nitrogen removal at the County treatment plants has been forwarded to various county agencies for response.

State Plumbing Test To State Plumbing Board expressing gratitude for cooperation in providing for the local administration of State Plumbing test for master and journeyman.

Social Services Legal Services To Director of Department of Social Services as a follow up to last week's discussion regarding the state's participation in funding legal services for Social Services.

6) MARYLAND ASSOCIATION OF COUNTIES
ADOPT-A-DUMP PROGRAM

The County Administrator advised that MACo has invited the County to participate in a state initiative regarding an Adopt-A-Dump Program, and Mr. Cox recommended the appointment of Jimmie Mora, Clean-Up Campaign Coordinator, to serve as Coordinator for St. Mary's County.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to designate Mr. Mora as recommended. Motion carried.

7) ACCEPTANCE OF BY-LAWS
LIBRARY BOARD OF TRUSTEES
COMMUNITY SERVICES COORDINATION COMMITTEE

The County Administrator presented correspondence to the referenced boards for the Commissioners' review and signatures advising that the by-laws for the Library Board of Trustees and Community Services Coordinator Committee are in compliance with Resolution No. 88-03.

Commissioner Thompson moved, seconded by Commissioner Bailey, to approve the by-laws for the Library Board of Trustees and to sign and forward correspondence setting forth this approval. Motion carried.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve the by-laws for the Community Services Coordination Committee and to sign and forward correspondence setting forth this approval. Motion carried.

8) MECHANICSVILLE RESCUE SQUAD
ABATEMENT OF BUILDING PERMIT FEE

The County Administrator presented a request from the Mechanicsville Rescue Squad to abate the building permit fee for the construction of the rescue squad building.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the request for the waiver of the building permit fee as requested. Motion carried.

9) OPERATION AGREEMENT
MARCEY HOUSE

For the Commissioners' information, the County Administrator provided copies of the Operation Agreement between the Board of County Commissioners and Marcey House Board of Directors. He stated that at a later date the final document will be presented to the Board for concurrence and approval.

10) COMMUNITY SERVICES ADMINISTRATION
GRANT AMENDMENTS

The County Administrator presented amended contract agreements and revised budget pages for fiscal year period July 1, 1989 - June 30, 1990 to provide a four (4%) percent inflation increase as follows:

Shelter for Homeless Women FY '90 allocation: \$51,042

Battered Spouse FY '90 Allocation: \$56,569

Rape Crises FY '90 Allocation: \$61,985

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the referenced contract amendments. Motion carried.

ONE-STOP SHOP

The County Administrator advised that the Commissioners had directed that county staff to prepare a progress report on the concept of a One-Stop Shop. He stated that the Metropolitan Commission, Health Department, Public Works and Office of Planning and Zoning are prepared to present this report. The Commissioners suggested that a presentation be given to the Board at next week's meeting on the One-Stop-Shop.

COMMUNITY SERVICES DAY

Present: Becky Stevens, Community Services Coordinator

Ms. Stevens appeared before the Commissioners to explain the Governor's plans for a state-wide Community Service Day, which is scheduled for October 21, and to request the Commissioners' endorsement of the program. She stated that the community will be encouraged to be involved in this effort in order to promote volunteers. Ms. indicated that St. Mary's County's suggested ideas for the program are to be submitted by April 1, and that, with the Commissioners' concurrence, she will coordinate this effort.

After discussion Commissioner Jarboe moved, seconded by Commissioner Bailey, to endorse the Community Service Day and to designate Becky Stevens as Coordinator for St. Mary's County. Motion carried.

LEXINGTON PARK CENTER FOR ADULT SERVICES

Present: Gene Carter, Director, Office on Aging
Melody Mason, S.M.I.L.E. Program, OOA
Jane Kostenko, OOA
Jay McGrath, Department of Public Works

Mr. Carter reminded the Commissioners of previous direction given for the Office on Aging to work with the Department of Public Works to develop cost estimates and floor plan for the Lexington Park Center for Adult Services.

Mr. McGrath displayed the floor plan, which indicated by color which sections are strictly for adult day care, senior center, and those facilities that are co-shared for both grant projects for which the County would apply. Mr. Carter stated that the cost estimate prepared by DPW is in the amount of \$306,000 for the Adult Day Care Center and requires a matching grant by the State Office on Aging and County in the amount of \$153,000 each from FY '90 budget. Mr. Carter advised that a grant application has been prepared for the Senior Activity Center (The Adult Day Care Center grant funds have been approved.) and requested the Board's concurrence to submit the application.

After discussion Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the grant application. Motion carried.

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

1) SNOW REMOVAL STATUS REPORT

Mr. Ichniowski presented the current status report on snow removal costs at a total cost of \$71,473.50

2) ADDENDUM TO PUBLIC WORKS AGREEMENT
NORTH INDIAN CREEK ESTATES - COMMERCIAL

Mr. Ichniowski presented an Addendum to the Public Works agreement by and between Oliver R. Guyther and the Board of County Commissioners of St. Mary's County extending the deadline for the roads in the commercial section of North Indian Creek Estates, Fifth Election District, to August 15, 1989. The Addendum is backed by a Letter of Credit with First National Bank of St. Mary's in the amount of \$33,500.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Addendum as presented. Motion carried.

3) PUBLIC WORKS AGREEMENT
ELLEN HILLS SUBDIVISION

Mr. Ichniowski presented a Public Works Agreement by and between Benjamin H. Burroughs, Jr. and St. Mary's County guaranteeing completion of Ellen Court in Ellen Hills Subdivision, Fifth Election District, by March 1, 1990. The Agreement is backed by a Letter of Credit with First National Bank of St. Mary's in the amount of \$107,000.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Public Works Agreement. Motion carried.

IMPACT FEES

With regard to previous discussion regarding the setting of a proposed impact fee to take to a public hearing, Commissioners Bailey, Jarboe, and Lancaster indicated that they were still awaiting additional information in order to assist in them in making a decision. Commissioners Loffler and Thompson indicated that they were prepared to make a decision to set the proposed fee at \$3,000 (\$2500 of which to go for school construction); however, out of deference to the others agreed to withhold a decision at this time. Commissioner Loffler noted that each week a decision is delayed means a \$50,000 loss of revenue to the County.

PENDING LIST

At this time the County Commissioners reviewed and updated the Commissioners' list of pending items.

COMMERCIAL INVENTORY TAX

Relative to correspondence dated February 14 from the St. Mary's County Licensed Automobile Dealers' Association regarding the County's Commercial Inventory Tax, Commissioner Jarboe advised that the Director of Finance is looking into the impact to the County. The Commissioners directed that the Board be provided the information and then have Mr. Wade come before them to discuss the issue.

PROCLAMATION
GIRL SCOUT WEEK

The Commissioners presented a Proclamation designating March 12-18, 1989 as Girl Scout Week in St. Mary's County.

RESOLUTION NO. 89-08
PROCUREMENT MANUAL AMENDMENT #2

Present: James P. Haley, Procurement Officer

As a follow up to last week's discussion, Mr. Haley presented Resolution No. 89-08 decreasing the dollar limitation for procurement of office supplies from \$200 to \$20 and to require mandatory use by all departments of the County Office Supply Contract.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve and sign Resolution no. 89- as presented. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Bailey moved, seconded by Commissioner Thompson, and motion carried, to meet in Executive Session to discuss the following matters:

Property Acquisition

Also Present: Dan Ichniowski, Director, Public Works
Joseph Densford, Assistant County Attorney

Held from 11:25 a.m. to 11:50 a.m.

Litigation

Also Present: Joseph Densford, Assistant County Attorney

Held from 11:50 a.m. to 12:05 p.m.

Personnel

Held from 2:00 p.m. to 2:30 p.m.

BOARDS, COMMITTEES AND COMMISSIONS
ANNUAL REPORTS

Ethics Commission

Present: Charles Mander, Chairman

Mr. Mander appeared before the Commissioners to present the Annual Report for 1988 for the Ethics Commission. Mr. Mander reviewed the purpose of the Commission, past accomplishments, membership and attendance, and plans for the current year.

A copy of the Report is on file in the Commissioners' Office.

Sheriff's Department Pension System

Present: Jerry Colvin, Chairman

Mr. Colvin presented the Annual Report for 198 for the Sheriff's Department Pension System by siting the purpose, documents relating to the Pension Plan, significant activities, and plans for the current year.

A copy of the Report is on file in the Commissioners' Office.

Tri-County Group Home Board
(now called Tri-County Residential Alternative for Youth)

Present: Michael Whitson, Chairman
Dennis Scott, Director

The referenced individual appeared before the Commissioners to present the Group Home Board's Annual Report for 1988. Mr. Whitson reported on the Board's purpose, composition, participation in activities, and challenges for 1989.

A copy of the report is on file in the Commissioners' Office.

Tri-County Community Action Committee

Present: Dana Jones, Director

Mr. Jones appeared before the Commissioners to present the 1988 Annual Report for the Tri-County Community Action Committee. He reviewed the summary of activities and distributed a booklet setting forth the various programs available through TCCAC.

A copy of the report is on file in the Commissioners' Office.

Tri-County Youth Services Bureau

Present: Jane Sypher, board member

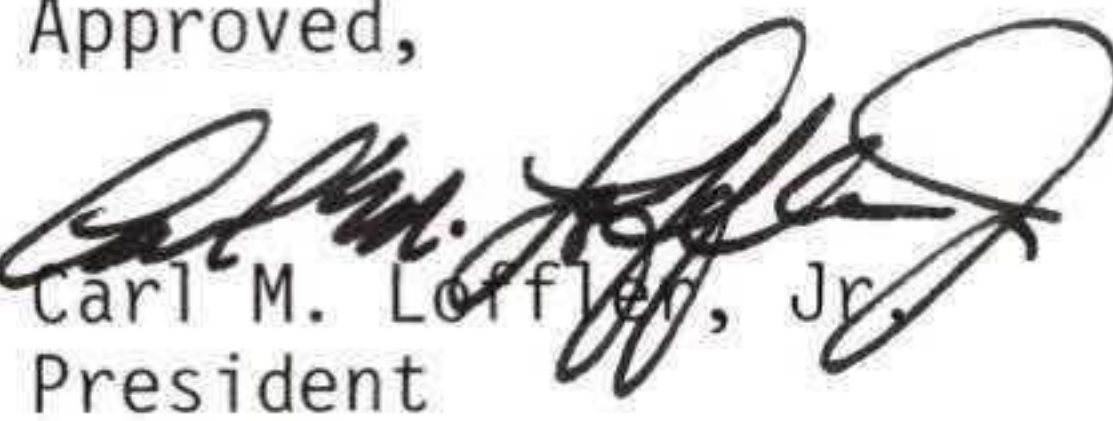
Ms. Sypher appeared before the Commissioners to present the Annual Report for 1988 for the Tri-County Youth Services Bureau. During discussion Ms. Sypher reviewed the purpose of the Bureau, significant activities of the past year, problems and challenges encountered or expected, and plans for the current year.

A copy of the report is on file in the Commissioners' Office.

ADJOURNMENT

The meeting adjourned at 3:50 p.m.

Approved,


Carl M. Loeffler, Jr.
President