

**Administrative Charging Committee (Wednesday, August 23, 2023)**

*Generated by LEGAL ACCPAB on Thursday, August 24, 2023*

**Members present**

Nickolas Cromwell  
Dr Linda Lymas  
Peter Wild  
Joyce Dyson

John Houser, Assistant County Attorney  
Gillian Bacon, Legal Assistant, II

**Absent**

Michael Deitch

**Meeting called to order at 5:30 PM**

**1. CALL TO ORDER**

Call to Order: A. CALL TO ORDER

Nickolas Cromwell, Chair, called the meeting of the Administrative Charging Committee to order at 5:30pm in the Chesapeake Building Meeting Room, Governmental Center.

**2. ROLL CALL**

Action: A. APPROVAL OF AGENDA

I move to approve the agenda as presented.

Motion by Dr Linda Lymas, second by Peter Wild.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

Minutes, Action: B. APPROVAL OF MINUTES

I move to approve the minutes of the July 26, 2023 meeting of the Administrative Charging Committee as presented.

Motion by Dr Linda Lymas, second by Joyce Dyson.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

**3. ENTRY INTO CLOSED SESSION**

Action: A. ENTRY INTO CLOSED SESSION

I move to enter into closed session under Local Government Article, §9-512 (a)(1) for the purpose of discussing personnel matters regarding a public agency or employee, and under Local Government Article, §9-512 (a)(7), to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.

Motion by Nickolas Cromwell, second by Dr Linda Lymas.  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

**4. 5:31 p.m. - CLOSED SESSION**

Discussion: A. REVIEW OF INVESTIGATORY FILES

Authority: §9-512(a)(1) and § 9-512 (a)(7) of the Local Government Article of the Annotated Code of Maryland

Time Held: 5:31 p.m. - 5:51 p.m.

Location: Savich Meeting Room

Purpose: To discuss personnel matters regarding a public agency or employee, and to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.

Investigatory files reviewed: #23-01

**5. 5:51 P.M. - ADJOURN FROM CLOSED SESSION**

Action: A. MOTION TO ADJOURN FROM CLOSED SESSION

I move to adjourn from closed session and reconvene in open session.

Motion by Nickolas Cromwell, second by Peter Wild.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

**6. MOTION TO APPROVE DRAFTED WRITTEN OPINION**

Action: A. MOTION TO APPROVE DRAFTED WRITTEN OPINION OF INVESTIGATIVE FILE 23-01

I move to adopt the written findings of investigative file 23-01 as voted upon and discussed in closed session.

Motion by Nickolas Cromwell, second by Peter Wild

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

**7. ADJOURN**

Action: A. MOTION TO ADJOURN

I move to adjourn the August 23, 2023 meeting of the Administrative Charging Committee.

Motion by Nickolas Cromwell, second by Dr Linda Lymas.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Joyce Dyson

**Meeting adjourned at 5:51 PM**