

**Wicomico Shores Golf Course Advisory Board**  
**MINUTES**  
**November 28, 2018**

**MEMBERS PRESENT:** David Phalen, Chairperson; Dick Buckler, Peter Delman, Tom Dixon, Patrick Dugan, Jim Hodges and Jerry Slagle.

**MEMBERS ABSENT:** None

**R&P STAFF AND OTHERS PRESENT:** Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; Jim Farren, Golf Course Superintendent; Suzanne Watts, Food and Beverage Coordinator all from the Department of Recreation and Parks.

**CALL TO ORDER**

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:03 p.m. at the WSGC Clubhouse.

**APPROVAL OF MINUTES**

Pete Delman requested that his statement in the October 17, 2018 WSGC Advisory Board meeting be included in the minutes- "I am requesting a schematic drawing of the cart path plan be provided to the Advisory Board prior to the November 28 meeting"

**Jim Hodges moved, seconded by Jerry Slagle, to approve the minutes of November 28 minutes with the above statement included; motion carried with all in favor.**

**CAPITAL BUDGET**

Mr. Shepherd presented a recommended FY2020 CIP plan and provided a document to summarize the FY18 through FY20 timeline (attached). It was noted that in order to receive an exemption from Soil Conservation District Office for the cart path layout on holes 1 through 7 (holes 8 & 9 are currently paved) the cart path would have to follow the current compacted route on the golf.

**Following discussion the Board concurred with the plan.**

**Pete Delman moved; seconded by Jim Hodges; motion carried with all in favor**

Nick Isom updated the Board on the bunker project which is scheduled to begin Friday November 30, 2018 and is to be completed by March 30, 2019. It was noted in Mr. Shepherd's recommended FY20 CIP plan that an additional \$90,000 has been included in the FY20 CIP to renovate holes 12, 15, and 16. Due to funding level those holes were omitted from the original project.

**OPERATING BUDGET**

Nick Isom provided highlights to the operating budget.

Fee increases are not recommended; no significant expense changes are recommended.

**The Board concurred with the proposal**

**Jim Hodges moved; seconded by Pete Delman; motion carried with all in favor**

The Board engaged in discussion regarding the promotion of the Restaurant and Golf Course.

**NEW BUSINESS**

Mr. Hodges recommended that staff look in to providing reduced rates for WSGC Pass Members participating in charity golf tournaments.

Mr. Delman recommended that the expansion of tee boxes where needed be included on the WSGC Advisory Board CIP Priority List

**Pete Delman moved; seconded by Jerry Slagle; motion carried all in favor**

### **SCHEDULING THE NEXT MEETING**

Mr. Phalen recommended the next meeting scheduled for Wednesday January 16, 2019 at 5:30 pm be held in the CSMC Room in the Chesapeake building in order to receive Boards and Commissions training during a portion of the meeting.

**Patrick Dugan moved; Dick Buckler seconded; motion carried with all in favor**

### **ADJOURNMENT**

The meeting adjourned at approximately 7:15 P.M.

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Arthur Shepherd, Recorder

Minutes approved by the WSGC Advisory Board on \_\_\_\_1/16/19\_\_\_\_\_.