

Airport Advisory Board Meeting (Monday, April 26, 2021)

Generated by Allison Swint on Monday, April 26, 2021

Members present

Brian Barthelme Jr, James Alexander, Robert Lightstone, Albert Babcock, Robert Zaorski, George Hill, Henri Sahut

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

D. OLD BUSINESS

Action, Minutes: 1. Approval of March 22, 2021 Meeting Minutes & Action Items
To approve the March 22, 2021 meeting minutes & action items

Motion by Robert Lightstone, second by Robert Zaorski.

Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Albert Babcock, Robert Zaorski, George Hill, Henri Sahut

Discussion: 2. Review/Update Action Item list

Discussion: 3. Discuss draft gate fob policy

E. NEW BUSINESS

Information: 1. Update on USMSM third building and new sUAS (drone) rules

Information: 2. Next business meeting June 28, 2021 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Airport Advisory Board Minutes – 04/26/2021

Meeting Start 6:00 pm

Members Present: - Alexander (Chair), Lightstone (Vice), Hill (Secretary), Barthelme, Zaorski, Babcock, Sahut

Others Present: Deatrick (DPWT), Swint (DPWT), Ken Reed and Pat Weaver, Capozzi, Stanton (FBO)

Chairman Report: First in person meeting since Feb 2020. Things continue to improve. Kudos to St Mary's County Health Department. Distribution of Certificates of Appreciation. Real world CAP mission 4/6 to find two teenagers. Wings Webinar 5/6, 7 pm.

DPWT Report: Deatrick: Branding study for airport innovation district run by Chris Kaselemis (DED), mostly about signage. AAB will be interviewed by consultant. New selected Project Manager, Roy Freeman, will be working on action items for construction. Also working on Hangar Access, road construction, and RFP.

New airport consultant is AECOM.

Budget hearing is scheduled for tomorrow. Potential to get part time position (estimate 32 hours) to work details around the airport.

Swint: Airport inspection passed by MAA 4/15; failed by FAA because of trees at the approach end of RWY 11. Criteria were pass/fail.

New Construction update: Notice to proceed should be out this week.

Permit for wash rack in hand and testing will be conducted 5/12.

RFP for aerial survey to check on trees that must be removed. Thirty-five acres purchased that will ensure protection of airspace at the airport. FAA may reimburse part of that cost.

Runway pavement condition study comments are expected soon.

FBO Report: Hangar AA door project being finished up.

Old Business:

3/22/2021 Meeting Minutes and action items unanimously approved (motion Lightstone/second Zaorski).

Gate FOB policy: Number of FOBs down to about 450 issued. Intent is to limit access to those who have an airplane or valid business reason. Potential to increase business to other than GA will require "controlled" rather than limited access. Provide any new input to include in SOP. Administrative sign out for a FOB will be generated by Allison for incorporation going forward.

New Business:

A brief about the new construction USMSM building and its focus was presented by the chairman as well as a review of the new UAS drone rules.

SMART building and MATRIX lab will cover both educational and research efforts.

New SMART building (building three) scheduled to be opened in SEP 2021.

New sUAS rules: Remote ID (FAR Part 89) is drone equivalent of license plate for automobiles. Broadcast of digital ID will be to portable networked devices (iPhones and iPads, tablets, etc.). By SEP 16, 2023 remote ID will be required for essentially all sUAS. FAR Part 107 (drone operations) expanding to include over people, at night, and remote ID required.

Action Item List was reviewed and updated (see attached).

Public Comment: None

Meeting Adjourned 7:51 pm (motion Lightstone/second Hill).

Next Meeting: 06/28/2021 at 6 pm (hybrid)

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 4/26/21

Action Items as of 4/26/2021 AAB Meeting									
Action Item #	Status	Open Date	Due Date	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AI 10)	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AI 10)	
8	Open	x/xx/18	6/28/2021		AAC	DPWT (Swint)	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is needed	2/24/20: MD Environmental Services (MES) to meet with Airport Manager to discuss; 9/28: County needs to apply for wash rack permit, MES assisting with Notice of Intent to MD Dept of Environment (MDE); 10/26: no change; 12/7: no chg; 1/25/21: no chg; 2/22: no chg; 3/22: no chg; 4/26: permit submitted, water sample to be taken 5/12	
9	Open	x/xx/18	6/28/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops. 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg.	4/26/21: uAvionix PingStation2 may be solution? Just \$1750. No go, a closer look shows this is an ADS-B receiver not a repeater.
10	Open	x/xx/18	TBD		AAB	DPWT, AAB	Develop strategy to update Master Plan (ALP and associated documents)	6/24/19: To be scheduled and addressed by AAB after Rules, SOP/Min Std are complete; 6/22/20: Per John Deatrick, county needs to do some work before AAB can address Master Plan (see AI 26).	
13	Open	x/xx/18	6/28/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language.
23	Open	9/23/2019	6/28/2021		AAB (Klapka)	DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Coordinate with Chesapeake Ranch and NAS Pax to develop procedures to use MD50 and Pax/WOLF as divert fields when 2W6's Runway is fouled.	6/22/20: Tied to meeting with Pax Air Ops (AIs 9 & 13) but can start with MD50 (Bernie Wunder Airport Mgr); 10/26: Stoney says MD50 open for meeting, Ted to engage; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Rob Winston at MD50, need to contact Bernie Wunder; 3/22: Hill talked to Bernie Wunder, MD50 not ideal as divert field, don't pursue further; Hill/Zaorski to map strategy for Pax; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC	
24	Open	10/28/2019	6/28/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron	
25	Open	6/22/2020	6/28/2021		AAB (Alexander)	DPWT (Swint)	Update airfield diagram in Chart Sup, ForeFlight, etc. to show taxiway markings (makes construction NOTAMs much more useful)	9/28/20: Allison waiting on as-builts from Delta; 10/26: no change; 12/7: no change; 1/25/21: Allison has as-builts, MAA to confirm taxiway layout during inspection 4/15/21; 4/26: as-builts confirmed by MAA, submitted to FAA	

St. Mary's County Airport Advisory Board
Action Item List

Current: 4/26/21

26	Open	6/22/2020	6/28/2021		AAB (Klapka)	DPWT (Swint)	Provide POA&M for Master Plan/ALP revision	9/28/20: County looking for new airport consultant (possibly two, one for planning/design & one for construction); ALP on hold until consultant situation resolved; 10/26: no change; 12/7: no change; 1/25/21: quotes for new airport consultant closed 1/22; 2/22: selection of new airport consultant progressing; 3/22: interviews w/ 3 finalists complete, award expected mid-April; 4/26: AECOM new airport consultant, not notified yet	
29	Open	10/26/2020	6/28/2021		AAB (Klapka)	DPWT (Swint)	Investigate possible methods to remove Canada Geese on airport	12/7/20: Allison to order pyros and screamers, should be here by 1/1/21; 1/25/21: order delayed, should be here by next mtg; 2/22: order in progress; 3/22: ordered, not yet rec'd; 4/26: not ordered yet	
30	Open	1/25/2021	6/28/2021		Public (Corey Smith)	DPWT (Swint), AAB (Hill/Zaorski) to assist w/ SOP	Hunting on airport by county-vetted volunteers seems to violate Airport Rules on hunting/firearms.	1/25/21: Allison to ask for County Attorney's interpretation. A change to the Rules ordinance requires CSMC approval. 2/22: County Attorney says vetted volunteer hunters are acting in official capacity, no change needed to Airport Rules	2/22/21: Update SOP to clarify, and also specify how people can volunteer; 3/22: SOP update in work; county wildlife plan says can't hunt geese until 4/1, deer hunting over until 9/1; 4/26: awaiting SOP update until gate fob policy is ready
31	Open	3/22/2021	6/28/2021		DPWT (Swint)	DPWT (Swint), AAB	Review draft gate fob policy to be added to SOP	4/8/21: sent Allison's draft fob policy to AAB; 4/26: Allison to send updated version	