

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Governmental Center
Tuesday, July 18, 2000**

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, Deputy Co. Adm. (on behalf of Alfred A. Lacer, County Adm.)
Judith A. Spalding, Recorder

CALL TO ORDER

The meeting was called to order at 10:05 a.m.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Mattingly moved, seconded by Commissioner Raley, to accept the agenda as amended (to add an executive session on property acquisition). Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Anderson moved, seconded by Commissioner Raley, to authorize Commissioner President Randall to sign the Check Register. Motion carried.

APPROVAL OF MINUTES

Commissioner Raley moved, seconded by Commissioner Guazzo, to approve the minutes of the Commissioners' meeting of Tuesday, July 11, 2000, as corrected. Motion carried.

COUNTY ADMINISTRATOR

Present: George Forrest, Deputy County Administrator

1. Draft Agendas for July 25 and August 1, 2000
2. **Office on Aging
Area Agency Plan (FY 2001 – FY 2003)**

Present: Gene Carter, Director
Jennie Page, OOA

Mr. Carter appeared before the Board to present and review the Office on Aging's Area Agency Plan for Fiscal Years 2001-2003. He stated that it is a planning tool that is required to be submitted every three years and outlines St. Mary's County's program, services, goals and objectives. During his presentation Mr. Carter described the various federal and state grants (including Older Americans Act, USDA Meal Reimbursement, Senior Nutrition, Senior I&A, Vulnerable Elderly Program Initiative, Medicaid Waiver Administration Allocation) the Office on Aging receives once the Plan is approved; reviewed the list of priorities (implementation of Medicaid waiver, establishment of senior care plus, statistical reporting technology initiative, potential expansion of ombudsman program, placement of senior I&A continued enhancement of programming at Centers, and Design and Planning of Northern Senior Center.

During discussion the Commissioners requested the following:

- ❖ Status of grant awards throughout the State (in order to compare grants St. Mary's receives in comparison to other jurisdictions).

- ❖ That Office on Aging staff prepare a statement for the Commission on Aging to work with other agencies to apprise the Commissioners of senior housing requirements, availability/non-availability, and recommendations as to what the County can do to initiate this type of facility.
- ❖ That the Office on Aging could work with the Department of Economic and Community Development in this effort.
- ❖ That Deputy County Administrator George Forrest get an update on the senior housing project proposed for Pegg Road.
- ❖ That Mr. Carter work with Mr. Grimm, Director, DPZ, to look at zoning for senior housing, and that it not be designated as health care facilities; and to ensure that the new ULDC does not preclude the development of this type of facility.
- ❖ That the Area Agency Plan indicate that the County does have a website that the Office on Aging can access.

After discussion Commissioner Anderson moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the Office on Aging's Area Agency Plan for FY 2001 – 2003. Motion carried.

3. **Grant Documents**

- a. Office of Community Services
VISTA Grant Application
(Federal - \$270,600; State - \$20,000; County - \$16,500)

Present: Cynthia Brown, Director
Walt Biscoe, Community Services Coordinator
Kelsey Bush, Office of Community Services

The purpose of the grant is to support the addition of 18 VISTA volunteers.

Commissioner Anderson moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Grant Application. Motion carried.

- b. Recreation and Parks
Local Management Board – After School Program
Notification of Grant Award (\$17,340)

Present: Phil Rollins, Director
Art Shepherd, Recreation Division Chief
Gary Reed, Recreation Programs Coordinator

(Grant funds will be used for programs and activities for after-school program.)

Commissioner Guazzo moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner Randall to sign the Notification of Grant Award. Motion carried.

4. **Boards and Commissions**
Letters of Appointment

Commissioner Anderson moved, seconded by Commissioner Guazzo, and motion carried to make the following appointments:

Adult Public Guardianship Review Board

Kathleen M. Werner

Terms To Expire

12/31/2002

Commission on Aging

Mac Clabaugh

06/30/2003

Walter A. Saunders

06/30/2003

Commission on the Environment

Frank Allen 12/31/2004

Community Health Advisory

Jill M. Bodamer 12/31/2002
Cynthia A. Brown 12/31/2002
Eugene Carter 12/31/2002

Economic Development Commission

Wayne M. Davis 06/30/2003
William J. Fitzgerald 06/30/2002
Torre Meringolo 06/30/2003

Ethics Commission

John Roberts 06/30/2003
David Deaderick (alternate member) 06/30/2003

5. August 15 County Commissioners' Meeting

Because of the MACo Conference, the Commissioners gave consensus to cancel the meeting of Tuesday, August 15.

6. **Employment Contract
Director, Permits and Inspections**

Commissioner Mattingly moved, seconded by Commissioner Anderson, to approve and authorize Commissioner Randall to sign the Employment Contract for Robert (Robin) O. Guyther as Director, Permits and Inspections. Motion carried.

**DEPARTMENT OF RECREATION AND PARKS
NATIONAL RECREATION AND PARKS MONTH**

Present: Phil Rollins, Director
(Recreation and Parks Staff)

Mr. Rollins and the staff of Recreation and Parks appeared before the Board in celebration of National Recreation and Parks Month. Kim Cullins reported on activities and programs of the Museums; Patty Myers provided an update on the Wicomico Shores Golf Course; Art Shepherd highlighted the activities at the various summer camps. Children who participated in the summer camps presented each Commissioners with a craft he/she made during the camp session.

In conclusion the Commissioners presented a Proclamation designating July as National Recreation and Parks Month.

**PUBLIC HEARING
SUPPLEMENTAL APPROPRIATION
WORKFORCE DEVELOPMENT**

Present: Jeannett Cudmore, Acting Director of Finance
Hank Lacey, Workforce Development

The Commissioners conducted a public hearing to consider a supplemental appropriation in the amount of \$611,124 in State grant funds from the State of Maryland, Department of Labor, Licensing and Regulation, for the purpose of providing supplemental funds to operate Workforce Investment Act programs (a job-training program) in the Southern Maryland area.

Hearing no comments from the audience, the public hearing was closed. The record will remain open for ten days for written comment, after which it will be scheduled on the Commissioners' agenda for decision.

**AMERICANS WITH DISABILITIES ACT
TENTH ANNIVERSARY CELEBRATION**

Present: Cynthia Brown, Director, Office of Community Services
Barbara Hayden, Center for LIFE

Ms. Brown announced that July 26, 2000 is the Tenth Anniversary of the passage of the Americans with Disabilities Act and encouraged all citizens to increase their awareness of contributions made by and issues concerns those individuals who are physically and mentally challenged. During her presentation, Ms. Brown highlighted the various titles of the ADA (including employment, public services, public accommodations, telecommunications, miscellaneous).

The Board of County Commissioners presented a Proclamation in celebration of the Tenth Anniversary of the passage of the Americans with Disabilities Act.

Ms. Hayden gave a presentation on the Spirit of ADA and thanked the Commissioners for their support in ADA awareness.

In closing Ms. Brown announced that there will be an Information Fair at Greenwell State Park.

ST. MARY'S COUNTY AIRPORT ISSUES

Present: Jim Stirling, Director, Office of Capital Projects
Martin Fairclough, Director, Economic and Community Development
Patricia Stiegman, Airport Manager

Regional Air Service Program

As a follow up to previous discussions, Mr. Stirling presented draft correspondence to Maryland Aviation Administration expressing interest in participating in the Regional Air Service Development Program and providing comments regarding each of the identified community action items (type of aircraft; level of demand; fare structure; flight frequency; concessions; revenue commitment; representation at statewide meeting).

During discussion Mr. Fairclough indicated that letters have been sent out to business community soliciting input regarding the air service and that there has been an overwhelming response for the County to go forward with the expression of interest.

After review and amendments to the MAA letter, Commissioner Mattingly moved, seconded by Commissioner Guazzo, to approve and sign the letter to MAA. Motion carried.

Airport Master Plan Study

Mr. Stirling explained that work on the update of the Airport Master Plan started in 1999, and that prior to going forward with a study, the Commissioners need to make a decision on one of three options: extend existing runway; construct a new runway, or do nothing.

Areas of discussion included:

The fact that without an updated Master Plan in place, the County is not eligible for grant funding, including the \$450,000 for an environmental study and \$200,000 for obstruction removal; however, that once the Master Plan is adopted, the County will receive those grant funds.

Zoning issues (zoning classifications surrounding airport; most of the property is compatible on the north and south side; concerns regarding heights of buildings—vertical zoning).

The Commissioners requested Mr. Stirling and Mr. Grimm to return to the Board to discuss the zoning issues and to discuss whether to go forward on the zoning issues before adoption of the entire ULDC.

The Commissioners agreed to schedule discussion on the options at a meeting after July 25 in order to allow time for additional comments on the plan to be submitted.

COUNTY COMMISSIONERS' TIME

Mosquito Control Program

Commissioner Anderson referred to correspondence from Mr. Lesser of the Maryland Department of Agriculture indicating that amount of funding budgeted by the County was not sufficient should aerial spraying be required. Commissioner Anderson requested the Commissioners' consideration to set aside additional funding to make up the difference to be used if aerial spraying is needed. He stated that the State is monitoring the situation and has indicated there are currently no health problems, that it was a quality of life issue.

During discussion Commissioner Guazzo stated that she would only be in favor of the additional funding if it was determined there was a health issue.

After discussion the Commissioners gave consensus to direct staff to prepare a budget amendment in the amount of \$13,000 for the Board's consideration at next week's meeting.

Commission on Education Finance, Equity, and Excellence

Commissioner Anderson stated that the referenced Commission will be holding public hearings to get testimony on recommendations it will be making to the legislators. He suggested that when the new Finance Director is on board, that she work with staff to put together testimony. The Board of Education will be doing the same.

Sustainable Community Planning

Commissioner Anderson reported that Mr. Stone and Mr. Reed have been working for a year now on the planning initiative, which will be culminating in a workshop at St. Mary's College. There will be several people from around the country in the planning field in attendance. Commissioner Anderson advised that a report will be presented to the Commissioners at a future meeting.

Fishing Tournament

Commissioner Raley reminded the public about the August 26 Fishing Tournament.

Birthday Greeting

Commissioner Raley wished Beth McCoy a happy 82nd birthday.

Water Appropriations Permit

Commissioner Raley referred to a notice from the Maryland Department of Environment for a water appropriations permit for an annual average of 200,000 gallons of water a day for First Colony and Myrtle Point.

**Tri-County Council Agricultural Committee
Tobacco Settlement Committee**

Commissioner Raley reported that the subcommittee he serves on received grant applications to put infrastructure in place for farmers to stay in the agricultural business when tobacco disappears. Budgeted \$275,00 for that; received grant proposals from 18 entities, totaling about \$900,000 in requests. After two or three meetings the Committee recommended to the Commission approximately \$140,000 worth of grants, which the Commission accepted.

Commissioner Raley advised that he was on the committee to interview the Agriculture Officer, and there were good applicants, which have been narrowed down to two.

St. Clements Island-Potomac River Museum

Commissioner Guazzo reported that she attended the first meeting of the Museum's Master Planning Committee, and that the Committee, along with two consultants, will be looking at ideas for inclusion in the Master Plan.

"Hooks and Hangars" Thrift Store

Commissioner Guazzo advised that she participated in the ribbon cutting for the new "Hooks and Hangars" thrift store in Charlotte Hall. The store, which is run by Spring Dell Center, has clothing, books, toys, etc.

Animal Shelter Crematorium

Commissioner Randall noted that the Commissioners owe Calvert and Charles a response on the animal shelter crematorium, and that it should be placed on a future agenda with staff recommendations.

Commission on Environment

Commissioner Randall referred to correspondence from the Commission on Environment indicating it wants to co-sponsor a water policy forum, Part 2 at St. Mary's College. She requested that staff draft a response encouraging the Commission to go forward with this.

Treasurer's Office

Commissioner Randall referred to a request from the County Treasurer regarding some delinquent tax issues, and requested that this be placed on an agenda after County Administrator Lacer returns.

Information Release

Appointment of Director of Permits and Inspections

Commissioner Randall stated that the Commissioners had voted earlier in the day to appoint Robin Guyther as Director of Permits and Inspections, and that an Information Release is being issued giving the details of his background and experience.

EXECUTIVE SESSION

Commissioner Anderson moved, seconded by Commissioner Raley, to meet in Executive Session to discuss matters of Property Acquisition and Personnel, as provided for in Article 24, Section 4-210(a)11 and 4-210(a)1, respectively. Motion carried.

Property Acquisition

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo

Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, Deputy County Administrator
John Norris, III, Assistant County Attorney
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)11

Time Held: 4:20 p.m. – 4:50 p.m.

Action Taken: The Commissioners discussed property acquisition regarding the Navy Museum and agreed to take action in open session.

Personnel

Present: Commissioner President Julie B. Randall
Commissioner Joseph F. Anderson
Commissioner Shelby P. Guazzo
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, Deputy County Administrator
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 4:50 p.m. – 5:08 p.m.

Action Taken: The Commissioners discussed a number of personnel issues and gave direction to staff.

Follow Up to Executive Session

Commissioner Guazzo moved, seconded by Commissioner Raley, to approve and authorize Commissioner Randall to sign the Memorandum of Understanding between St. Mary's County and Patuxent River Naval Air Museum Association. Motion carried.

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

Minutes Approved by the
Board of County Commissioners on 7/25/00


Judith A. Spalding, Recorder