

**Administrative Charging Committee (Wednesday, September 18, 2024)**

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**Members present**

Nickolas Cromwell

Peter Wild

Joyce Dyson

John Sterling Houser, Deputy County Attorney

Gillian Bacon, Legal Assistant, II

**Meeting called to order at 5:30 PM**

**1. CALL TO ORDER**

Call to Order: A. CALL TO ORDER

Nickolas Cromwell, Chair, called the meeting of the Administrative Charging Committee to order at 5:30 pm in the Savich Conference Meeting Room, Governmental Center.

**2. ROLL CALL**

Roll Call, Action, Roll Call: A. APPROVAL OF AGENDA

I move to approve the agenda as submitted.

Motion by Joyce Dyson, second by Peter Wild.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Peter Wild, Joyce Dyson

Minutes, Action, Roll Call: B. APPROVAL OF MINUTES

I move to approve the minutes of the August 28, 2024 meeting of the Administrative Charging Committee.

Motion by Peter Wild, second by Joyce Dyson.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Peter Wild, Joyce Dyson

**3. ENTRY INTO CLOSED SESSION**

Action: A. ENTRY INTO CLOSED SESSION

I move to enter into closed session under Local Government Article, §9-512 (a)(1) for the purpose of discussing personnel matters regarding a public agency or employee, and under Local Government Article, §9-512 (a)(7), to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.

Motion by Nickolas Cromwell, second by Peter Wild.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Peter Wild, Joyce Dyson

**4. 5:32 p.m. - CLOSED SESSION**

Procedural: A. REVIEW OF DETERMINATION LETTER

Discussion: B. REVIEW OF INVESTIGATIVE FILE

Authority: §9-512(a)(1) and § 9-512 (a)(7) of the Local Government Article of the Annotated Code of Maryland

Time Held: 5:32 p.m. - 6:18 p.m.

Location: Savich Meeting Room

Purpose: To discuss personnel matters regarding a public agency or employee, and to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.

Investigatory files reviewed: #24-03 (OPR2024-1197)

#### **5. 6:18 P.M. - ADJOURN FROM CLOSED SESSION**

Action: A. MOTION TO ADJOURN FROM CLOSED SESSION

I move to adjourn from closed session and reconvene in open session.

Motion by Peter Wild, second by Joyce Dyson.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Peter Wild, Joyce Dyson

#### **6. ADJOURN**

Action: A. MOTION TO ADJOURN

I move to adjourn the September 18, 2024 meeting of the Administrative Charging Committee.

Motion by Nickolas Cromwell, second by Joyce Dyson.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Peter Wild, Joyce Dyson