

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS**

March 16, 1993

Present: Carl M. Loffler, Jr., President
W. Edward Bailey, Commissioner
John G. Lancaster, Commissioner
Barbara R. Thompson, Commissioner
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

(Commissioner Robert T. Jarboe was not present.)

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the minutes of the Commissioners' meeting of Tuesday, March 9, 1993. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) Mosquito Control Agreement Renewal - Fiscal Year 1994

The County Administrator presented correspondence dated March 8 from the Department of Agriculture forwarding amendments to the Cooperative Mosquito Control Agreement between the County and MDA and proposed budget for Fiscal Year 1994. The County's share is \$33,300.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Agreement as presented. Motion carried.

**2) Disposal of Unclaimed Property
Sheriff's Department**

The County Administrator presented correspondence dated March 11 from the Sheriff listing unclaimed property being held in storage that has not been identified by owners. The Sheriff has requested authorization to assign certain items to Recreation and Parks for maintenance of county facilities and youth projects and other items to be donated to the Annual Dick Arnold Memorial Auction for the benefit of projects under the St. Clements Museum.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to grant authorization for disposal of the unclaimed property as requested by the Sheriff. Motion carried.

**3) Length of Service Awards Program - Fire/Rescue
Approval of Annual Listings**

The County Administrator presented a memorandum dated March 9 from the Personnel Officer submitting listings for 575 fire department, rescue squad and ALS volunteers who

qualified for service credit in 1992. Also submitted was a listing of current volunteers who have served an additional year and those who qualify for Length of Service pay for the first time in 1993 and 1994. The listings will be posted at each department for 30 days.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and sign the listings for LOSAP as submitted. Motion carried.

**4) Clearinghouse Project No. MD93226-0186
St. Clements Shores Wastewater Treatment Plant
Hydrogeological Survey**

The County Administrator presented the referenced clearinghouse project and recommended that it be forwarded to the State with the comment that the project is consistent with the County's plans, programs and objectives.

The Commissioners gave their concurrence.

5) Board of Education - FY '93 Grant Awards

The County Administrator presented correspondence dated March 11 from the Superintendent of Schools requesting approval to incorporate grant awards that have been received but not included in the Fiscal Year 1993 Budget. Therefore, County Administrator Cox presented response correspondence approving the inclusion of those grant awards in the FY '93 Budget as requested.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and sign correspondence to the Board of Education approving the incorporation of the grant awards as requested. Motion carried.

6) Budget Amendments

The County Administrator presented the following budget amendments recommended for approval by the Director of Finance with justifications as indicated:

**No. 93-38
St. Mary's County Public Schools**

(Deferred from March 9, 1993 Meeting)

Justification: To transfer funding from closed projects to other capital projects (\$286,987)

**No. 93-41
Recreation and Parks**

Justification: To provide funding for a weekend park supervisor for the Fifth District Park, Dorsey Park, Cecil Park, and Elms Beach. The position will be funded through revenues generated by user fees. (\$9,384)

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and sign the Budget Amendments as presented. Motion carried.

7) Fiscal Year 1994 Budget Process

Relative to the Fiscal year 1994 Budget Process, the County Administrator presented a memorandum dated March 15 requesting approval of the following:

- o Full page ads in the form of an open letter to the citizens explaining the county's fiscal situation along with an invitation to the public forum on April 6 and Budget Hearings on April 20 and 27.
- o At the public forum of April 6 present the framework of the Recommended Budget and entertain questions and comments.

The Commissioners gave their concurrence to proceed as requested.

In addition Mr. Cox requested the Commissioners' approval for a budget work session on Thursday, March 18 from 9 a.m. to 1 p.m.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve the scheduling of the budget work session as requested. Motion carried.

8) Responses - Personnel Manual Comments

The County Administrator presented correspondence addressed to two county employees in response to letters commenting on the proposed changes to the Personnel Manual.

The Commissioners agreed to sign and forward the letters as presented.

9) Letters of Appreciation

The County Administrator presented correspondence addressed to Chairpersons of Boards expressing appreciation for presentation of Annual Reports.

The Commissioners agreed to sign and forward the letters as presented.

10) 1993 Legislative Package - Status Report

The County Administrator presented an updated status report for the County's 1993 Legislative Package items.

11) House Bill 301, Maryland Consolidated Capital Bond Loan

The County Administrator presented correspondence addressed to the Legislative delegation requesting support of House Bill 301 - Maryland Consolidated Capital Bond Loan, which includes state bond funding for the Three Oaks Men's Homeless Shelter in St. Mary's County.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to sign and forward the letter as presented. Motion carried.

**ANNUAL REPORT
LIBRARY BOARD OF TRUSTEES**

Present: Mary Anne Chapman, President
Fred Powledge
Lynn Redmond
Gene Walters
Charles Young
Katherine Hurrey, Director, SMRLA
Mary Wood, Librarian

The referenced individuals appeared before the Commissioners to present the 1992 Annual Report for the Library Board of Trustees. Mrs. Chapman explained the Board's purpose, highlighted significant activities (expense adjustments and reprioritization due to budget reductions, computerized barcoding system, indexing of county newspapers, etc.); problems and challenges encountered (funding, shortage of personnel, security problems and lack of space at Lexington Park Library, budget cuts); and plans for the current year.

In closing Mrs. Hurrey advised that the library is working on becoming a 501C corporation in order to enable the library to seek grant funding.

A copy of the report is on file in the Commissioners' Office.

**ANNUAL REPORT
COMMUNITY COLLEGE BOARD**

Present: Elizabeth Dufresne, President
Fred Wallace
Charles Young
John Sine, President, Community College
Elaine Ryan, Vice-President, "
Jane Sypher, Assistant Dean, St. Mary's Campus

The referenced individuals appeared before the Commissioners to present the 1992 Annual Report for the Community College Board pointing out the significant activities (amendment of by-laws, appointment of new assistant dean, monitoring of Tech Prep Program, etc.); problems and challenges encountered; and plans for the current year (pursuit of funding and design plans for new campus in St. Mary's, exploration of expansion of daytime programs, development of new course offerings).

A copy of the report is on file in the Commissioners' Office

CALVERT CLIFFS UPDATE

Present: John Smith, Public Affairs, BG&E
Charles Cruse, Manager, Nuclear Engineering Services

The referenced representatives of Baltimore Gas & Electric appeared before the Commissioners to present a status report on Calvert Cliffs. Mr. Cruse made the following points:

- o The plant is continuing its excellent safety record, and both units have been operating very well.
- o Unit #1 is operating at 100%, and Unit #2 was shut down on February 20 for refueling of reactor.
- o A number of routine safety and inspections tests are being conducted.
- o An intensive two-week assessment by the Nuclear Power Committee was conducted in January. BG&E was pleased with results which noted improvements that had been made and two areas of improvement needed.
- o In April the \$7.5M security building will be completed; in June Unit #2 outage will be complete; in August the plant will be regraded by NRC; and in November the annual emergency drill will be activated.

The Commissioners thanked the BG&E representatives for their report and requested to be kept updated.

DEPARTMENT OF RECREATION AND PARKS

Present: Phil Rollins, Director, R&P

1) **Little Red School House
Assignment of Ownership**

Also Present: Fred Wallace, President, Friends of the Museum
Phil Smith, "
Ed McCall, "

Mr. Rollins presented an Assignment of Ownership conveying the Little Red Schoolhouse from the Foundation of the Friends of the St. Clement's Island - Potomac River Museum, Inc. to the Board of County Commissioners. The heirs of Henry J. Fowler, Sr. had donated to the Friends in April 1991 the Schoolhouse, which was relocated to the Museum property at Colton's Point.

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to accept and authorize Commissioner Loffler to sign the Assignment of Ownership as presented. Motion carried.

2) **Resolution No. 93-12**
Land Preservation and Recreation Plan

Also Present: Jon Grimm, Director, Planning and Zoning

As a follow up to the public meeting on February 9 and subsequent discussions, Mr. Rollins presented the revised Land Preservation and Recreation Plan and the referenced Resolution adopting the Plan. The Plan will be submitted to the Maryland Office of Planning to be incorporated into the St. Mary's Comprehensive Plan.

After discussion Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and sign Resolution No. 93-12. Motion carried.

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

1) **St. Mary's County Airport**
Request for Release of Dedicated Property

Mr. Ichniowski presented correspondence addressed to the Federal Aviation Administration requesting that the area designated as County Property north of the Airport Property labeled "for airport use" be released as dedicated for Airport use. The property is not needed for present or foreseeable public airport purposes. Included with the letter was a Checklist for Environmental Impacts which requires Commissioner Loffler's signature.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the letter to the FAA and the Checklist as presented. Motion carried.

2) **Snow Storm Costs**

Mr. Ichniowski presented snow storm costs which included the March 13-14 storm at a cost of \$35,072. He advised that there will probably be an additional \$30,000 because of tree removal from various areas of the County.

3) **Waterway Improvement Fund Grant Application**
Derelict Boat Removal

Mr. Ichniowski presented the referenced Waterway Improvement fund Grant Application requesting funding in the amount of \$7,900 for the removal of derelict boats and navigation obstructions. It is a 100%-state funded project. Mr. Ichniowski advised that the debris will be placed at the county landfill.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Grant Application as presented. Motion carried.

4) **Beechwood Subdivision**

Mr. Ichniowski presented draft correspondence addressed to Ms. Mary Roland indicating that the Commissioners have reviewed the storm drainage situation at Beechwood Subdivision and San Souci and stating that they believe the Department of Public Works has taken all appropriate measures to address the situation.

The Commissioners deferred taking action on the letter until after the tour of various county sites later in the day.

5) **Solid Waste**

Commissioner Thompson requested Mr. Ichniowski to provide additional information regarding the recent report relative to possible illegal dumping at the landfill.

March 16, 1993

Page 98

EXECUTIVE SESSION

Commissioner Bailey moved, seconded by Commissioner Thompson, to meet in Executive Session to discuss a matter of Personnel (Grievance), as provided in Article 24, Section 4-210(a)1. Motion carried.

Personnel

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

(Commissioner Jarboe was not present.)

Authority: Article 24, Section 4-210(a)1

Topic: Personnel (Grievance)

Time Held: 11:35 a.m. - 11:50 a.m.

Action Taken: The County Commissioners discussed the grievance appeal and directed the County Administrator to prepare appropriate correspondence.

VAN TOUR OF VARIOUS COUNTY SITES

The Commissioners accompanied by the County Administrator and the Director of Public Works went on a tour of various county sites.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

Minutes Approved by Board of
County Commissioners on 3/23/93

Judith A. Spalding
Recording Secretary