

Airport Advisory Board Meeting (Monday, June 27, 2022)

Generated by Allison Swint on Monday, June 27, 2022

Members present

Robert Lightstone, James Alexander, Robert Zaorski, George Hill

Meeting called to order at 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. DPW&T Report

Information: 3. FBO Report

Information: 4. Pax Air Ops Report

D. OLD BUSINESS

Action: 1. Approval of April 25, 2022 Meeting Minutes & Action Items
To approve the April 25, 2022 meeting minutes & action items

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Robert Zaorski, George Hill

Discussion: 2. Review/Update Action Item list

E. NEW BUSINESS

Discussion: 1. Airport Terminal Food Service

Discussion: 2. National Aviation Day 2022

Information: 3. Next business meeting August 22, 2022 at 6PM

F. PUBLIC COMMENT

G. ADJOURN

Action: 1. Motion to Adjourn meeting at 7:23pm

Motion by Robert Lightstone, second by George Hill.

Final Resolution: Motion Carries

Yea: Robert Lightstone, James Alexander, Robert Zaorski, George Hill

In Person Meeting at Regional Airport Terminal

Airport Advisory Board Minutes – 06/27/2022

Meeting Start: 6:01 PM

Members Present: Alexander (Chair), Lightstone (Vice-Chair), Hill (Secretary), Zaorski, Kevin Suggs (new member starting in July visiting)

Others Present: Swint (DPWT), Dave Stanton, Ken Reed, Pat Weaver, LCDR (Select) Sam Hughes

Chairman

May 2 was County Board training.

Meeting with SMECO regarding electrical power for Vertiport.

May 24 was SMCC Open House. Attendance was approximately 50 people.

May 25 was the Annual Pilot's Forum.

June 16/17 was the AUVSI Student Flying UAV competition. First time at 2W6 and was considered highly successful. Seventy-one teams participated with thirty actually flying vehicles.

June 30 will be an update on AeroPark Innovation District by TPP.

Two new laws have been introduced to support Advanced Air Mobility efforts.

DPWT Report (Swint, Airport Manager):

Construction update. Still having difficulties associated with old trash area and contractual issues.

New leases in the works. WGS Systems, LLC will be a short term lease.

Tiger Shark UAV will be hung as soon as engineering issues can be solved.

Furniture for inclusion in the proposed pilot's lounge has been delivered.

FBO Report (Reed, S. Hunt Aero; Pat Weaver; Dave Stanton, Airtec/Piedmont)

Steel for the last building will be delivered in early July

Pax Air Ops Report:

LT Hughes described changes to the LOA with Pax River that will be reviewed in the coming weeks. Chairman will distribute draft of the new documents and collect comments. Objective is to make the process easier to understand and protect everyone's safety.

Old Business:

Motion to approve the meeting minutes and action item list as submitted: Motion: Lightstone Second: Hill

Action item review updated.

New action item added to make a recommendation to the County (via the Airport Manager) to conduct an after action review of the AUVSI Competition Event.

New business:

Dept of Economic Development led effort to select an operator for the Food Facility to be located in the terminal. Blue Wind Gourmet was selected; they plan to be open Wed through Sat. Name for the facility has not been selected at this point. Need to find additional ways to get the word out on this food facility and make it successful.

National Aviation Day is August 19, 2022. Questions to be resolved are location, agenda, and timing. Proclamation from the SMCC will be easy but other items will require planning. Consensus was that any type of celebration should be held at the airport.

Public Comment: None

Meeting Adjourned: Meeting adjourned at 7:25 pm. Motion (Lightstone), second (Hill)

Next Meeting: August 22, 2022 6 PM

Submitted by: Hill (Secretary)

St. Mary's County Airport Advisory Board
Action Item List

Current: 06/27/22

Action Item #	Status	Open Date	Due Date (do not change)	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
<i>Action Items as of 06/27/2022 AAB Meeting</i>									
6	Open	x/xx/18	TBD		AAC	DPWT	Install runway end windsocks (or streamers)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon	
7	Open	x/xx/18	TBD		AAC	DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)	8/26/19: to be included in ALP revision process (see AIs 10, 26); 9/27/21: to be included in AECOM ALP revision process; 3/28/22: ALP expected to be top priority soon	
13	Open	x/xx/18	8/23/2021			DPWT (Swint), AAB (Hill, Zaorski), NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax? 6/24/19: Klapka/Swint to meet with Pax and report at next meeting; 10/26/20: no change; 12/7: no change; 1/25/21: Hill/Zaorski to replace Klapka; 2/22: Bob Z reached out to Pax Air Ops; 3/22: no chg; Hill/Zaorski to map strategy; 4/26: no chg, suggestion was keep this a safety issue; John Deatrick offered to bring this mtg up at next mtg between Pax and CSMC; 6/28: mtg w/ Pax, LCDR Palmer open to working together on this; suggestion made to add Pax Air Ops rep to AAB as ad-hoc member and to add a VHF freq to Pax ATIS (see AIs 32 & 33); 9/27: Pax River Air Ops ad hoc member of AAB will help greatly with this, but still open; 10/25: Alexander to develop proposed Chart Sup language for review by LCDR Palmer; 12/6: Proposed Chart Sup language provided to LCDR Palmer on 11/3, he concurred. AAB voted to approve proposed language. Allison to submit to FAA for publication. 1/24/22: Allison to send to FAA shortly; 2/28: Allison to send to FAA this week; 3/28: Allison to send to FAA this week; 4/6: Allison submitted military info, other inputs later; 4/25: Other inputs submitted, will close task when all inputs reflected in Chart Sup	6/24/19: Klapka to provide proposed language. Klapka response that Draft SOP contains proposed language. 12/6/21: Additional language to be recorded on AWOS; 3/1/22: safety info regarding mil traffic recorded on AWOS
24	Open	10/28/2019	8/23/2021		Public (Bob Hansen)	DPWT (Swint)	Explore Compass Rose at 2W6. Obtain info from The 99s.	10/28/19: Bob Hansen to provide info from 99s at January meeting; 2/24/20: Hansen did not attend Jan or Feb AAB meetings; 6/22/20: POC change from Hansen to Klapka, he reports 99s no longer doing compass roses; 9/28: Ted to meet with Allison next week; 10/1: Ted & Allison identified location on west ramp, Allison checking with DPWT to see if they can survey and paint; 10/26: Allison awaiting response from DPWT; 12/7: DPWT has agreed to do, waiting for wx; 4/26: Allison to talk to Ron; 8/23: Allison to followup with Ron or Donnie; 9/27: Joanna Williams of 99s contacted Allison, interested in doing this in Spring; 10/25: no chg; 12/6/21: review again in Feb 22; 1/24/22: presentation by Joanna Williams of 99s MD chapter, they are happy to do it, 2W6 just needs to provide paint, etc. Allison to suggest weekend in Apr-Jun; 2/28: rebar under ramp doesn't allow for compass rose, new plan is 1 yr delay, rose will be painted at new runup area at dep end rwy 11	

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34	Open	6/28/2021	12/6/2021		AAB (Alexander)	Pax Air Ops, AAB	Update LOA on use of R-4007 to clarify procedures and update graphic	6/28/21: mtg w/ Pax, LCDR Palmer agreeable to update; 9/27: update in work per LCDR Palmer, will coord with AAB prior to signatures; 10/25: routing on base for admin, then sent to Allison for review by AAB per LCDR Palmer; 12/6/21: no chg; 1/24/22: LCDR Palmer says update was sent to Allison, some confusion on whether there were any changes or not, Allison to send to Alexander; 2/28: AAB owes markups to Navy; 3/28: draft with updates to be sent to LCDR Palmer in April; 4/25: still owe inputs to LT Hughes (LCDR Palmer's replacement), George/Jeremy to provide inputs? 6/27: LT Hughes working on simplifying, will send draft to AAB, then AAB provide edits and send to 2W6 community for their inputs/feedback.	
35	Open	1/24/2022	2/28/2022		AAB (Alexander)	DPWT (Swint)	Explore brighter lights at terminal ramp/parking lot and FBO ramp	2/28/22: no update; 3/28: County made funding request today via Bipartisan Infrastructure Law, working with SMECO is also an option; RCS (Piedmont) is installing LED lights at fuel pump and FBO ramp; 4/25: Bldg Services to update all to LEDs by end of summer; fuel pump ramp light OK; 6/27: will close when county completes light installation	
36	Open	6/27/2022	8/22/2022		AAB (Alexander)	DPWT (Swint)	Recommend DPWT hold a hot wash/After Action Review on the recent sUAS competition at 2W6 to capture lessons learned and areas for improvement for future iterations. DED, UMD, AUVSI, and Robonation organizers should all participate.		