

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS  
FEBRUARY 8, 1994**

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**Present:** Commissioner Carl M. Loffler, Jr., President  
Commissioner W. Edward Bailey  
Commissioner Robert T. Jarboe  
Commissioner John G. Lancaster  
Commissioner Barbara R. Thompson  
Edward V. Cox, County Administrator  
Judith A. Spalding, Recording Secretary

**NURSING CENTER - TOUR AND BREAKFAST**

The Commissioners met with the Nursing Center Board and staff at the Nursing Center which included a tour and breakfast.

**CALL TO ORDER**

The meeting was called to order at 9:20 a.m.

**APPROVAL OF MINUTES**

Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve the minutes of the Commissioners' meeting of Tuesday, February 1, 1994. Motion carried.

**APPROVAL OF BILLS**

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

**COUNTY ADMINISTRATOR ITEMS**

Present: Edward V. Cox, County Administrator

1) **Budget Amendment No. 94-46  
County Commissioners**

The County Administrator presented the referenced budget amendment recommended for approval by the Director of Finance with the following justification: To provide funding for the Community Development Block Grant project (Tulagi Town Center) in the amount of \$279,000.

**Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.**

2) **Sewage Sludge Utilization Permit Application**

The County Administrator presented correspondence addressed to Maryland Department of Environment advising that the County will not exercise its right for a hearing/meeting relative to the Sewage Sludge Permit Application for the application of sewage sludge on Joseph Knott property. The letter further reiterates the County's ongoing concern over environmental safety and land records notification.

**Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and sign the letter as presented. Motion carried four to one with Commissioner Jarboe voting against.**

*(The following two letters (Items 3 and 4) were presented later in the meeting when Commissioner Bailey was not present:)*

**3) Alliance Policy Council**

The County Administrator presented correspondence addressed to Community Leaders announcing that the Alliance Policy Council meeting will be held Tuesday, March 8, 1:30 p.m. at the Carter State Office Building to discuss the community's commitment to wage the War on Drugs, to assess the progress that has been made, and to outline plans for the future.

**The Commissioners agreed to sign and forward the letter as presented.**

**4) Commuter Alternatives**

At the suggestion of Commissioner Thompson, the County Administrator presented correspondence addressed to Captain Hill, Commanding Officer, Naval Air Station expressing concern relative to the increasing number of commuters, traffic congestion, and pollutants that single occupant vehicles create in the environment. The letter requests that Captain Hill work with Tri-County Council to look at commuter alternatives such as van and carpooling at NAS.

**Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Motion carried.**

**PROCLAMATION**

**NATIONAL CHILD PASSENGER SAFETY AWARENESS WEEK**

Present: Sgt. James Raley, Sheriff's Department

The Commissioners presented the referenced Proclamation designating the week of February 13 - 19 1994 as National Child Passenger Safety Awareness Week

**OFFICE ON AGING**

**TRANSPORTATION GRANT APPLICATIONS**

Present: Gene Carter, Director, Office on Aging

Mr. Carter appeared before the Commissioners to present the Fiscal Year 1995 transportation grant for various Office on Aging transportation programs. He presented a handout that described the cost sharing of each grant with total amounts as follows:

SSTAP	-	\$ 94,878
Section 18	-	\$130,137
Section 18 Capital	-	\$100,000

Mr. Carter pointed out the increases of grant funding over Fiscal Year 1994 and that new funds for ADA/New Service have been requested from Section 18 for Fiscal Year 1995. The FY '95 Section 18 Capital Funds will be used for the purchase of two buses.

During his presentation Mr. Carter also presented information relative to ridership from July 1992 through December 1993 and

**After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Fiscal Year 1995 Grant Application as presented. Motion carried.**

**FAST TRACK APPLICATION  
CHECKERS DRIVE THRU RESTAURANT  
(FILE #94-0055)**

Present: Jon Grimm, Director, Department of Planning and Zoning  
Aleck Loker, Director, Economic & Community Development  
Walter Dorsey, Applicant

Mr. Grimm advised the Commissioners of the Fast Track request for the Checkers Drive Thru Restaurant to be located on Maryland Route 235 in front of the Walmart Store. He stated that the project has been processed in accordance with Resolution No. 93-27 - Fast Track Review, the site plan is under review by the TEC, and will require Planning Commission approval prior to the issuance of building permits. The purpose of the Fast Track application is that the modular structure for the restaurant is ready for delivery.

**After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve the Fast Track Application for the Checkers' Drive Thru Restaurant. Motion carried.**

**BOARD OF EDUCATION - FISCAL YEAR 1995 BUDGET**

Present: Jonathan Nelson, President, Board of Education  
Robert Kirkley, "  
Joan Kozlovsky, Superintendent of Schools  
Ed Fitzgerald, Asst. Superintendent for Adm. (Public Schools)  
Elaine Kramer, Budget and Finance "  
William May, Director, Human Resources "

The referenced individuals appeared before the Commissioners to give an overview of the Board of Education's Budget for Fiscal Year 1995. Dr. Kozlovsky described the process being used in the development of the budget pointing out that each school was requested to develop goals within budget categories. During her presentation Superintendent Kozlovsky pointed out the following:

- o The budget, which has not yet been finalized, is comprehensive and goal oriented.
- o Because of funding shifts from the state to the County in the areas of transportation, retirement costs (COLA penalties), and social security payments, additional funds are being requested from the County.
- o The effects of funding shortfalls in Fiscal Year 1994 included: shortage of counselors and health services; inadequacy of instructional materials; inadequate computer labs; reduction of duty days; inability to fund salary increases, etc.
- o Despite funding shortfalls and shifts, public schools have made substantial improvements in the areas of declined dropout rate; increased attendance; and increased SAT scores, functional testing scores, and GPA.
- o Budget goals included: class size, staff development, employee compensation, school-based materials of instruction, technology, special programs, and facilities/operations.
- o Other considerations in the budget included: expanded enrollment, negotiated agreements, expanded facilities, and changing expectations.
- o The Board of Education Budget is currently projected at a \$10.1M increase over current year funding.

(Commissioner Bailey left the meeting - 11:05 a.m.)

After the presentation the Commissioners discussed areas of the budget relative to the negotiated agreements, counselors, alternative learning, and possible loss of Impact Aid funding from the Federal Government.

In closing Dr. Kozlovsky advised that the public school system staff will be meeting with county staff on Wednesday, February 16 to go over its budget in detail, after which a meeting will be scheduled with the Board of County Commissioners.

#### **EXECUTIVE SESSION**

Commissioner Thompson moved, seconded by Commissioner Jarboe, to meet in Executive Session to discuss a matter of Personnel (Grievance Appeal), as provided in Article 24, Section 4-210(a)1. Motion carried.

#### **Personnel**

Present: Commissioner Carl M. Loffler, Jr., President  
Commissioner W. Edward Bailey  
Commissioner Robert T. Jarboe  
Commissioner John G. Lancaster  
Commissioner Barbara R. Thompson  
George Foster, Personnel Officer  
Evelyn Wood, Asst. Personnel Officer  
Judith A. Spalding, Recording Secretary

Authority: Article 24, Section 4-210(a)1

Topic: Personnel (Grievance Appeal)

Time Held: 11:55 a.m. - 12:35 a.m.

Action Taken: The Commissioners discussed the Grievance Appeal and agreed to further discuss the matter at next week's meeting.

#### **FISCAL YEAR 1995 REVENUE FORECASTS**

Present: Edward V. Cox, County Administrator  
Charles Wade, Director of Finance

Messrs. Cox and Wade appeared before the Commissioners to discuss the status of the development of the Fiscal Year 1995 budget and to present a projection of revenues.

Mr. Cox explained that the budget process is underway and that staff has been meeting with spending units to review their budgets. Each department had been requested to submit a complete needs budget with dollars associated with those needs; however, the needs outweigh the revenues to provide those needs. He pointed out that better defining projected revenues will narrow the parameters for budget discussions.

Mr. Wade distributed a handout setting forth projected non-dedicated revenues for Fiscal Year 1995 showing an increase of approximately \$5M and an allocation proposal. The handout included proposed allocations of the non-dedicated revenues as follows:

Increase			\$4,934,351
Less Increased Debt Service			<u>853,000</u>
To be Available for Allocation			\$4,081,351
Fiscal Year 1994 BOE	\$32,539,533	55.6%	
Fiscal Year 1995 BOE	34,808,764	55.6%	
Committed BOE			
o 1 1/2% - Teachers			\$ 660,000
o Steps			\$ 625,000
Additional			\$ 984,231
Total			\$2,269,231
Non-Recurring Grant			\$ 900,000
Total			\$3,169,231
Remainder - County			\$1,812,120
o Committed			\$1,043,000
o Remainder			769,120

During discussion of revenues Commissioner Loffler requested information relative to the suspension of the Accommodations Tax in order for the Commissioners to reconsider suspension. Also, Commissioner Loffler requested actual revenue amounts from Fiscal Year 1993.

Relative to the Board of Education's process of developing its budget using projected enrollments,, the County Administrator suggested that the Commissioners consider using actual enrollment numbers from the previous year. If increased enrollment occurs, additional funding could then be requested.

The staff requested concurrence from the County Commissioners to use the proposed approach with the school staff at the budget review session of February 16. The Commissioners indicated they would consider this matter during their meeting of February 15.

#### **BOARD OF EDUCATION CATEGORICAL TRANSFER REQUEST**

Mr. Wade presented correspondence addressed to the Board of Education approving categorical transfers as requested in January 14 correspondence from Superintendent Kozlovsky and approved by the BOE on January 12.

**Commissioner Lancaster moved, seconded by Commissioner Thompson to approve and sign the letter to the Bd/Ed approving the categorical transfers as presented. Motion carried.**

#### **ADJOURNMENT**

The meeting adjourned at 1:25 p.m.

**Minutes Approved by Board of  
County Commissioners on 2/15/94**  
*Judith A. Spalding*  
**Recording Secretary**