

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
December 23, 1997**

Present: Commissioner Barbara R. Thompson, President
Commissioner D. Christian Brugman
Commissioner Paul W. Chesser
Commissioner Frances P. Eagan
Commissioner Lawrence D. Jarboe
John J. Kachmar Jr., County Administrator
Judith A. Spalding, Recorder

CALL TO ORDER

The meeting was called to order at 10:35 p.m.

PREBID CONFERENCE - COLTON ENDOWMENT SENIOR HOUSING PROJECT

The Commissioners, as the Evaluation Committee, attended the prebid conference on the Colton Endowment Senior Housing Project.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve the minutes of Tuesday, December 16, 1997 and the Planning and Zoning portion of the December 9 and 16, 1997 meeting, as presented. Motion carried.

APPROVAL OF CHECK REGISTER

Week of December 22, 1997

Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Check Register for the week of December 22, 1997. Motion carried.

Week of December 30, 1997

Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Check Register for the week of December 30, 1997 in that the Commissioners will not be meeting. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Brugman moved, seconded by Commissioner Chesser, to accept the agenda as amended: to include selection of vice-president for calendar year 1998. Motion carried.

CONSENT AGENDA

Correspondence:

1. Director and Board Members of the Mental Health Authority requesting that they work with the Alliance for the Mentally Ill of St. Mary's County, Inc. to alleviate the Alliance's concerns related to the proposed reorganization of the Mental Health Authority and the provision of comprehensive services to the consumers and their families.
2. Mr. & Mrs. Scot Miller concerning the Comprehensive Land Use Plan (expansion of the southern boundary of the Lexington Park Development District).
3. Marie Gardner regarding the use and development of Myrtle Point Park.

4. Kenneth Tenore regarding traffic issues related to the Navy's facilities at the Patuxent River Naval Air Warfare Center.
5. Various individuals concerning the proposed development of First Colony. (Kelly Brooks; James Stirling; Dr. Edward Schwartzberg; Robert Brucato; Teri Latham; Katherine Owens; Barbara Conron)
6. Daniel Capper transmitting a copy of the 1993 Audit of the St. Mary's Nursing Center.
7. Mrs. Gerdie Meredith concerning notice of eviction from the premises located on Thompson Corner Road in Charlotte Hall.
8. St. Mary's Health Care Forum concerning the mission of the Forum and its desire to work closely with the Community Health Advisory Committee.
9. Office of Traffic and Safety concerning placement of "Hollywood Business District" signs along MD Route 235.
10. Pastor of Victory Temple Church regarding use of the meeting room at the Charlotte Hall Library.
11. President of Board of Directors for St. Mary's Hospital declining discussion at this time regarding integrated services between St. Mary's Hospital and the St. Mary's Nursing Center.
12. Various letters to Gwen Bankins concerning St. Mary's County Young Marine Detachment
13. Extending appreciation of the Young Marines participation in the dedication of the Women's War Memorial on October 18, 1997.
14. Expression of thanks and recognition to various individuals and organizations for support and sponsorship of the Young Marines Detachment.

Commissioner Eagan moved, seconded by Commissioner Jarboe, to approve the Consent Agenda as presented. Motion carried.

During discussion of the Consent Agenda Commissioner Thompson referred to Letter 11 regarding integrated services between the hospital and nursing home and stated there was merit in the proposal and that the Commissioners should entertain preliminary discussion on the proposal.

**DIVERSIFIED HEALTH SERVICES
NURSING CENTER MANAGEMENT AUDIT**

Present: Cosmo P. Morabito, Vice President, Mgmt. Division, DHS
James M. Crishock, Vice President, Fiscal Services, DHS
Michelle Mick, RN, DHS
Marilyn West, President, M.H. West & Co., Inc.
Edmond Conway, "

The referenced individuals appeared before the Commissioners to present and review the *Operational Review* of the St. Mary's Nursing Center. At the request of the Commissioners, DHS conducted a comprehensive report on the current status of the nursing center and took into consideration some of the issues and operations of the past. The report included a Summary of areas reviewed; General Operations (Relationship to St. Mary's County, Administration,

Admissions; Dietary, Housekeeping/Laundry, Plant Operation and Maintenance); Clinical Services; Fiscal Services; General Issues and Concerns; 1993 Cox, Long, Askey Report; Employee Status Questions; Resident/Family Satisfaction Survey; and recommendations to improve the financial position of the center, which will require the cooperation of the County (although they pointed out that the facility is doing well financially).

During review of the report, representatives of DHS indicated that the nursing center was an above-average facility and one of which the citizens of the County can be proud. The principle weaknesses are the need to improve in the areas of restraints and skin care and reporting of fiscal information, and the major strength is the willingness of administration and nursing to improve the operation of the center.

A copy of the report is on file in the Commissioners' Office.

COUNTY ADMINISTRATOR ITEMS

Present: John J. Kachmar Jr., County Administrator

1. Budget Amendments

a. No. 98-14

Public Works

(Tri-County Youth Services Accessibility Improvements; construction costs exceeded original cost estimate - \$9,000)

Commissioner Chesser moved, seconded by Commissioner Eagan, to approve and authorize Commissioner Thompson to sign the Budget Amendment as presented. Motion carried.

b. No. 98-15

Public Works

(To purchase equipment needed for upcoming snow season - \$20,000)

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign the Budget Amendment as presented. Motion carried.

2. Fiscal Year 1998 Supplemental Appropriation Ordinances

a. Ordinance No. 97-50

Office of the Sheriff

(Local Law Enforcement Block Grant Program - \$62,816)

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and sign the Ordinance as presented. Motion carried.

b. Ordinance No. 97-51

Office of Community Services

- HotSpot - Youth Prevention Byrne Grant Award - \$23,000
- HotSpot - Mobilization Grant Award - \$5,000

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and sign the Ordinance as presented. Motion carried.

3. Boards, Committees, Commissions

a. Letters of Appointment

Commissioner Eagan moved, seconded by Commissioner Chesser, and motion carried, to approve the following appointments:

Community Health Advisory Committee

Terms to Expire

Francine Dove Hawkins(reappointment)	12/31/2000
Andy Roper (public school rep.)	12/31/2000
Richard Voorhaar (sheriff rep.)	12/31/2000
Christine Wray (reappointment)	12/31/2000

b. Letters of Appreciation

Commissioner Brugman moved, seconded by Commissioner Eagan, to sign and forward the letter of appreciation as presented. Motion carried.

4. Medical Adult Day Services Grant

(Grant was previously approved by Commissioners; additional forms (Assurance of Compliance and Condition of Human Service Agreement Statement) require Commissioner Thompson's signature.)

Commissioner Eagan moved, seconded by Commissioner Chesser, to approve and authorize Commissioner Thompson to sign the Grant documents as presented. Motion carried.

5. Airport Capital Improvement Grant Agreement

(for period 1998 through 2002; Commissioner President Thompson to sign Sponsor Acknowledgment of Certification)

Commissioner Chesser moved, seconded by Commissioner Eagan, to approve and authorize Commissioner Thompson to sign the Grant Agreement as presented. Motion carried.

6. Kramer vs. Board of County Commissioners

(To approve Settlement Agreement and Stipulated Order of Final Judgment)

Commissioner Eagan moved, seconded by Commissioner Chesser, to approve and authorize Commissioner Thompson to sign the Settlement Agreement and Stipulated Order of Final Judgment when submitted by County Attorney. Motion carried.

7. Information Releases

- a. Telephone Directory Recycling
- b. Christmas Tree Disposal

Commissioner Brugman moved, seconded by Commissioner Jarboe, to approve and authorize the distribution of the Information Releases as presented. Motion carried.

8. Agreement between Hospice and St. Mary's Nursing Center

The County Administrator advised that Hospice of St. Mary's was seeking to enter into an agreement with the Nursing Center which would allow Hospice to charge Medicaid/Medicare for certain individuals at the Nursing Center who are enrolled in a hospice program. Mr. Kachmar requested authorization to have the Nursing Center Administrator sign the Agreement between the Center and Hospice.

Commissioner Eagan moved, seconded by Commissioner Brugman, to authorize County Administrator Kachmar to allow the Nursing Center Administrator sign the Agreement as presented. Motion carried.

COUNTY COMMISSIONERS' TIME

Nursing Center Administrator Position

Commissioner Thompson inquired as to the status of the replacement for Jeffrey Lloyd, current Administrator of the St. Mary's Nursing Center. County Administrator Kachmar advised that there have been three licensed applicants to date; however, the position is being readvertised. If the position is not filled prior to Mr. Lloyd's departure, the County will have to buy the nursing home license for 30 days. He further advised that the current contract with the Building Authority and that this should be changed before the replacement is hired.

Environmental Education Classrooms

Commissioner Chesser referred to a letter from DNR (Fisheries Service at the Educational Outreach Program at the Piney Point Aquaculture Center) regarding the need for classrooms at the facility. DNR will pay for half and is asking if the County will pay the other half for the environmental education classrooms. 1,500 middle school students attended the classes in the past year and more are expected in the coming year. He stated he will get additional information and bring it back up to the Board for consideration.

Reef Program

Commissioner Jarboe advised that DNR is interested in bringing back the reef program that had been phased out by the State. DNR is looking for support from the Maryland Saltwater Fishermen and other organizations in cooperation with the watermen for the placement of an oyster bottom and plant reefs above the dive line particularly in the Patuxent River. This would create an oyster spawning area in the Patuxent. DNR is not requesting money, but is looking for support from the Commissioners.

Annual Report

Commissioner Thompson advised that the Public Information Officer was looking for input from the Commissioners for the Annual Report. She suggested that the Commissioners review the goals and objectives and highlight those that have been met.

EXECUTIVE SESSION PERSONNEL

Commissioner moved, seconded by Commissioner , to meet in Executive Session to discuss a matter of Personnel (County Attorney's Evaluation), as provided for in Article 24, Section 4-210(a)1. Motion carried four to one with Commissioner Jarboe voting against.

Present: Commissioner Barbara R. Thompson, President
Commissioner D. Christian Brugman
Commissioner Paul W. Chesser
Commissioner Frances P. Eagan
Commissioner Lawrence D. Jarboe

Authority: Article 24, Section 4-210(a)1

Time Held: 3:15 p.m. - 3:45 p.m.

Action Taken: The Commissioners completed the review of the County Attorney's evaluation and agreed to take action in open session.

FOLLOW UP TO EXECUTIVE SESSION

Commissioner Eagan moved, seconded by Commissioner Chesser, to offer a renewal contract to the County Attorney for two years at Grade 19, Step 8 retroactive to his anniversary date (July 31, 1997). Motion carried.

**DEPARTMENTS OF RECREATION AND PARKS/PUBLIC WORKS
DERELICT BOAT PROGRAM**

Present: Phil Rollins, Director, R&P
George Erichsen, Director, DPW

As a follow up to a previous presentation by the Department of Natural Resources, Mr. Rollins appeared before the Board to present staff's recommendations relative to the State's Derelict Boat Removal Program. He stated it was Recreation and Parks and the Department of Public Work's recommendation that St. Mary's County participate at the "Partial Participation" level. At this level the State would identify abandoned vessels and debris; determine if the vessel is abandoned per the law; send all notices as per the law; and provide standard funding to the County for this purpose. The County would remove or contract for the removal of abandoned vessels/debris using State funds. Mr. Rollins pointed out that the Parks Division of Recreation and Parks will handle the County's responsibilities regarding this function.

After discussion Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Abandoned Boat and Debris Removal Participation form (at the Partial Participation Level). Motion carried.

ADJOURNMENT

The meeting adjourned at 4:02 p.m.

Minutes Approved by Board of 1/5/98

County Commissioners on _____

Judith A. Spalding

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Recording Secretary