

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS**

June 9, 1992

**Present** Carl M. Loffler, Jr., President  
W. Edward Bailey, Commissioner  
Robert T. Jarboe, Commissioner  
John G. Lancaster, Commissioner  
Barbara R. Thompson, Commissioner  
Edward V. Cox, County Administrator  
Margaret Nelson, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 9:05 a.m.

**APPROVAL OF MINUTES**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, June 2, 1992. Motion carried.

**APPROVAL OF BILLS**

Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

**COUNTY ADMINISTRATOR ITEMS**

**Present:** Edward V. Cox, County Administrator

**1) Alcohol/Drug Abuse Prevention Grant Modification**

**Also Present:** Walter Biscoe, Drug Prevention Coordinator

Mr. Biscoe explained that the referenced grant modification was created because of reformat of the budget by the Department of Health and Mental Hygiene. The original grant was signed on March 24, 1992. There were no line item changes.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and authorize President Loffler to sign the modified Alcohol/Drug Abuse Prevention Grant. Motion carried.

**2) Master Equipment Lease/Purchase Agreement**

**Also Present:** Charles H. Wade, Jr., Director of Finance

Mr. Wade presented the referenced Agreement entered into between the County Commissioners of St. Mary's County and Signet Leasing Financial Corporation. Approval of the Agreement/Resolution will authorize the Director of Finance to sign all necessary papers associated with the FY '92 Lease Purchase Program.

An attached listing of equipment to be purchased included three pick-up trucks for Planning and Zoning versus two which were in the proposed program. Prices received on bids permitted the purchase of a third truck. Planning and Zoning has a third truck that is in need of replacement.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to authorize signing the Lease/Purchase Agreement as presented by the Director of Finance. Motion carried.

**3) First National Bank of Maryland  
Income Tax Rate**

The County Administrator presented correspondence for the Commissioners' signatures, in response to a request from Mr. George Cormeny, Jr., Senior Vice-President of the Economic Development Division of the First National Bank of Maryland, in that he expressed concern about the local tax rate set by the Board of County Commissioners.

He was informed that the Fiscal Year 1993 budget did not include an increase in local taxes for county residents. Local tax rate remains at 50% of state tax.

The Commissioners agreed to sign and forward the letter.



**4) Crime Victims Proposal and Federal Basic Center Renewal - Child Abuse/Intrafamilial Grant**

The County Administrator presented the referenced grant application that is administered by Walden/Sierra in the amount of \$26,077 per year for services effective October 1, 1992 to September 30, 1994.

Commissioner Jarboe moved, seconded by Commissioner Bailey, authorizing Commissioner President Loffler to sign the application as presented. Motion carried.

**5) Commissioners of Leonardtown**

The County Administrator presented correspondence for signatures to the Commissioners of Leonardtown addressing issues as a result of their Joint Meeting on June 2, 1992. The Commissioners agreed to sign and forward the letter.

**6) Southern Maryland Regional Library Association**

The County Administrator presented a letter of recognition for exemplary commitment to duty and the dedicated service provided to citizens of St. Mary's County to be forwarded to the employees of SMRLA, in conjunction with "SMRLA Employee Appreciation Week", June 8 - 12, 1992.

The Commissioners agreed to sign and forward the letter.

**7) Entrance Pay for Registered Nurses**

The County Administrator presented for approval a memorandum dated June 3, 1992 from the Personnel Officer requesting the Establishment of Entrance Pay for Registered Nurses, Grade 20, Step 3 - \$15.23 per hour, and authorization to advertise the vacant Registered Nurse Manager position.

The registered nurses position is in the Adult Day Care Program through the Office on Aging. This is a self-supporting program. Fees and medicaid offset the cost.

Commissioner Jarboe moved, seconded by Commissioner Bailey, to authorize approval of the request as presented. Motion carried.

**8) Trade Fair - July 11 and 12, 1992**

The County Administrator presented the St. Mary's County Chamber of Commerce Trade Fair '92 correspondence that encourages all citizens to take advantage of the special opportunity and enjoy Trade Fair '92. Government partnership with the Chamber of Commerce since the first Trade Fair has shown how taxpayers' money can be invested for a great return. The Commissioners agreed to sign and forward the letter.

**9) Mileage Allowance - Fiscal Year 1993**

The County Administrator presented a memorandum to the Board of County Commissioners from the Personnel Officer dated May 29, 1992 which advised the Maryland State Department of Personnel has increased its reimbursement for travel by privately owned vehicles from twenty-five cents (\$.25) per mile to twenty-six cents (\$.26) per mile effective July 1, 1992.

Commissioner Loffler questioned the impact such an increase would have on each department's budget since all monies were held at the FY 1992 level.

County Administrator Cox answered that it would be the responsibility of the managers to regulate travel accordingly.

The County Administrator agreed to do an impact survey and return his findings to the County Commissioners.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the memorandum as presented. Motion carried.

**10) Patuxent Estuary Demonstration Project**

The County Administrator presented a Memorandum of Understanding between St. Mary's County and Maryland Office of Planning concerning the Patuxent Estuary Demonstration Project - Planning and Coordination Activities. The purpose is to provide St. Mary's County certain funds to be used for a portion of work under the Patuxent Estuary Project for planning and coordination activities. MDOP will provide St. Mary's County \$30,000 provided St. Mary's County provides 50% of the match.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve the Memorandum of Understanding as presented. Motion carried.



11) Clearinghouse MD920513-0445  
Environmental Impact Statement  
Patuxent Navy NAS

The County Administrator presented the referenced Clearinghouse Project regarding the realignment of activities due to Naval Air Warfare Center Aircraft Division consolidation to Naval Air Station Patuxent River.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the application as submitted in that it is consistent with plans, programs and objectives. Motion carried.

12) Appointment to Community College Advisory Board

The County Administrator presented correspondence requesting the approval of Mrs. Albertine Lancaster to be reappointed to the Community College Advisory Board for a term to expire on June 30, 1997.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve the appointment as presented. Motion carried.

14) Public Works Agreements

The County Administrator presented the following Public Works Agreements/Addendums for approval:

a. Addendum to Public Works Agreement  
Laurel Ridge, Section 4B

Between Swarey Builders, Inc. and St. Mary's County extending the deadline for completion to July 1, 1993. Addendum is backed by a Letter of Credit with Maryland Bank & Trust Company in the amount of \$265,800.

b. Addendum to Public Works Agreement  
Wilderness Cluster, Section 2

Between Wilderness Run Ventures, Inc. and St. Mary's County extending the deadline for completion to June 1, 1993. Addendum is backed by a Letter of Credit from Potomac Savings Bank, F.S.B. in the amount of \$31,000.

c. Public Works Agreement  
Wilderness Subdivision, Section 3

Between Rosebank Brothers, Inc. and St. Mary's County to complete construction of said public improvements in accordance with the specifications on or before May 1, 1993. Agreement is backed by a Letter of Credit in the amount of \$138,600.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve the Agreements as presented. Motion carried.

**MEDICAL ADULT DAY CARE GRANT  
RIPPLE AND WISEMAN CENTERS**

Present: Gene Carter, Director, Office on Aging

Mr. Carter presented the revised budget for the above referenced grant stating that the Maryland Department of Health and Mental Hygiene has increased the monies for the medical assistance program which allows more support to clients in the program.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the revised grant as presented. Motion carried.

**AIREDELE ROAD  
EQUIVALENT DWELLING UNITS**

Present: Alfred C. Marmor, Airdele Road resident  
Larry Petty, Director, Metropolitan Commission

Mr. Marmor appeared before the County Commissioners requesting approval for two additional EDU's on the sewer system which serves his property located off Airedele Road, in order to either build another house or enlarge the existing dwelling for intra-family use by him, his son and daughter.



Through previous contact with the Metropolitan Commission Mr. Marmor was told that the EDU's were predicated by Resolution W/S 92-01 providing for a maximum build-out potential of 75 EDU's in compliance with Critical Areas. Any additional EDU's would require a policy change which would affect many people.

During an extensive discussion, Jon Grimm, Director of Planning & Zoning, stated that should an intra-family transfer be made, a covenant would be mandatory legally showing that the property would stay within the family.

Commissioner Loffler asked the Board to review the established policy/resolution and decide if a change should be made.

Commissioner Bailey stated that he would like for County Attorney Densford to review the policy and return his opinion before the County Commissioners make any decisions.

**OFFICE OF PLANNING AND ZONING  
PUBLIC HEARING - LACY'S RUN ESTATES  
CWSP #88-0223**

Present: Jon R. Grimm, Director

The Public Hearing was necessary due to a comprehensive water and sewerage plan amendment for Lacy's Run Estates.

Water service for forty-eight family dwellings to be built within subject property is proposed to be provided by the nearby Country Lakes water facility. To provide community water service requires an amendment to the St. Mary's County Comprehensive Water and Sewerage Plan to include the subject property within a W-3D service area.

The amendment received no objections from the Department of Environmental Health or the Metropolitan Commission. The Planning Commission also recommended approval.

The Hearing was opened for public comment. There were no comments from the floor.

Commissioner Bailey moved, seconded by Commissioner Lancaster to approve the amendment as presented. Motion carried.

**ANNUAL REPORT - HUMAN RELATIONS COMMISSION**

Present: Cynthia Brown, Director  
Office of Community Services

Cynthia Brown presented the Annual Report of the Human Relations Commission and explained the purpose of the group, the complaint process, community relations and education, growth and development, problems and challenges.

Plans for the current year include the Annual Human Relations Breakfast, and a continuation of the dialogue/race relations meetings.

**EXECUTIVE SESSION**

Commissioner Thompson moved, seconded by Commissioner Loffler, to enter into Executive Session to discuss Boards and Commissions, and Personnel matters. Motion carried.

Executive Session began at 11:05 a.m. and concluded at 12:15 p.m.

**COUNTY COMMISSIONERS/BOARD OF EDUCATION**

Present: Al Lacer, President, Board of Education  
Jean Campbell, "  
Robert Kirkley, "  
Jonathan Nelson, "  
Fred Wallace, "  
Joan Kozlovsky, Superintendent of Schools  
Elaine Kramer, Fiscal Services  
Ingraham Planning Associates Representatives

The County Commissioners met with the Board of Education at the Carter State Office Building.



1. **Ingraham Report**

Ingraham Planning Associates presented the School Facilities Master Plan for St. Mary's County Public Schools giving projected enrollment statistics and updated facilities needs.

2. **Joint Procurement Effort**

Elaine Kramer, Director of Budget and Finance, gave an update on County Government and Board of Education efforts. She presented recommendations for the joint procurement process with county government.

Because there was no significant cost difference, the Board of Education will proceed to handle the mobile relocatable purchase.

The Piney Point school roof, and the Piney Point school addition/renovation will be joint projects. Two roof types were suggested -1) EPDM, 2) Hyperlon. Joint staff will go to Piney Point for examination of the building and make a decision on the best way to proceed.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to proceed jointly with the projects as discussed. Motion carried.

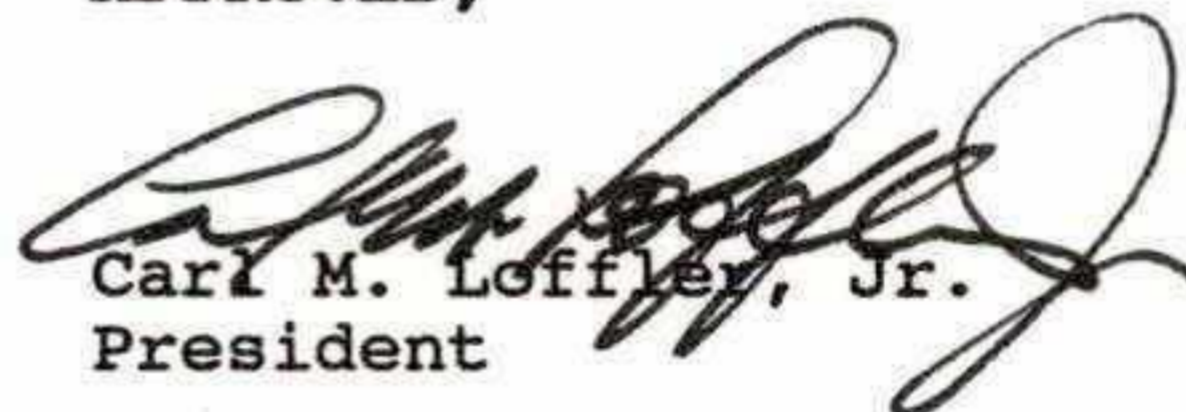
3. **Executive Session**

The Board of County Commissioners and the Board of Education went into Executive Session concerning collective bargaining at 2:50 p.m. and ended at 3:15 p.m. Executive Session was held at the Carter State Office Building.

**ADJOURNMENT**

The Commissioners returned to regular session at the Governmental Center at 3:30 p.m. and the meeting was adjourned at 3:35 p.m.

APPROVED,

  
Carl M. Loeffley, Jr.  
President



