

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS
OCTOBER 18, 1994**

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the minutes of the Commissioners' meeting of Tuesday, October 11, 1994. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) **Office on Aging
Notification of Grant Award**

The County Administrator presented the referenced Notification of Grant Award in the amount of \$3,000 for the Office on Aging's Senior Health Insurance Counseling for Fiscal Year 1995.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Notification of Grant Award as presented. Motion carried.

2) **Emergency Services Committee**

As a follow up to the adoption of the Resolution establishing the Emergency Services Committee, the County Administrator presented the following:

- Letters of appreciation to the members of the Emergency Services Study Committee for their efforts in the implementation of the Emergency Services Study.
- Letters to Fire Departments and Rescue Squads requesting nominations for appointment to the Emergency Services Committee.

The Commissioners agreed to sign and forward the letters as presented.

3) **Appointments**
Community Services Coordination Committee

Commissioner Bailey moved, seconded by Commissioner Lancaster, and motion carried, to make the following appointments.

Helen Newell	No Term
Stewart R. Seitz	No Term
Alice L. Young	No Term
Tammy Ludwigsen	No Term

4) **Community College at Great Mills**
Disposition of Burned Out Units

The County Administrator advised that correspondence dated October 11 was received from President Sine, Charles County Community College advising it would not be cost effective to move or repair the two trailers that were damaged by fire on December 26, 1993. The letter states that the college intends to raze and demolish the two units. Therefore, County Administrator Cox presented return correspondence indicating concurrence with the determination for disposition of the trailers.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Motion carried.

5) **Resolution No. W/S 94-04**
St. George Island Sewerage Service Allocations

The County Administrator advised that the Commissioners by Agreement dated March 10, 1992 with the St. George Island Improvement Association may not change the overall sewerage service allocations without concurrence by the Association. By memorandum dated July 1, 1994, the Director of Planning and Zoning recommended that the allocations be increased. The recommendation had been forwarded to the St. George Island Improvement Association and by October 7 correspondence, the Association concurred with the recommended change.

Therefore, County Administrator Cox presented Resolution No. W/S 94-04 modifying Resolution No. W/S 92-01 by increasing the Equivalent Dwelling Units (EDU's) to 229.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve and sign Resolution No. W/S 94-04 as presented. Motion carried.

6) **Budget Amendment No. 95-9**
Social Services

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: Burial assistance (\$650).

Commissioner Jarboe moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

7) **St. Mary's Public Schools**
Fiscal Year 1995 Grant Awards

The County Administrator presented correspondence dated October 13 from Superintendent of Schools Kozlovsky requesting approval to incorporate the following grant awards into the Fiscal Year 1995 budget: Child Abuse - \$16,743; Consumer Homemaking - \$10,389; Maryland Assessment Center Program - \$51,500; Project Independence - \$12,547; Special Education '93 Pass-Through Carryover - \$3,117; Targeted Poverty Grant - \$71,641; Training for Sex Equity Experts - \$3,000; Vocational Education Section 235 Perkins Legislation -

\$123,633. Therefore, County Administrator Cox presented correspondence addressed to the Board of Education approving the inclusion of the grant awards in the Fiscal Year 1995 Budget.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to sign and forward the letter as presented. Motion carried.

**PROCLAMATION
NATIONAL BUSINESS WOMEN'S WEEK**

The Commissioners presented the referenced Proclamation designating the week of October 17 - 21, 1994 as National Businesswomen's Week in St. Mary's County.

**COMMUNITY COLLEGE BUILDING COMMITTEE
COMMUNITY COLLEGE AT ST. MARY'S PROJECT STATUS REPORT**

Present: Elizabeth Dufresne, Chair
George Bailey, Member
Jane Sypher, "
Fred Wallace, "
Charlotte Young, "
Elaine Ryan, Assistant Dean, Charles County Community College
Dan Ichniowski, Director, Department of Public Works
George Erichsen, Deputy Director, "
Jay McGrath, Engineer "

The referenced individuals appeared before the Commissioners to present a status report on the Community College at St. Mary's building project. Mrs. Dufresne reviewed the project update which included:

- Time schedule (including completion of construction documents, prebid conference, advertisement for bids, and construction start. State Board of Public Works must approve the subcontractor);
- Transportation issues (including requirement for 500 feet of curbing and guttering and postponing entrance off of Route 5);
- Archaeological issues (an additional 150 test pits were done and no cemetery was located; test sites are subject to final approval by the Maryland Historical Trust);
- Sign variance request to the Leonardtown Board of Appeals
- Recreation and Parks is unable to provide grounds maintenance (fertilizing, mulching, and trimming); Applying for grant from State Forest Board for trees and plants (which will require a match).
- Project budget indicating original DPW estimate (5/17/94); design/development estimates; updated DPW estimates (10/17/94) which indicated an increase in furniture and equipment.

During discussion of the budget Mrs. Dufresne presented a letter from the Board for the Community College at St. Mary's requesting funds be allocated through the County's Capital Budget for Fiscal Year 1997 for assistance with Phase II design of the new campus in St. Mary's.

In conclusion the Commissioners thanked the Building Committee members for the report and requested to be kept informed of the progress of the project.

(Commissioner Thompson left meeting - 10:15 a.m.)

**911 ADDRESSING TASK FORCE RECOMMENDATIONS
ROAD NAME CHANGES (EIGHTH ELECTION DISTRICT)**

Present: Paul Wible, Chair, 911 Task Force
Connie Johnson, Addressing Technician
Mary Pat Pope, Administrative Officer

As a follow up to the public hearing on the renaming of roads in the 8th Election District the referenced individuals appeared before the Commissioners to presented the Enhanced 911 Uniform Addressing System's recommendations as follows:

Attach. 1 **Barley Drive, Crestview Drive, Hayden Road, South Essex Drive, Valley Drive Overlook**

Recommendation: To delete from List because of no documentation of existence or is not located in St. Mary's County.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 2 **Gold Court I, Gold Court II, Great Mills Court, Indian Bridge Road, Joe Baker Village, Patuxent Woods**

Recommendation: To delete from List because they are not road names, but names of developments.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 3 **Adams Court (#30554) in Greenview Knolls**

Recommendation: To rename to **Celestial Court**

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the Task Force's recommendation. Motion carried.

Attach. 4 **Arbor Way in Bayberry**

Recommendation: To rename to **Bay Arbor Way**

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the Task Force's recommendation. Motion carried.

Attach. 5 **Ash Court (County Road 30442) in Town Creek**

Recommendation: To rename to **Maple Road** because it is an extension of Maple Road.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 6 **Blackstone Court (County Road 30430) in Town Creek**

Recommendation: To rename to **Camelot Court** as petitioned by the larger number of property owners.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the Task Force's recommendation. Motion carried.

Attach. 7 **By the Mill Way in California**

Recommendation: No change required.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 8 **Church Circle in Greenview Knolls**

Recommendation: To delete because it is an extension of "Church Drive"

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 9 **Coral Drive North in Lexington Park**
Coral Drive South (Private Road 4281) in Lexington Park
Coral Place (County Road 30333) in Lexington Park

Recommendation: To rename Coral Drive North to **North Coral Drive** because directional designations may only be used as a prefix

Recommendation: To rename Coal Drive South to **South Coral Drive** because directional designations may only be used as a prefix.

Recommendation: To rename Coral Place to **South Coral Drive** because it is an extension of South Coral Drive

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 10 **Deer Crossing (Private Road 4101) in California**

Recommendation: To rename to **Deer Crossing Lane** to provide an appropriate suffix

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 11 **Esperanza Circle in Esperanza Farms**

Recommendation: To retain its name as requested by property owners.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the Task Force's recommendation. Motion carried.

Attach. 12 **Essex Drive South in Essex South**

Recommendation: To rename Essex Drive South to **South Essex Drive** and to rename Essex Drive (County Road #30344) to **North Essex Drive**.

To hold until the "cleanup" hearing to allow a public hearing on Essex Drive.

The Commissioners concurred.

Attach. 13 **A Street in Garrett Park**
B Street in Garrett Park
C Street in Garrett Park

Recommendations: To rename "A" Street to **Blaine Lane**
To rename "B" Stree to **Taylor Way**
To rename "C" Street to **Mason Lane**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

(Commissioner Thompson entered meeting - 2:35 p.m.)

Attach. 14 Glen Mary Farm Road

Recommendation: No recommendation. Glen Mary Farm Road was not recommended for change by the Task Force but was requested by two of the property owners. If the petition meets the requirements of the petition process, it can return at the end of the process to request a road name change

The Commissioners gave their concurrence.

Attach. 15 Great Mills Road; Lexington Park Road (MD Route 246)

Recommendation: To rename north portion of "Y" at the Md. Rte. 5 intersection to Old Great Mills Road; to rename "Lexington Park Road to Great Mills Road because it is an extension of Great Mills Road.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

(Commissioner Bailey left the meeting - 2:43 p.m.)

Attach. 16 Gross Lane (County Road 30537) in Kingston Creek Estates

Recommendation: To rename to **Kingston Village Road** because it is an extension of "Kingston Village Road"

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach 17 Main Street in Hills Trailer Park

- A Street in Hills Trailer Park**
- B Street in Hills Trailer Park**
- C Street in Hills Trailer Court**
- D Street in Hills Trailer Court**
- E Street in Hills Trailer Court**
- F Street in Hills Trailer Park**
- G Street in Hills Trailer Park**
- H Street in Hills Trailer Park**
- P Street in Hills Trailer Park**
- M Street in Lord Calvert Trailer Park**

- Recommendation: To rename Main Street to **Strong Lane**
- Recommendation: To rename A Street to **Watery Way**
- Recommendation: To rename B Street to **Lessa Lane**
- Recommendation: To rename C Street (3 sections) to **Cypress Way, Freckled Lane, and Roxanne Court**
- Recommendation: To rename D Street to **Tiger Lane**
- Recommendation: To rename E Street to **Georgia Lane**
- Recommendation: To rename F Street (3 sections) to **Moonbeam Way, Carefree Way, and Imanja Way**
- Recommendation: To rename G Street to **Kids Way**
- Recommendation: To rename H Street to **Brickstone Way**
- Recommendation: To rename P Street (3 sections) to **Greystone Lane, Little Girls Way, and Arizona Lane**
- Recommendation: To rename M Street (3 sections) to **Waring Lane, Summer Lane, and Buckshot Way**

Commissioner Jarboe moved, seconded by Commissioner Thompson, to accept the Task Force's recommendation. Motion carried.

Attach 18 Hawthorn Way in Bayberry

Recommendation: To rename to **Hawthorn Tree Way**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 19 Hewitts Road (County Road 30426) off Chancellors Run Road and MD Route 235 ; Old Hewitt Road (County Road 30291)

Recommendation: To rename County Road #30426 to **Buck Hewitt Road** and County Road #30291 to remain

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 20 Holly Court (County Road 30849) in Town Creek

Recommendation: To rename to **Linden Court**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

(Commissioner Bailey returned to the meeting - 2:47 p.m.)

Attach. 21 Lake Court (County Road 30928) in Esperanza Farms

Recommendation: To rename to **Lake Drive** because it is an extension of Lake Drive

Commissioner Jarboe moved, seconded by Commissioner Thompson, to accept the Task Force's recommendation. Motion carried.

Attach. 22 Langley Road North (County Road 30282) off of Great Mills Road

Recommendation: To rename to **Langley Road**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 23 Lee Drive (County Road 30784) at the end of Nancy Lane

Recommendation: To rename to **Nancy Lane** because it is an extension of Nancy Lane

Commissioner Jarboe moved, seconded by Commissioner Thompson, to accept the Task Force's recommendation. Motion carried.

Attach. 24 Missouri Avenue (Extended) (County Road 30728) in Lexington Park -

Recommendation: To rename to **Old Missouri Street**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 25 North Town Creek Drive (County Road 30528)

Recommendation: To rename to **Shady Mile Drive** as petitioned by the larger number of property owners.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 26 Oak Court (County Road 30221) in Town Creek

Recommendation: To rename to **Oak Tree Court** as petitioned

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 27 Old Rolling Road West (County Road 30470) off Old Rolling Road

Recommendation: To rename to **Settlers Lane** as petitioned

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 28 Old Route 235 (County Roads 30813, 30814 and 30815) off MD Route 235

Recommendation: To rename to **Poplar Ridge Road** as petitioned; to rename the "one-way" spur on the north end of #30813 to **Jacksons Run Road**.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 29 Parkview Circle (County Road 30727) off St. Andrews Lane

Recommendation: To correct road inventory numbers #30727 as **St. Andrews Circle**; and County Route #30536 as **Parkview Circle**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 30 Patuxent Lane (County Road 30787) in Kingston Creek

Recommendation: To rename to **Seven Gables Road**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

**Attach. 31 Poteat Court North (County Road 31008) in San Souci
Poteat Court South (County Road 31009) in San Souci
Springsteen Court North (County Road 31010) in San Souci
Springsteen Court South (County Road 31011) in San Souci**

Recommendation: To rename #31008 and #31009 to **North Poteat Court** and **South Poteat Court**; To rename #31010 and 31011 to **North Springsteen Court** and **South Springsteen Court**.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 32 River Drive (County Road 30275) in Town Creek

Recommendation: Rename County Road #30875 (River Drive) to **River Hill Drive** and change County Road #30876 (River Hill Road off of River Driver) to **River Hill Court**.

To recommend delay of action on the above until the Public Hearing for change to **River Hill Road**.

The Commissioners concurred.

Attach. 33 **Shangri-La Drive (County Road 30332) in Lexington Park**

Recommendation: To rename Shangri-La Drive to **North Shangri-La Drive** and **South Shangri-La Drive** to provide directional designations at the intersection of Great Mills Road

Commissioner Thompson moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 34 **Stark Drive (County Road 30934) off MD Route 235**

Recommendation: To rename to **Golden Corral Drive**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to accept the Task Force's recommendation. Motion carried.

Attach. 35 **Sunrise Drive (County Road 30262) in Town Creek**

Recommendation: To rename to **East Sunrise Drive** and **West Sunrise Drive** to provide directional designations at the intersection of Town Creek Drive.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the Task Force's recommendation. Motion carried.

After the referenced actions, the Task Force members advised they would be returning with a Resolution naming the roads as designated.

GENERAL ELECTION COVERAGE

Present: Marjorie Aud, President, Supervisors of Elections
Charles Latham, "
Michael Sirk, "
B. Marie Gardiner, "
Robert Goldsmith, "
Judy Pedersen, Public Information Specialist
Media Representatives

As requested by the Commissioners at last week's meeting, the referenced individuals appeared before the Board to discuss ways of improving getting information to the public. Areas of discussion included:

Distribution of ballots

- Whether the ballots should be placed in the newspapers and who has responsibility for the cost
- Whether the ballots should be mailed to each registered voter.
- That the ballots be made available at the county libraries

Voting Locations

- Whether the public had been adequately notified of changes in voting locations (new polling places, individuals who have moved, changes in entrances). Commissioner Loffler offered the assistance of the Public Information Officer to help disseminate information.

Election Results

- Methods of speeding up the process for getting tallies from the voting machines
- Whether having FAX machines at each polling location would help the process.
- Using volunteers to assist in the Elections Office on Election Night

- Because of certain requirements, whether using information from the FAX machines would violate the law
- Cooperative Extension has agreed to assist with putting the voting machine tallies into the computer in order to get faster results.

Use of Schools on Election Day

- That although the schools were closed on Election Day, Great Mills High School had extracurricular activities which limited available parking for voters.

In conclusion the Commissioners requested the Elections Office to return next week with proposals for mailing and/or putting the ballot in the newspapers.

SKYDIVING CENTER - AIRPORT CONCERNS

Present: Cynthia Gibson, The Skydiving Center

Ms. Gibson appeared before the Commissioners to present several issues relative to the Airport Commission and management of the St. Mary's County Airport. The issues are as follows:

- Airport Commission Member Glenn Gardiner - That it had been reported to her by a number of pilots that he was encouraging filing of reports against skydivers to FAA for violations, but not against any other aviators at the Airport. She stated she believes Mr. Gardiner is biased against skydivers.
- Airport Management - She stated she was confused about the management at the Airport--that the Airport Commission has referred to itself as manager, the county as manager, and Steve Bildman as manager of the Airport.

Mrs. Gibson advised that two people have sent letters to the County with specific complaints or questions about the airport and actions by Mr. Bildman when he had held himself out to be an agent or manager of the airport (including purporting to be conducting investigation of the skydiving center's maintenance records and holding an individual against her will). She said he also delayed in giving the Center keys to the airport. Mrs. Gibson requested clarification of Mr. Bildman's powers and authority. She stated that the County has not responded to those letters. (The County Administrator will check into whether responses had been done.)

- Rules and Procedures Governing Executive Sessions - Last year the Skydivers complained that the Airport Commission seemed to hold executive sessions and discuss matters and take action that were not allowable under the rules for executive sessions. She requested clarification, specifically, can any FBO attend and participate in executive session or ask for an executive session.
- Landlord/Tenant Relationship (Allied Hangar) - Allied Hangar is taking action to evict the Skydiving Center from the building that it currently leases. The Center's lease with the County provides for a permanent facility on the airport. The Center is notifying the County that if this eviction proceeding is successful, the Center would like to ask the County to comply with the terms of the lease, that the Center would be seeking a building on the airport.

Commissioner Loffler referred to the letter from the Commissioners regarding requirements of the lease. Mr. Densford indicated that the County received a response to that letter from the Skydivers about the County's request for audit information, but not the requested information. Mrs. Gibson stated that the letter states that the information is available. County Administrator Cox advised that a copy of Mrs. Gibson's letter will be forwarded to the auditor, and he will determine whether what she has presented is accurate and he will respond to this.

Relative to the issue of the building, Commissioner Loffler stated she should bring that issue up with the Airport Commission.

- Settlement Agreement between Skydiving Center and County - Mrs. Gibson stated that the Skydiving Center believes that the Agreement calls for the implementation of new airport rules to be handled in a certain way. She would like to know if the County's understanding of that Agreement differs significantly from the Skydiving Center's. If so, it would be appropriate to have some dialogue on this issue, and if not, then she believes that the County does not want to work through the problem.

Commissioner Loffler indicated that the process for implementation of the rules was followed including proper notices, public participation in the hearings, and that it was an open process. The rules were finalized and submitted to the FAA. Commissioner Thompson pointed out that the draft rules had been amended to reflect comments that were received at the hearing.

Mrs. Gibson stated there seems to be a difference of opinion whether the rules had to be reviewed and commented on by the FAA. She referred to the clause in the agreement that there would be no final action to approve the rules until all FAA administrative reviews have been exhausted. She stated that this would include any appeals to regional and national and filing of a Part 13 Complaint.

Mr. McHugh explained that Part 13 deals with a complaint procedure should a user of the airport have a complaint. He stated that Rules were forwarded to the FAA and the Falls Church Office sent a letter to the County advising its review was complete and indicating necessary changes.

Mrs. Gibson stated some individual skydivers had complained about the rules to the FAA by letter (not a Part 13 complaint), and that the settlement agreement calls for the defendant (County) to not take any action against the plaintiff and not take any final action to approve the rules until the FAA reviews have been exhausted. The Center feels that this requirement has not been satisfied.

The Commissioners indicated they were not aware of these complaints to the FAA.

Mr. McHugh stated that when FAA reviewed the draft rules and minimum standards, before they submitted the letter to the County, the review was staffed through the highest review channels. FAA would have been aware of any complaint letters that had been filed at that particular time that had not been answered.

Commissioner Loffler pointed out the rules and minimum standards went through the proper channels and are in full force and effect since September 16 and that in the interest of safety everybody should follow these rules.

Mr. Brian Dugan, representing Mr. Bildman, Allied Hangars, stated that they will be responding to Mrs. Gibson's allegations.

Mr. David Seeman, Airport Commission Chairman, referred to the letter from FAA about problems associated with the skydivers. He further pointed out that in accordance with the lease, the skydivers are required to report, as all tenants are required to report, any significant problems at the Airport.

Mr. Gardiner explained his position relative to the allegations made by Mrs. Gibson stating that there were witnesses to the skydivers descending through the clouds and he requested that the witnesses complete the complaint form.

In conclusion the Commissioners and County Administrator indicated that they would respond to Mrs. Gibson's comments in writing.

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

1) **Annual Department of Transportation Meeting - October 25**

In preparation for the October 25 meeting with Maryland Department of Transportation officials, Mr. Ichniowski presented information relative to projects in St. Mary's County.

2) **Maryland Route 235 Focus Group**

Mr. Ichniowski advised that the referenced Focus Group will be meeting on October 19 at 6 p.m. in Room 14.

3) **Memorandum of Understanding
Nontidal Wetlands/Waterways**

Mr. Ichniowski presented a Memorandum of Understanding with the Department of Natural Resources relative to authorization and/or permits for DPW to conduct activities that occur in nontidal wetlands, waterways and/or 100-year floodplains of nontidal waterways. He stated that when the document is finalized he will return to the Board for action.

4) **Sycamore Hollow - Wildewood
Addendum to Public Works Agreement**

Mr. Ichniowski presented an Addendum to the Public Works Agreement between Paragon Builders, Inc. and Board of County Commissioners for St. Mary's County extending the deadline for completion of improvements to November 1, 1995. The Addendum is backed by a Letter of Credit with First National Bank of St. Mary's in the amount of \$38,000.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Agreement as presented. Motion carried.

ADJOURNMENT

The meeting adjourned at 5:05 p.m.

**Minutes Approved by Board of
County Commissioners on 10/25/94**

Judith A. Spalding
Recording Secretary