

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, April 3, 1990

Present: Commissioner Carl M. Loffler, Jr., President  
Commissioner W. Edward Bailey  
Commissioner Robert T. Jarboe  
Commissioner John G. Lancaster  
Commissioner Rodney Thompson  
Edward V. Cox, County Administrator  
Judith A. Spalding, Recording Secretary

(Commissioner Bailey was not present at beginning of meeting.)

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, March 27, 1990. Motion carried.

APPROVAL OF BILLS

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

1) BUDGET AMENDMENTS

The County Administrator presented the following budget amendments recommended for approval by the Director of Finance:

No. 90-50  
County Administrator

Justification: To provide funds to meet end of fiscal year expenses.

No. 90-48  
Recreation and Parks

Justification: Re Budget Amendment No. 90-42  
Change in funding.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Budget Amendments as presented. Motion carried.

2) ECONOMIC DEVELOPMENT COMMISSION  
RESEARCH PARK PROPOSAL

In response to a March 6 proposal presented by the Economic Development Commission regarding, the County Administrator presented correspondence indicating that the Commissioners look favorably upon the Research Park proposal and recounting certain facts relative to the airport property. The following information is included in the letter:

- ° That the Commissioners have appointed a group of county government department heads to a Project Committee to be coordinated by the Director of Economic and Community Development. Two members are to be appointed by the EDC.



- ° That the Commissioners concur in the naming of the project the St. Mary's County Research Park;
- ° That \$96,000 has been included in the FY '91 Recommended Budget;
- ° That the County has faced and could continue to experience "bottlenecks" for quick implementation of the proposal.
- ° That the EDC assist in the presenting of the project to the State.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to appoint the Director of Economic and Community Development, County Administrator, Directors of Finance, Public Works, and Planning and Zoning, and further to sign the letter to EDC as presented. Motion carried.

3) DEPARTMENT OF SOCIAL SERVICES  
USE OF UNEXPENDED FY '89 FUNDS

The County Administrator presented correspondence addressed to the Director of the Department of Social Services approving the request in her January 16, 1990 letter to use unexpended Fiscal Year 1989 funds as follows:

FY '91 supplement for foster care transportation - \$14,861  
FY '90 supplement for computer equipment - \$ 8,417.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve sign the letter as presented. Motion carried.

4) CORRESPONDENCE

The County Administrator presented the following items of correspondence for the Commissioners' review and approval:

Use of Mattapany Road/Md. Rt. 235 - To Mr. John Underwood advising of the need for a conditional use permit to use the site for a staging area for utilities work.

Abell's Wharf Critical Area Classification - To Society Hill Garden Club explaining the County's actions with regard to the Resource Conservation Area (RCA) designation.

The Commissioners agreed to sign and forward the letters as presented.

5) BOARDS, COMMITTEES, COMMISSIONS  
APPOINTMENTS

Commissioner Lancaster moved, seconded by Commissioner Jarboe, and unanimously carried, to make the following appointments:

<u>Community College Advisory Board</u>	<u>Terms to Expire</u>
Edward Fitzgerald	6/30/94/99
<u>Community Services Coordination Committee</u>	
Kathy O'Brien	No Term
<u>Domestic Violence/Sexual Assault Board</u>	
Robert E. Guest	6/30/94



Mental Health Alcoholism Drug Abuse Advisory Council

Kathy O'Brien  
Barbara Taylor

No Term  
6/30/92/97

County Public Relations Committee

John E. Armentrout

No Term

6) HOMELESS SERVICE PROGRAM  
LETTER OF INTENT

The County Administrator presented correspondence dated March 28, 1990 from the Department of Human Resources forwarding a Letter of Intent to Participate in the Homeless Service Program for Fiscal Year 1991 to be administered by the Department of Social Services. The start-up date for the program is November 1, 1990 with funds to be expended by October 31, 1991.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to authorize Commissioner Loffler to sign the Letter of Intent to Participate as presented. Motion carried.

7) COMMUNITY DEVELOPMENT ADMINISTRATION  
ON BEHALF OF LOCAL GOVERNMENT HOUSING BOND PROGRAM

The County Administrator presented correspondence addressed to the Community Development Administration transferring \$1,245,468 of the tax exempt bond allocation for use in issuing housing bonds on behalf of St. Mary's County.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and sign the letter to CDA as presented. Motion carried.

8) OFFICE ON AGING GRANT DOCUMENTS

On behalf of the Office on Aging, the County Administrator presented the following documents for the Commissioners' review and approval:

- ° Revised Notification of Grant Award for FY '90 Titles IIIB, IIIC1 and 2 for the period of 10/1/89 - 9/30/90 in the amount of \$160,239.
- ° Memorandum of Agreement between Department of Health and Mental Hygiene (Medical Care Policy Administration) and SMILE Adult Day Care.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the referenced documents as presented. Motion carried.

9) MARCEY HALFWAY HOUSE  
MODIFICATION OF STATE GRANT

The County Administrator presented correspondence addressed to the Department of Health and Mental Hygiene forwarding a modification to the Marcey House Fiscal Year 1990 budget. The modification is to use \$21,000 of surplus funds for a part-time secretary, additional equipment, supplies, and household materials.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve and sign the grant modification as presented. Motion carried.



10) COUNTY VEHICLE SPECIFICATIONS STANDARDIZATION

The County Administrator advised that there has been a consensus reached by department heads on the specifications of vehicles normally purchased by the County. Therefore, Mr. Cox requested the Commissioners' signatures on the letter forwarding the standardization form to all departments.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to establish the County Vehicle Specifications Standardization and to sign the letter as presented. Motion carried.

11) WALDEN-SIERRA - GRANT APPLICATIONS

On behalf of Walden Sierra the County Administrator presented the following grant applications to be submitted to the Maryland State Department of Human Resources:

- ° Shelter for the Homeless Women Program Services for the period of July 1, 1990 - June 30, 1993
- ° Battered Spouse Program Services for the period July 1, 1990 - June 30, 1993.
- ° Rape Crisis Program Services for the period July 1, 1990 - June 30, 1993.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the grant applications as presented. Motion carried.

12) MARYLAND ASSOCIATION OF COUNTIES  
GOVERNOR'S CHALLENGES

The County Administrator presented correspondence responding to Maryland Association of Counties' request for information relative to St. Mary's County's initiatives relating to the Governor's challenges. The letter explains the County's actions regarding removal of abandoned cars and regional activities with Charles and Calvert Counties.

The Commissioners agreed to sign and forward the letter.

CHILD CARE CENTER PROPOSAL

Present: Becky Stevens, Community Services Coordinator  
Tom Shea, Leonardtown Manager  
Joe Kuhna, Leonardtown Community Development  
Dan Ichniowski, Director, Department of Public Works  
David Gerdel, Department of Public Works  
Joseph Mitchell, Director, Economic & Community Development

The referenced individuals appeared before the Commissioners to present a proposal for a County Child Care Center. The County Administrator advised that about four years ago the Town of Leonardtown received a HUD grant of which there are approximately \$180,000 unexpended funds. Leonardtown has offered this amount to the County for the construction of a Child Day Care Center to be used primarily to serve county, state and town employees.

Mrs. Stevens reported on the results of the child care needs assessment survey based on 149 respondents and stated that there is a need for such a center.

Mr. Ichniowski explained the details of constructing the center, which is proposed to be located at the rear of the Leonardtown Library property. He stated that a decision is needed to whether to construct a pre-engineered building or use relocatable facilities and that both would be designed in-house.



During discussion the Commissioners indicated concern that the center not be in competition with private business and further that priority be given to low-income families.

After discussion Commissioner Lancaster moved, seconded by Commissioner Jarboe, that the County proceed with the day care center using the unexpended Leonardtown grant funds. Motion carried.

PROCLAMATION  
NATIONAL CHILD ABUSE PREVENTION MONTH

The Commissioners presented the referenced proclamation designating the month of April as National Child Abuse Prevention Month.

PROCLAMATION  
NATIONAL LABORATORIES WEEK

Present: Betsy Wiggington  
J. W. Neal

The Commissioners presented the referenced proclamation designating the week of April 9 - 15, 1990 as National Laboratories Week.

(Commissioner Jarboe left meeting.)

ALCOHOL/DRUG ABUSE PREVENTION GRANT

Present: Joe Dick, Alcohol Drug Abuse Prevention Coordinator  
Judy Landau Pedersen, Public Information Specialist

Mr. Dick appeared before the Commissioners to present a grant application for the Alcohol/Drug Abuse Prevention Program to be submitted to the Department of Health and Mental Hygiene. The grant is for the period of July 1, 1990 - June 30, 1991.

After discussion Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve the grant application as presented. Motion carried.

(Commissioner Jarboe returned to the meeting.)

After approval of the grant application, Mr. Dick brought the Commissioners up to date regarding activities and programs of the Alliance and Prevention Program; i.e., SHOUT, SHOP, Quest, training and education, and an alternative school proposal.

CARDINAL GIBBONS INSTITUTE MEMORIAL

Present: James Forrest  
Father Michael Mellone  
Ogden Thomas  
Joseph Mitchell, Director, DECD

The referenced individuals appeared before the Commissioners to inform the Board of the plans for the Cardinal Gibbons Institute Memorial and to get their endorsement of the project. Mr. Forrest inquired whether grant funds are available in the County for such a project.

Mr. Thomas explained the memorial project stating that repairs have been completed on the cupola, and the construction of the base is scheduled to be completed by June 30, 1990. Fundraisers have been held, and there is still a need of \$15,000. Dedication is scheduled for September 1, 1990.

During discussion Commissioner Jarboe suggested that the County Administrator have Julia King, who has interest in historic projects, to contact Mr. Forrest about availability of grant funds. In addition Mr. Mitchell offered the assistance of the Department of Economic & Community Development to help with the grant research.



COMMENDATION

GREAT MILLS HIGH SCHOOL GIRLS BASKETBALL TEAM

The Commissioners presented a Commendation to the Great Mills High School Girls Basketball Team for outstanding athletic accomplishments in becoming Southern Maryland Athletic Conference Champions, Region IV 3A Champions, and State 3A Champions.

SOUTHERN MARYLAND DRUG TASK FORCE  
DRUG ENFORCEMENT GRANT APPLICATION

Present: Sheriff Wayne Pettit, St. Mary's County  
Sheriff Gartland, Charles County  
Lt. Richard Voorhaar, SMC  
Lt. Petrick, Charles County  
Sgt. Nutter, Calvert County  
Charles Wade, Director of Finance  
Barbara Dotson, Fiscal Specialist

The referenced individuals appeared before the Commissioners to present and request approval of the Drug Enforcement Grant Application through the Governor's Office of Justice Assistance on behalf of the Southern Maryland Drug Task Force. The grant, which provides 75% federal funding with a local match of 25%, focuses on four drug control projects: Drug Diversion Unit, Asset Forfeiture Unit, Street Operations Unit, Request for Administrative Support Personnel. The total cost to each County is \$52,324 - St. Mary's; \$52,302 - Charles County; and \$53,012 - Charles County.

After discussion Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the grant application as presented. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator  
Sheriff Pettit  
Charles Wade, Director of Finance  
Joseph Densford, County Attorney  
George Foster, Personnel Officer  
Sgt. Greg Copado  
Sgt. John Rhodes  
Evelyn Wood, Personnel Office

Commissioner Thompson moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss a matter of personnel. Motion carried. The Session was held from 11:40 a.m. to 12:30 p.m.

Commissioner Bailey entered the meeting - 12:30 p.m.)

STAFF MEETING

The Commissioners attended the regular monthly staff meeting at the Garvey Senior Center.

RECREATION AND PARKS BOARD  
ANNUAL REPORT

Present: Pat Harden, Chairman  
John Baggett, Director  
Pete Amole  
Lynn Redmond  
Stan Schrader

The referenced individuals appeared before the Commissioners to present Recreation and Parks Board's Annual Report for 1989. Mr. Harden explained the the Statement of Purpose, membership, demographic profile, fiscal picture, and capital budget picture. Concerns of the Board include: Park acquisition and development, update of Comprehensive Recreation and Parks Plan to be included in Comprehensive Land Use Plan, and role of Recreation and Parks Board.

A copy of the report is on file in the Commissioners' Office.



ST. CLEMENTS ISLAND-POTOMAC RIVER MUSEUM BOARD

Present: Charles Young, Chairman  
Michael Humphries, Director

The referenced individuals appeared before the Commissioners to present the St. Clements Island-Potomac River Museum Board's Annual Report for 1989. Mr. Young reviewed the purpose, significant activities of 1989, problems and challenges, and plans for the current year.

A copy of the report is on file in the Commissioners' Office.

S.M.I.L.E. ADULT DAY CARE ADVISORY BOARD

Present: Norman Breslauer, Vice-Chair  
Elizabeth Lockwood  
Father Paul Gozaloff  
Gene Carter, Director, Office on Aging

The referenced individuals appeared before the Commissioners to present S.M.I.L.E. Advisory Board's Annual Report for 1989. Dr. Breslauer explained the Board's purpose, goals, significant activities, and problems and new goals.

During discussion Dr. Breslauer indicated that he, County Administrator Ed Cox, and Director of Office on Aging Gene Carter met with the Director of the Nursing Center regarding cooperation in providing individuals on the waiting list for the Nursing Center to be invited to participate in the S.M.I.L.E. program. He stated that the end result of the meeting was a desire and willingness to help resolve problems.

A copy of the report is on file in the Commissioners' Office.

S.M.I.L.E. DAY CARE CENTER

Mr. Carter brought the Commissioners up to date with regard to the status of the proposed day care center to be located in conjunction with the regional park off of Rt. 247. He stated that the site plan has been approved by the Planning Commission and will be presented to the Board of Appeals next week for a conditional use approval for placement of the center at the park site. Department of Public Works and Procurement are currently negotiating with architect/engineering firms for a final contract. Construction will not begin until spring with occupation around March or April 1992.

7:00 P.M.

COMMUNITY COLLEGE ADVISORY BOARD

Present: Chris Wilson, Chairman  
Hope Swann  
Charlotte Young  
Les Shaw  
Michael Humphries  
Tina Lynch  
Donald Wright  
Dean Elaine Ryan, V.P., Charles County Community College  
Dean Joseph Wilson  
Dean Ann Smith  
William Delaney, Director, St. Mary's Campus

The referenced individuals appeared before the Commissioners to present the Community College's Annual Report for 1989. Dr. Wilson explained enrollment statistics, and faculty characteristics. He stated that the Board's challenges and concerns include the new community college for St. Mary's and the budget for the community college for Fiscal Year 1991.

A copy of the report is on file in the Commissioners' Office.



PUBLIC FORUM

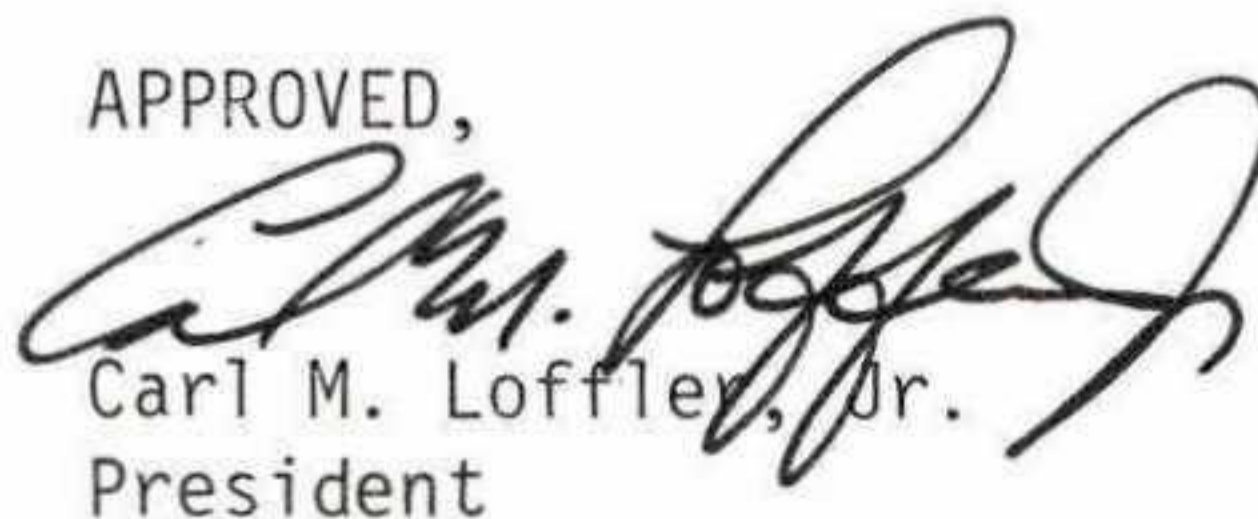
The Commissioners conducted the monthly public forum accepting questions and comments from the audience on the following subjects:

- James Shea - Airedale Road sewer line project
- Bill Layman - Reopening of Frank Knox School
- Dave Johnson (Sierra Club) - Reclaiming of used automobile radiator fluid.
- Susan Graybeal - Reopening of Frank Knox School
- Marianne Hally - "
- Doug Ritchie - Frank Knox School (asbestos)
- Marianne Chasen - Reopening of Frank Knox School
- Bill Baines - " Green Holly School
- Oran Wilkerson - Time limit at public forums  
Enforcement of County Zoning Ordinance  
Boatel California project
- Dave S. - Reopening of Frank Knox School
- Joseph Carbonara - Reopening of Frank Knox School
- Elinor Cofer - Airedale Road sewer line
- Minnie Russell - Airedale Road sewer line (Wynn Road)  
Allowable number of boat slips according to shoreline footage  
Survey of Maryland Rock property boundaries
- Joseph Guchara - Airedale Road sewer line
- Doug Ritchie - Report on financial status of county  
Community College
- Jack Witten - Enforcement of Zoning Ordinance  
Maryland Rock (severance tax)  
Termination of Critical Area Commission  
Economic Development Commission meetings  
(Open meetings law)
- Louis Eberle - FY '91 and '92 budgetary needs
- Margaret Lang - Reopening of Frank Knox School
- Viki Volk - St. George Island sewer project
- Kirk Forrest - Reopening of Frank Knox School

ADJOURNMENT

The meeting adjourned at 9:50 p.m.

APPROVED,

  
Carl M. Loffler, Jr.  
President