

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
TUESDAY, JULY 16, 1996**

Present: Commissioner Barbara R. Thompson, President  
Commissioner D. Christian Brugman  
Commissioner Paul W. Chesser  
Commissioner Frances P. Eagan  
Commissioner Lawrence D. Jarboe  
John J. Kachmar, Jr., County Administrator  
Judith A. Spalding, Recorder

**UNVEILING OF EARL HOFMANN PAINTING**

The Commissioners attended the unveiling of a painting by the late Earl Hofmann in Room 14 of the Governmental Center.

**CALL TO ORDER**

The meeting was called to order at 1:00 p.m.

**APPROVAL OF MINUTES**

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve the minutes of Tuesday, July 9, 1996, as presented. Motion carried.

**APPROVAL OF BILLS**

Commissioner Chesser moved, seconded by Commissioner Jarboe, to authorize Commissioner President Thompson to sign the Check Register. Motion carried.

**ADDITIONS/DELETIONS TO AGENDA**

**Commissioner Eagan moved, seconded by Commissioner Brugman, to add the following to the agenda: an executive session on personnel (Recreation and Parks) and the continuation of the Lexington Park Master Plan discussion to be held on Thursday, July 18 at 7 p.m. at the Lexington Park Library. Motion carried.**

**COUNTY ADMINISTRATOR ITEMS**

Present: John J. Kachmar Jr., County Administrator

1) **Correspondence**

The County Administrator presented the following correspondence for the Commissioners' review and consideration:

- a) To three individuals (Souder, Morgan and Munari) responding to comments regarding Wicomico Shores Recreation Complex.
- b) To Dr. and Mrs. Roy Hertz responding to compliments regarding Animal Warden Boswell.
- c) To Rob Sloan responding to compliments regarding the Department of Planning and Zoning.

**Commissioner Brugman moved, seconded by Commissioner Jarboe, to sign and forward letters a, b, and c, as presented. Motion carried.**

- d) To Chief of Bay District Volunteer Fire Department regarding an Opticom System in the Eighth Election District.

**Commissioner Eagan moved, seconded by Commissioner Brugman, to sign and forward the referenced letter (d), as presented. Motion carried.**

- e) To Maryland Department of Environment regarding Modification to Sewage Sludge Permit for Daniel Capper and Earl Dean properties.

**Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve and sign the referenced letter (e), as presented. Motion carried.**

2) **Boards, Committees, Commissions**

The County Administrator presented the following relative to Boards, Committees, Commissions:

- a) **Letters of Appointment**

**Commissioner Jarboe moved, seconded by Commissioner Eagan, and motion carried, to make the following appointments to Boards, Committees, Commissions:**

<b><u>Building Authority</u></b>	<b><u>Terms to Expire</u></b>
John J. Kachmar, Jr.	No term
<b><u>Commission on Aging</u></b>	
Joseph T. Luke	6/30/99
LeVert Queen	6/30/99
<b><u>Mental Health, Substance Abuse and Victims Advisory Council</u></b>	
Larry Harvey (Reappt.)	6/30/2001
<b><u>St. Mary's Technology Council</u></b>	
Martin Fairclough	No Term
<b><u>Sheriff's Department Pension Plan Board of Trustees</u></b>	
John J. Kachmar Jr.	No Term
<b><u>Southern Maryland Navy Alliance</u></b>	
John J. Kachmar Jr.	No Term

- b) **Standing Committee**  
**Wicomico Shores Golf Course Privatization**

The County Administrator presented a memorandum from the Director of Recreation and Parks requesting the appointment of the referenced Standing Committee relative to the possible privatization of the Wicomico Golf Course.

**Commissioner Brugman moved, seconded by Commissioner Jarboe, to approve the preparation of letters of appointment to the Standing Committee as requested. Motion carried.**

- 4) **Grant Documents**

The County Administrator presented the following grant documents for the Commissioners' review and consideration:

**Economic Development Administration Defense Conversion Grant**

Extending the deadline for completion of project work activities from June 30, 1996 to December 31, 1997

**Commissioner Chesser moved, seconded by Commissioner Eagan, to approve and authorize Commissioner Thompson to sign Amendment to the referenced grant, as presented. Motion carried.**

**Southern Maryland Regional Child Care Consortium**

Letter to Department of Human Resources Child Care Administration acknowledging receipt of copy of Contract Modification to the referenced Child Care and Development Block Grant.

**Commissioner Eagan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign Amendment to the referenced grant, as presented. Motion carried.**

5) **Board of Education  
Certification Statement**

On behalf of the Board of Education, the County Administrator presented the Certification Statement indicating the amount of the County's appropriation to the Board of Education (\$3,774,154 plus \$3,945,000 for school construction). Mr. Kachmar pointed out that the amount includes \$23,500 for environmental education.

**Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Certification as presented. Motion carried.**

6) **Budget Amendment No. 97-1**

Also Present: Steve Welkos, Director of Finance

The County Administrator presented the referenced budget amendment recommended for approval by the Director of Finance with the following justification: To provide budget authority to departments based on encumbrances unliquidated at year-end. Mr. Welkos explained the budget amendment stating that it reauthorizes funds that have already been provided for in FY '96, but the transactions are still in process (i.e., outstanding contracts and purchase orders).

**Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign the Budget Amendment No. 97-1, as presented. Motion carried.**

6) **Information Release  
Availability of First-Time Homebuyer Mortgage Money**

The County Administrator presented an Information Release announcing that the Governor has made available of more than \$709,363 in first-time homebuyer money for St. Mary's County residents through the Maryland Mortgage Program.

**Commissioner Eagan moved, seconded by Commissioner Chesser, to distribute the Information Release as presented. Motion carried.**

## **COUNTY COMMISSIONERS' TIME**

### **Calvert County Solid Waste Disposal Program**

Commissioner Jarboe referred to the Calvert County's solid waste facility and landfill capping project as well as the article in the *Washington Post* about Calvert County's project and comments about St. Mary's waste disposal issues. Commissioner Jarboe suggested that since the Commissioners were having a public hearing on solid waste fees on July 23 and since the Bureau Chief of DPW of Calvert County invited the Board for a tour, that they arrange for a tour of the Calvert County project.

The Commissioners agreed to have the tour on Thursday, July 18 at 4 p.m.

## **MARCEY HOUSE DEPARTMENTAL BRIEFING**

Present: Larry Harvey, Director  
Sam Baldwin, Marcey House Board

Messrs. Harvey and Baldwin appeared before the Board to present a status report on the activities, accomplishments, and obstacles of the Marcey House. Mr. Harvey reviewed the operations and resident programmatic of Marcey House as well as the budgetary issues relative to inadequate state funding. Mr. Baldwin reviewed some of Marcey House's projects including the alternate placement of DWI defendants into the Marcey House Program.

A copy of the report summary is on file in the Commissioners' Office.

## **EFFICIENCY TASK FORCE FINAL REPORT**

Present: Marie Underwood  
Joe Gardner  
Leonard Greess  
Dan Raley  
Larry Schadegg

The referenced representatives of the Efficiency Task Force appeared before the Commissioners to present the Task Force's Final Report.

Mr. Schadegg reviewed the ETF's report relative to its investigation into the area automation for county government and pointed out the need for improved automation for many county functions. He explained the activities in developing findings and recommendations (including surveys, interviews, and coordination with the county's consultant) and also addressed the recommendations of the Task Force (including the establishment of an Information Systems Support Department; the director of the department's responsibilities; and the development of cost containment strategies). In concluding his report, Mr. Schadegg reviewed the summary of ancillary issues including the need for investment to be coupled with actions targeted on anticipated savings; and cost drivers (methods/equipment for networking; licenses for software; customization); and areas of cost recovery).

The Commissioners thanked the Efficiency Task Force members for all their work and efforts and presented a Commendation to each member recognizing his/her commitment as a dedicated volunteer.

**PATUXENT RIVER NAVAL AIR STATION  
BASE RELATED ISSUES**

Present: Capt. Elmer Standridge, Commanding Officer

Capt. Standridge appeared before the Commissioners to address a number of base/community related issues:

**Community Support**

- \* NAS will continue to support major community events (Project Graduation; Oyster Festival; Freedom Fest); however, the base must be mindful how taxpayers dollars are being spent.
- \* Use of base facilities (golf course and club) must be balanced with the interest of the organization and the business interest of the community (that the base not compete with private industry); organizations will be requested to use the base on a rotating basis with other courses in the area.
- \* The Air Fair, scheduled for May 24, 1997, will go back to being a community event with service organizations participating.

**Fund Raising**

- \* Only certain organizations are allowed to do fundraising on the base (combined federal campaign; Marine Corps and Navy Relief Society; and Girl Scouts)

**Access to the Station**

- \* No changes to policy (ID still required)

**Environmental Concerns**

- \* Still pursuing EIS for base with Notice of Intent to be released once approved; it will be an all encompassing EIS covering all activities currently underway at the base.

**Cedar Point Lighthouse**

- \* Will be taken down after ospreys leave in late summer and the roof will be relocated at the Calvert Marine Museum.

**AICUZ**

- \* That it would be up to the community to determine whether to have a more strict or less strict policy regarding protection of the base, and that he would not suggest a policy more strict than the Navy's current policy.

The Commissioners thanked Capt. Standridge for the briefing and expressed interest in continuing a cooperative working relationship with the Navy.

## DISPOSITION OF ST. MARY'S PRESS PROPERTY

Present: Doug Durkin, County Attorney  
Linda Wright, Adm. Asst.

Mr. Durkin appeared before the Commissioners to request authorization to close the real estate transaction relative to the St. Mary's Press property located at the St. Mary's Industrial Park. He reviewed the history of the property as well as the four issues pertaining to the property ((1) second mortgage contained in the Option Agreement and carried over to the real estate contract and the disadvantages/advantages of the closing or not closing the transaction; (2) environmental issue (ink that had been disposed of, which has not been cleaned up and given clean bill of health); (3) claim by purchaser of damages purportedly caused by one of the tenants, which has now been resolved through a credit on the settlement sheet; however, the County can pursue the damages claim against the tenant in a separate action; and (4) whether original mortgage had been released; however a release has been received from the bank which is the second successor to the bank that made the original loan.

After his review the County Attorney presented the following documents for the Commissioners' approval:

- \* Deed to Joseph A. St. Clair from the Board of County Commissioners
- \* Second Mortgage from Joseph A. St. Clair to the Board of County Commissioners
- \* Settlement Sheet

In addition the County Attorney presented an Information Release regarding the closing of the sale of the former St. Mary's Press Building.

**Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the documents as presented to conclude the real estate transaction of the St. Mary's Press Building and further to distribute the Information Release. Motion carried 4-0-1 with Commissioner Brugman abstaining because he coach Mr. St. Clair's softball team (Early Bird).**

## EXECUTIVE SESSIONS

**Commissioner Chesser moved, seconded by Commissioner Eagan, to meet in Executive Session to discuss matters of Personnel (County Attorney; Recreation and Parks; Classifications, and Consideration of appointments to Boards, Committees, Commissions). Motion carried three to two to one with Commissioner Jarboe voting against and Commissioner Brugman abstaining.**

### Personnel (Recreation and Parks)

Present: Commissioner Barbara R. Thompson, President  
Commissioner D. Christian Brugman  
Commissioner Paul W. Chesser  
Commissioner Frances P. Eagan  
Commissioner Lawrence D. Jarboe  
John J. Kachmar, Jr., County Administrator  
Phil Rollins, County Attorney  
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1  
Time Held: 3:53 p.m. - 4:28 p.m.

Action Taken: The Commissioners reviewed a reorganization proposal and discussed a resignation of a R&P employee.

**Personnel (County Attorney)**

Present: Commissioner Barbara R. Thompson, President  
Commissioner D. Christian Brugman  
Commissioner Paul W. Chesser  
Commissioner Frances P. Eagan  
Commissioner Lawrence D. Jarboe  
John J. Kachmar, Jr., County Administrator  
Doug Durkin, County Attorney  
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1  
Time Held: 4:28 p.m. -5:05 p.m.

Action Taken: The County Attorney presented a proposal to the Commissioners regarding certain personnel recognitions and received direction from the Board.

**Personnel (Classification Appeals)**

Present: Commissioner Barbara R. Thompson, President  
Commissioner D. Christian Brugman  
Commissioner Paul W. Chesser  
Commissioner Frances P. Eagan  
Commissioner Lawrence D. Jarboe  
John J. Kachmar, Jr., County Administrator

Authority: Article 24, Section 4-210(a)1  
Time Held: 5:05 p.m. - 6:40 p.m.

Action Taken: The Commissioners continued discussion regarding reclassification appeals and gave direction to staff.

**Personnel (Consideration of Appointments to Boards, Committees, Commissions)**

Present: Commissioner Barbara R. Thompson, President  
Commissioner D. Christian Brugman  
Commissioner Paul W. Chesser  
Commissioner Frances P. Eagan  
Commissioner Lawrence D. Jarboe  
John J. Kachmar, Jr., County Administrator  
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1  
Time Held: 6:55 p.m. -8:05 p.m.

Action Taken: The Commissioners reviewed the status sheets, made nominations, and directed staff to contact the individuals and prepare appropriate letters of appointment.

**ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

**Minutes Approved by Board of  
County Commissioners on 7/23/96**

*Judith A. Sp*  
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**Recording Secretary**