

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, April 23, 1991

Present: Commissioner Carl M. Loffler, Jr., President
W. Edward Bailey, Commissioner
Robert T. Jarboe, Commissioner
John G. Lancaster, Commissioner
Barbara R. Thompson, Commissioner
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF MINUTES

Commissioner Lancaster moved, seconded by Commissioner Bailey, to approve the minutes of the Commissioners' meeting of Tuesday, April 16, 1991. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR'S ITEMS

Present: Edward V. Cox, County Administrator

1) **NOTIFICATION OF GRANT AWARD
TITLE III (OLDER AMERICAN'S ACT)**

The County Administrator presented the revised Notification of Grant Award for Fiscal Year 1991 Title III of the Federal Older Americans' Act funds in the amount of \$172,215 for the period October 1, 1990 - September 30, 1991.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and sign the NGA as presented. Motion carried.

2) **ST. MARY'S COUNTY ETHICS ORDINANCE
FINANCIAL DISCLOSURE REQUIREMENTS**

As requested by the Commissioners during the Ethics Ordinance Amendments Public Hearing of April 16, the County Administrator presented a list of employees comparable to the Plumbing Inspectors regarding filing of financial disclosures. Mr. Cox noted that none of these individuals have administrative authority exclusive to themselves and are supervised by higher authority.

3) **RESOLUTION NO. 91-13
BOARD OF ELECTRICAL EXAMINERS
RULES AND REGULATIONS**

The Commissioners having conducted a public hearing on January 8, 1991, the County Administrator presented the referenced Resolution adopting the Rules and Regulations of the Board of Electrical Examiners.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and sign Resolution No. 91-13 adopting the Board of Electrical Examiners Rules and Regulations. Motion carried.

4) BUDGET AMENDMENTS

The County Administrator presented the following Budget Amendments recommended for approval by the Director of Finance:

No. 91-58
Supervisors of Elections

To cover costs of meals for seminar on election-related business - \$285.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign Budget Amendment No. 91-58. Motion carried.

No. 91-56
County Administrator

To provide funds for printing of Fire/Rescue Squad Study - \$900.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

5) BUDGET AMENDMENT #91-57
COUNTY ADMINISTRATOR
CORRESPONDENCE TO SHERIFF PETTIT

As a follow up to last week's discussion regarding a drug screening program, the County Administrator presented Budget Amendment No. 91-57 recommended for approval by the Director of Finance with the following justification: To set up drug screening program - \$9,530

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign Budget Amendment No. 91-57. Commissioners Bailey and Jarboe voted against the motion. Motion carried.

In addition the County Administrator presented correspondence addressed to Sheriff Pettit responding to his concerns contained in April 23 letter regarding the Drug Screening Program.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter to the Sheriff as presented. Commissioners Bailey and Jarboe voted against the motion. Motion carried.

6) PINEY POINT LIGHTHOUSE
CORRESPONDENCE TO MUSEUM BOARD

As a follow up to last week's discussion, the County Administrator presented correspondence to the St. Clement's Island Potomac River Museum Board approve the Board's request to be assigned responsibility of the Piney Point Lighthouse.

The Commissioners agreed to sign and forward the letter.

7) COUNTY RESIDENCY REQUIREMENT

The County Administrator presented a memorandum dated April 22 from the Personnel Officer requesting a six-month extension of the county residency requirement for Joseph M. Meinert, Deputy Director, Planning and Zoning. Mr. Meinert has been unable to sell his current home and therefore has requested a waiver of the six-month residency requirement.

The Commissioners agreed to defer a decision until next week.

8) **RESOLUTION NO. W/S 91-05
WATER/SEWER PLAN AMENDMENT
MEADOW WOODS (SPEC #89-1067)**

The Commissioners conducted a public hearing on March 19, 1991 on an application by Harvest Homes, Inc. to amend the Comprehensive Water and Sewer Plan for property located in the Fourth Election District containing 165.45 acres, zoned RPD, adjacent to Country Lakes, known as Meadow Woods Subdivision, Tax Map 12, Block 19, Parcel 23, from W-6 to W-3D.

The County Administrator presented the referenced Resolution approving the amendment to the W/S Plan as requested for Meadow Woods Subdivision from W-6 to W3D.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and sign the Resolution as presented. Motion carried.

9) **CLEARINGHOUSE PROJECT NO. MD 910326-0212
GYPSY MOTH SUPPRESSION PROGRAM**

The County Administrator presented the referenced clearinghouse project and recommended that it be forwarded to the State with the comment that it is consistent with the County's plans, programs and objectives.

The Commissioners gave their concurrence.

10) **CONSTANT YIELD TAX RATE**

The County Administrator presented a memorandum dated April 23, 1991 from the Director of Finance recommending that the Commissioners announce at the public hearing on April 30 that the date of setting the tax rate will be May 28, 1991.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to accept this recommendation. Motion carried.

11) **BOARD OF EDUCATION CAPITAL PROJECTS**

The County Administrator presented a memorandum from the Director of Finance indicating that the Board of Education desires to have the Green Holly Elementary Addition, Lettie Dent Elementary Addition and Sixth District Elementary School completed by September 1992. Cash flow for these projects is needed in order to determine the date to go to the bond market to secure these funds. Therefore, the County Administrator presented correspondence addressed to the Board of Education requesting a schedule for letting contracts for these projects and cash flow requirements on a monthly basis by May 6. This will allow the Capital Budget to be approved on May 13 and debt service finalized.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and sign the letter as presented. Motion carried.

12) **SAYSF BIBLE CHURCH
GRADING PERMIT FEE WAIVER REQUEST**

The County Administrator advised that correspondence was received from Rev. Davidson, SAYSF Bible Church requesting a waiver of the Grading Permit fee for the Grace Bible Church. Mr. Cox presented a response indicating that the County cannot waive the fee as requested in that waiving fees does not eliminate the cost of processing the permit.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Motion carried.

13) **LEONARD HALL JUNIOR NAVAL ACADEMY
UNITED PENTECOSTAL CHURCH**

The County Administrator presented correspondence from Leonard Hall Junior Naval Academy requesting permission to allow the United Pentecostal Church to rent two rooms in the classroom building on Sunday mornings. County Administrator Cox recommended that the Commissioners approving the subleasing as requested.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the use of the classrooms as requested. Motion carried.

14) **FRANK KNOX ELEMENTARY SCHOOL
DRAFT MEMORANDUM OF UNDERSTANDING**

The County Administrator presented a draft Memorandum of Understanding between the United States of America through Department of Navy, Chesapeake Division, Naval Facilities Engineering Command and the County Commissioners of St. Mary's County regarding the exchange of two tracks of land at the Naval Air Test Center for Frank Knox Elementary School property. Mr. Cox indicated that county staff and Navy staff have been negotiating the document and there have been some amendments which Mr. Cox reviewed with the Board.

During discussion Commissioner Loffler requested that the Memorandum include language indicating that the County would no longer be responsible for the utilities as the security office building.

After discussion Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize staff to proceed with the conveyance of land in accordance with the Memorandum of Understanding. Motion carried.

CHILD SUPPORT ENFORCEMENT GRANT RENEWAL

Present: Sheriff Wayne Pettit
Barbara Dotson, Sheriff's Department

The referenced individuals appeared before the Commissioners to present a Child Support Cooperative Reimbursement grant application in the amount of \$69,836 from the Maryland Department of Human Resources. Sheriff Pettit noted that the County's share, \$23,744, is in the FY '92 Recommended Budget.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the grant application as presented.

**DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
FISCAL YEAR 1992 BUDGET**

Present: Joseph Mitchell, Director

1) Chamber of Commerce

Also Present: Ann Marum
Betty Khole
Joe Slater
Les Shaw
Dick Wilson

The referenced representatives of the Chamber of Commerce appeared before the Commissioners to request reconsideration for funding in the amount of \$9600 for tourism in the FY '92 Budget. Mrs. Marum stated that without this funding the Chamber of Commerce would have to close the Tourist Information Center as of July 1. She further advised that without County funding the Tourist Information Specialist's office will have to return back to the Governmental Center. Mr. Mitchell indicated

that having this individual located at the Chamber among the business community is more beneficial to the County. He stated that if Mrs. Woodburn were to return to the Governmental Center, the County would have additional costs because of the in-kind services provided by the Chamber currently offset these costs.

In conclusion the Commissioners indicated they would take the request under consideration during the FY '92 budget deliberations.

2) St. Mary's County Oyster Festival

Also Present: Mike Marlay
Paul Fletcher, President
Dave Taylor

Mr. Mitchell advised that the referenced representatives of St. Mary's County Rotary Clubs are here to request the reinstatement of \$3500 (\$2500 - Oyster Festival; \$1,000 - Oyster Cook-off) for the 1991 Oyster Festival in the Fiscal Year 1992 Budget. This will be the 25th Year of the Oyster Festival and the twelfth year for the cook-off. The State has agreed to to continue its support of the cook-off contest in the amount of \$3,000. The County's funding has helped with advertisement and the printing of the cookbooks. Mr. Fletcher stated that a portion of the proceeds of the Festival goes towards charity and scholarships.

In conclusion the Commissioners indicated they would take the request under consideration during the FY '92 budget deliberations.

**NAVAL AIR TEST AND EVALUATION MUSEUM
FISCAL YEAR 1992 BUDGET**

Present: Joseph Mitchell, Director, DECD
Wayne Smith, NAT&EM
Robert Parkinson, Deputy Commander

The referenced individuals appeared before the Commissioners to request reconsideration of the \$26,000 for the Naval Air Test and Evaluation Museum in the Fiscal Year 1992 Budget. Mr. Smith stated that the museum, a non-profit organization, is the official Navy Museum. The Navy cannot provide funding, but does provide the facility and maintenance. He advised that the main source of income for the museum is county funding.

In response to an inquiry from Commissioner Bailey, Mr. Smith stated that the Museum did not have any fundraisers during the year. Commissioners Bailey and Loffler suggested that they consider doing this--annual membership drives, friends of the museum, etc. to raise funds.

Mr. Mitchell offered to work closely with the Museum in this effort.

In conclusion the Commissioners indicated they would take the request under consideration during the FY '92 budget deliberations.

PROCLAMATIONS

The Commissioners presented the following Proclamations:

Retired Senior Volunteer Program

Designating the week of April 21 - 27, 1991 as Retired Senior Volunteer Week.

**National Volunteer Week
St. Mary's Nursing Home
United Way**

Designating the week of April 21 - 27 as National Volunteer Week.

**ABANDONMENT OF FISHER ROAD
CONTINUATION OF PUBLIC HEARING**

Present: Dan Ichniowski, Director, Public Works
Joyce Stone, St. Mary's City
Joe Anderson, St. Mary's City
John Underwood, St. Mary's College
Mary Jansson, St. Mary's City Rescue Coalition
Jack Witten, "

The County Commissioners conducted the continuation from April 9 the public hearing on the abandonment of Fisher Road, St. Mary's City, from its intersection with Md. Rt. 5 to its intersection with Mattapany Road, a distance of approximately 2,270 feet.

Relative to questions raised at the April 9 public hearing, Mr. Ichniowski displayed the 1986 plans for the reconstruction of Mattapany Road. He advised that the plans for the reconstruction had been dropped from the budget.

In explaining the public hearing and actual abandonment process, Mr. Ichniowski advised that once abandoned, Fisher Road right-of-way would be owned by the County until such time it is transfer to an adjacent property owner. Then in the future, if the County decided to proceed with the reconstruction of Mattapany Road, the State would consider a trade off in the same acreage of land as the rights-of-way.

Joe Anderson reiterated his concerns that the historical significance of Mattapany Road, the oldest road in Maryland, not be disturbed. He stated that it would not necessary follow that if Fisher Road is closed that Mattapany would have to be altered.

Mrs. Stone questioned the reason for the abandonment of Fisher Road, to which Commissioner Loffler responded that it goes through a very important portion of the St. Mary's College Campus and not an area of through traffic.

Mrs. Jansson stressed the importance of maintaining the scenic quality of Mattapany Road.

Mr. Underwood agreed that any changes to Mattapany Road would need to be given considerable care; however, he believed the college's need for Fisher Road and the possible reconstruction of Mattapany Road were two separate issues.

Mr. Witten suggested that the three entities (St. Mary's City, St. Mary's College and County Government work together as a group to look at future plans of the area keeping in mind the need to be sensitive to Mattapany Road.

After discussion the Commissioners directed Mr. Ichniowski to prepare the appropriate Resolution for the abandonment of Fisher Road for consideration by the Board next week.

**OFFICE OF PLANNING AND ZONING
FISCAL YEAR 1992 BUDGET**

Present: Jon Grimm, Director

Mr. Grimm appeared before the Commissioners to request reinstatement of certain items in the Office of Planning and Zoning's Operating Budget. In priority order, Mr. Grimm requested the following: Planner III - Permits Coordinator (\$38,423); Planner I - Environmental (\$28,982); Planner II - Facilities Planning (\$34,341); Staff Development (\$2,400); and Consultants - Computer (\$3,240).

In addition Mr. Grimm requested improvements and modifications to the Miedzinski building to enhance his department's service capabilities and better meet the needs of the public and staff.

During discussion of the requests, Commissioner Loffler suggested that the State should be requested to provide additional grant funds for the the Environmental Planner because of the state-mandated critical areas legislation.

In conclusion the Commissioners indicated they would take the request under consideration during the FY '92 budget deliberations.

"T" HANGARS - ST. MARY'S COUNTY AIRPORT

Present: Art Bildman, Air Parks Sales & Service
Jon Grimm, Director, Planning and Zoning

Mr. Bildman appeared before the Commissioners to request consideration for site plan approval for a 15,080 square foot T-Hangar at St. Mary's County Airport. under Ordinance No. 78-43 (Zoning Regulations for St. Mary's County). He stated that he had submitted his plans to Planning and Zoning July 3, which had been stamped by OPZ July 19. Mr. Bildman referred to an amendment to the Zoning Ordinance recommended by the Planning Commission regarding the submission of plans on or before August 1, 1990 being grandfathered in to August 1, 1991. He stated he was led to believe that the Airport Layout Plan was a Master Plan for the Airport, which had been approved in 1988, but that the site plan could not be considered as a pre-approved Master Plan.

During discussion Commissioner Loffler questioned the requirement in the new Zoning Ordinance that this facility have a sprinkler system for fire suppression. Mr. Grimm advised that structures over 12,500 square feet require sprinklers in order to meet a national fire protection requirement.

Mr. Bildman indicated that he believed he met the requirement for fire suppression through the construction of fire wall. He stated he had received building plan approval by the State Fire Marshal's Office, that he had complied with state fire regulations and he felt that the sprinkler requirement was not a defensible one. He also pointed out that fire suppression with water should not be used because any fire would be of gasoline origin and there are appropriate fire extinguishers for that purpose.

After discussion Mr. Grimm was directed to get a determination from the state fire code official as to adequate fire suppression requirements, and that he return to the Commissioners in two weeks.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator
Joe Densford, County Attorney
Jon Grimm, Director, Planning and Zoning
Dan Ichniowski, Director, Public Works

Commissioner Bailey moved, seconded by Commissioner Thompson, to meet in Executive Session to discuss a matter of Litigation. Motion carried. The Session was held 12:15 p.m. to 1:05 p.m.

COMMUNITY PARTNERSHIP PROGRAM GRANT APPLICATION

Present: Cynthia Brown, Director, Community Service
Joe Dick, Director, Alliance/Alcohol Drug Abuse Prevention

The referenced individuals appeared before the Commissioners to present a federal grant application for the St. Mary's County Community

Partnership Program in the amount of \$1.5⁰⁰ over a period of five years (\$320,000 per year). The grant will provide funding for the implementation of a five-stage community system prevention model.

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the grant application as presented. Motion carried.

**BOARD OF ELECTRICAL EXAMINERS
1990 ANNUAL REPORT**

Present: Kirk Sterling, Chairman
Adrian Hall
Robert Russell

The referenced members of the Board of Electrical Examiners appeared before the Commissioners to present the 1990 Annual Report of the Board. Mr. Sterling explained the establishment of the Board, its purpose, activities during 1990 (including examinations given, participation in Maryland Uniform electrical Examining Committee), plans for the current year, which includes the publication of the newly adopted rules and regulations.

A copy of the report is on file in the Commissioners' Office.

**AIRPORT COMMISSION
1990 ANNUAL REPORT**

Present: George Haliscak, Chairman
Stuart Fitrell
Joe Mitchell, Director, DECD

The referenced individuals appeared before the Commissioners to present the 1990 Annual Report for the Airport Commission. Mr. Haliscak reviewed current operations and activities at the Airport, planned airport development and presented documentation regarding airport status, operational data, airport fact sheet and significant events of 1990.

During discussion of the report, Commissioner Loffler questioned the item regarding the cross wind runway which had been deleted as a potential project for the Airport. Mr. Haliscak stated that the Airport Commission is recommending that it be reinstated because they believed that it was necessary for long-range airport development.

In response to an inquiry from County Administrator Cox, Mr. Haliscak responded that the County needs to put more money into the Airport in order to increase revenues.

In conclusion Mr. Mitchell stated that a committee had been appointed to look at the development of the airport complex (research and industrial park), and there will be a meeting with the engineering who will be presenting an analysis of the area. Mr. Mitchell reported that this will give the County a better idea of growth potential at the Airport.

A copy of the report is on file in the Commissioners' Office.

**AGRICULTURE/SEAFOOD COMMISSION
1990 ANNUAL REPORT**

Present: James Beavan, Chairman, A/SC
Bradford Reeves, Past Chair, "
R. Johns Dixon, "
Joe Mitchell, Director, DECD
Donna Sasscer, Agr/Seafood Specialist

The referenced individuals appeared before the Commissioners to present the 1990 Annual Report for the Agriculture/Seafood Commission.

Presented were its establishment, its purpose, Reports from past Chairman and current Chairman, significant activities of 1990, and problems and challenges. Included was a report by the former Agriculture/Seafood Specialist, Martha Daughdrill entitled "St. Mary's Agriculture into the Next Decade."

A copy of the report is on file in the Commissioners' Office.

**HOUSING AUTHORITY
1990 ANNUAL REPORT**

Present: Tom Daugherty, Chairman
Joe Mitchell, Director, DECD

The referenced individuals appeared before the Commissioners to present the 1990 Annual Report for the Housing Authority. Mr. Daugherty presented its establishment and purpose, and Mr. Mitchell reviewed the various programs and activities of the Housing Authority, including rental assistance, home ownership, affordable housing, and Tubman-Douglas Child Care Center and Training Institute.

A copy of the report is on file in the Commissioners' Office.

ECONOMIC DEVELOPMENT COMMISSION

Present: Jim Kenney, Chairman
F. Elliott Burch, Jr.
Arthur Esche
Joe Gough
George Haliscak
R. Johns Dixon
Joe Daley
Ray Runco
Les Shaw
Joe Mitchell, Director, DECD

The referenced individuals appeared before the Commissioners to present the 1990 Annual Report for the Economic Development Commission. Mr. Kenney reviewed various activities and projects of the Commission. The report included a recommended Action Plan regarding business park development in the northern end of the County, which would involve rezonings and amendments to the County's Comprehensive Plan.

The Commissioners requested Mr. Mitchell to formally make a presentation to the Commissioners regarding this issue at a later date.

A copy of the report is on file in the Commissioners' Office.

MARKETING PROPOSAL - ECONOMIC DEVELOPMENT COMMISSION

Mr. Mitchell presented to the Commissioners a video promoting St. Mary's County. He stated that the purpose of the video is to demonstrate the benefits offered by St. Mary's County by attracting more businesses in order to protect the jobs and economy we do have.

Mr. Esche distributed a letter from the Economic Development Commission expressing the Commission's concerns about the slowdown in our economy and recommending a supplemental promotion budget for Fiscal Year 1991 in the amount of \$60,000 and a Fiscal Year 1992 budget of \$120,000. The letter included a proposed Marketing Plan Overview setting forth how these funds can be used.

Mr. Esche referred to a report on economic competitiveness that indicated that the number one risk factor in the State of Maryland is the dependence of government facilities.

In conclusion the Commissioners indicated they would take the request under consideration during the FY '92 budget deliberations.

COMMUNITY DEVELOPMENT BLOCK GRANT

Present: Joseph Mitchell, Director, DECD

Mr. Mitchell advised that a public hearing was held on April 22 on community and economic development and housing needs to be considered for the 1992 Community Development Block Grant Application. Concept for activities to be considered include:

1. Establishment of the Lexington Park Development District Master Plan to include transportation, storm water management, housing issues, density bonuses, as well as accessory housing units.
2. Establishment of a Homeownership Program, county-wide with emphasis on the Lexington Park area, i.e, Southampton Subdivision.
3. Establishment of a Lexington Park Revolving Loan Program to rehabilitate existing rental units as well as owner occupied.

During discussion Mr. Mitchell pointed out that no county funds are involved.

Mr. Mitchell will present the grant application next week for the Commissioners' formal consideration and approval.

**COMMUNITY COLLEGE ADVISORY BOARD
1990 ANNUAL REPORT**

Present: Chris Wilson, Chairman
Elizabeth Dufresne
William Burroughs
Michael Humphries
Les Shaw
Hope Swann
Capt. Donald Wright
John Sine, President, CCCC
Elaine Ryan, Dean, "
William Delaney, Dean, St. Mary's Branch

The referenced individuals appeared before the Commissioners to present the 1990 Annual Report of the Community Advisory Board. Dr. Wilson reviewed the purpose of the Board, mission of the college, significant activities of 1990, programs offered at the college, campus-related statistics, problems and challenges, and plans for 1991.

A copy of the report is on file in the Commissioners' Office.

COUNTY COMMISSIONERS/BOARD OF EDUCATION JOINT MEETING

Present: William Burroughs, Superintendent
Robert Kirkley, Bd/Ed
Jean Campbell, "
Al Lacer, "
Jonathan Nelson, "
Charles Wade, County Director of Finance
Jerry Himmelheber, Supervisor, School Facilities

1) Board of Education - Capital Projects

The Commissioners and Board of Education reviewed the capital projects the Board of Education has requested to be included in the Fiscal Year 1992 Budget. Mr. Himmelheber presented handouts taken from the Board of Education's Six-Year Capital Improvement Budget Program and noted the items listed in priority order as recommended by staff. The

Board of Education indicated that they have a work session scheduled for April 30 and will submit recommendations to the Commissioners regarding capital projects.

During discussion of these projects, Mr. Wade suggested that the State be approached to provide funding for the roof projects. He further questioned whether the Board of Education had the capabilities of undertaking all of the requested projects during the Fiscal Year 1992 time frame. Dr. Burroughs responded that these issues will be addressed to the April 30 work session.

2) FUTURE USE OF HOLLYWOOD AND BETHUNE SCHOOLS

Dr. Burroughs indicated that it was the consensus of the Board that schools would be regarded as temporary classrooms instead of using relocatables. He further stated that temporary housing of students or relocatables were no longer needed in the school system, the facilities could then be considered for other uses; i.e., alternative schooling, teachers' education, staff development, etc.

3) WOODEN AND BENSON ANALYSIS OF MAINTENANCE BUDGET

Commissioner Loffler suggested that representatives from the firm of Wooden & Benson come before the two Boards to explain their report on the Analysis of Maintenance Budget.

4) CATEGORICAL CHANGES REQUEST

Dr. Burroughs indicated that correspondence had been forwarded to the County Commissioners on April 10 setting forth the categorical change request.

The Commissioners agreed to address this matter at the next joint meeting scheduled for May 14.

5) EXECUTIVE SESSION

Commissioner Thompson moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss a matter of property acquisition. Motion carried. The Session was held from 5:55 p.m. to 6:30 p.m.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Wednesday, April 24, 1991

7:00 P.M.

MASTER PLAN STUDY FOR FIRE AND RESCUE SERVICES

Present: Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Mary Pat Pope, Administrative Officer
Carroll Buracker, Carroll Buracker & Associates, Inc.
Joe Carroll, Chairman, Emergency Services Committee
Emergency Services Committee members

Consultant Carroll Buracker & Associates, Inc. presented its Master Plan Study for Fire and Rescue Services in St. Mary's County, Maryland. Mr. Carroll advised the Commissioners that each member company of the St. Mary's County Fire Board and Ambulance and Rescue Association will review

April 23, 1991
Page 170

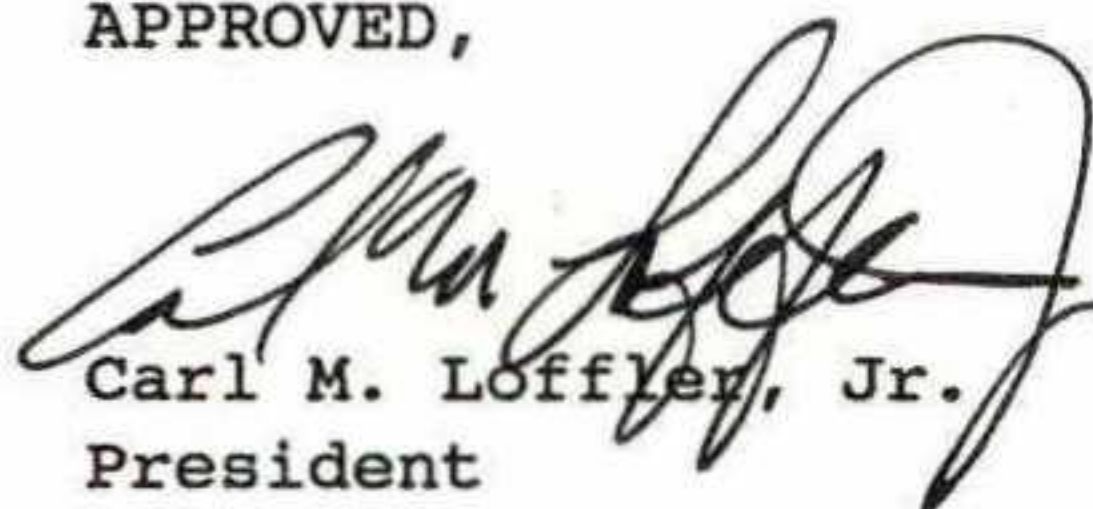
the consultant's study. The Emergency Services Committee will report back to the Commissioners on June 4, 1991 with preliminary comments, a plan of action, and milestones.

Commissioner Bailey requested the Emergency Services Committee to prioritize any funding requests because of funding constraints in the Fiscal Year 1992 budget.

A copy of the Consultant's Master Plan Study is available for review in the County Commissioners' Office.

The meeting adjourned at 8:15 p.m.

APPROVED,



Carl M. Loffler, Jr.
President