

**ST. MARY'S COUNTY GOVERNMENT  
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman  
Danny Johnson, Secretary*



**COMMISSIONERS OF ST. MARY'S COUNTY**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD  
February 3rd, 2015 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
James Bacot	Member	Absent
Robert Spence	Member	Present

**Total Deposited for January 2015:**

\$350.00

**Total Deposited Since May 1<sup>st</sup> 1989:**

\$246,235.00

**January Deposits to Planning & Zoning:**

Master Electrical New License Deposits	\$300.00 (2)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Exam Deposits	\$0
Low Voltage License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$50.00 (2)
Homeowners Exam	\$0

**Insurance Up-Dates for January:**

73

**2013/2015 New License:**

2 Total

Dale Brady	Brady Electrical Service	4011
Brian Riebert	Riebert Electric Company	4012

## **2015/2017 Renewal**

2 Total

### **February 2015 Change of Address and/or T/A:**

Thomas Dvorak moved to 2700 North Point Boulevard, Baltimore, MD 21222

### **January Shelved License:**

19 licenses shelved

2 returned to active

### **Miscellaneous:**

The meeting was called to order by Don Haskin and Seconded by Craig Spence. The discussions held by the board concerned the following items:

1. The January minutes were approved as written. Motion by Don Haskin and seconded by Chris Worch. The vote was 4-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2015:

a. January 6th	Board Meeting
b. January 29 <sup>th</sup>	Master/Low Voltage/Restricted Exam
c. February 3rd	Board Meeting
d. March 3rd	Board Meeting
e. April 7th	Board Meeting
f. May 5th	Board Meeting
g. June 2nd	Board Meeting
h. July 7th	Board Meeting
i. July 23rd	Master/Low Voltage/Restricted Exam
j. August 4th	Board Meeting
k. September 1st	Board Meeting
l. October 6th	Board Meeting
m. November 3rd	Board Meeting
n. December 1st	Board Meeting
3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.
4. The Yellow book has been printed and will be sent out with all new licenses. Several books were dropped off at Planning & Zoning also. The board is currently working on placing the yellow book on our website as well.
5. Harry Knight has put together a request for public hearing concerning the 2014 NEC and the Homeowners exam for the board to review. The board approved the request and will ask Harry Knight to move forward with the request. Thanks to Mr. Knight for his help on this matter. The paperwork is moving through the system. Paperwork appears to be on hold until after the elections are over. The Homeowner exam is on the list for the new County Commissioners. The County Administrator & County Attorney has decided the request was not going to be heard by the County Commissioners at this time.

6. The Ten hour code class is on schedule for February 4<sup>th</sup> & 11<sup>th</sup>. Total of 24 students registered.
7. When mass emails are sent the board receives many “undeliverable replies back” The board is currently notifying these by phone in order to receive correct email address for future mass emails.
8. The Master/Low Voltage/Restricted Exam will be given on the 2014 NEC starting in July.
9. A mass email notification was sent out concerning license renewal in June. The email included information concerning the Electrical Boards Web Page. The board sent 56 letters by mail with the same information listed for those licensed electricians who have no email listed.
10. A gentleman turned a license application in wanting to reciprocate from his Virginia license. I informed him that we do not reciprocate from other states. He would need to obtain his Maryland State license to reciprocate to St. Mary’s County.
11. A verification request from DC was sent for Christopher Gagnon. The paperwork was filled out and returned.
12. Mr. Robert Duley sent a request to have his license placed on the Inactive status. This has been done.
13. Discussions between MDIA, Two Solar Companies, and The Electrical Board were held. The results are as follows:

MDIA and Solar Companies are having issues as to what will pass inspections. The following is the result of the meeting: MDIA requested to attend the February Electric Board meeting to discuss some concerns that they had with companies installing Solar Photovoltaic Systems in St. Mary’s County. These concerns included numerous and repetitive Code violations of basic electrical installation procedures. These included missing locknuts and loose connections. They were also concerned about connecting the new Solar Photovoltaic systems to existing “Split Buss” panels which are no longer acceptable for new installations. Representatives for two Solar Photovoltaic installation companies were present at the meeting along with Ken Moore and John Finch representing MDIA. There followed a lengthy discussion regarding the importance of proper installation procedures and equipment, and the responsibility of the Master Electrician to properly supervise and train persons that are working under their license. The importance of properly completing and legibly signing the Application for Inspection was discussed. MDIA was cautioned not to accept an Application that was not properly completed and legibly signed.

The 2014 National Electric Code was reference regarding the use of “Split Buss” panels. Article 408.36 prohibits the installation of this type of panel in new construction; however “Exception No. 3” allows their continued use in an existing “individual residential occupancy”. Therefore the Board determined that, per this exception, an existing “split buss” panel may continue to be used as long as it is still serviceable and adequate for the installation.

14. Franklin Electric wants a license with two company names on it. The board has informed him this is not allowed per the rules and regulations.

15. The board voted 4-0 to move \$400.00 from supplies to Mileage to cover the cost of future MUELEC meetings.

**Homeowners Exam Applicants for February 2015:**

0 Total

**Homeowner Exam Results for January 2015:**

No Test Given

**Monitor Homeowners Exam for March 2015:**

Danny Johnson

**Master/Restricted/Low Voltage Results for January/July 2015:**

1-January Test—Applicant Cancelled

**Monitored Master/Restricted/Low voltage Exam for January 2015:**

Don Haskin

Danny Johnson

**Postage for January 2014:**

\$3.05

**Next Regular Board Meeting:**

Next regular board meeting is scheduled for Tuesday March 3rd, 2015 at the Governmental Center Carter Building, Leonard Hall Drive, 2<sup>nd</sup> floor conference room at 7:30 PM.

**Motion to Adjourn Meeting:**

Motion was made by Danny Johnson and seconded by Chris Worch

**The Following Payments are authorized for the Board Members for February 2015**

1) James Bacot---MEMBER

a) Absent	\$0
<b>b) Bacot Total</b>	<b>\$0</b>

2) Robert Spence---MEMBER

a) Attend Meeting	\$25.00
-------------------	---------

<b>b) Spence Total</b>	<b>\$25.00</b>
3) Chris Worch----MEMBER	
a) Attend Meeting	\$25.00
<b>b) Worch Total</b>	<b>\$25.00</b>
4) Don Haskin----CHAIRMAN	
a) Attend Meeting	\$25.00
b) Master Exam	\$25.00
<b>c) Haskin Total</b>	<b>\$50.00</b>
5) James Johnson-----SECRETARY	
a) Attend Meeting	\$25.00
b) Prepare meeting minutes	\$25.00
c) Master Exam	\$25.00
d) Recording Secretary (44hrs @ \$15.00)	\$660.00
<b>e) Johnson Total</b>	<b>\$735.00</b>

Recording Secretary Performed the Following Duties (January):

- 1) Picking up mail
- 2) Issuing licenses
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam and Low Voltage Exam
- 11) Preparing information for code classes
- 12) Sent license renewal information by mail and email

**James D. Johnson Jr.**  
**Secretary**  
 electric.examiners@stmarysmd.com